

**BOARD OF TRUSTEES REGULAR MEETING MINUTES**  
**February 4, 2026**

1. **Call to Order:** Chairman Knautz called the meeting to order at 1:31pm.

2. **Roll Call:** The following Roll Call was taken:

**Members Present:** Rob Bond-Addison Park District  
Phyllis Schmidt-Bensenville Park District  
Jack Savage-Butterfield Park District  
Maryfran Leno- Itasca Park District  
Joe McCann-Lombard Park District  
Steve Muenz-Medinah Park District  
Shannon Elsey-Oakbrook Terrace Park District  
Brian Kaspar-Village of Schiller Park  
Tim Howe-Village of Villa Park  
Keith Knautz-Village of Glendale Heights

**Members Absent:** Jon Marquardt-Wood Dale Park District

**Staff Present:** Jerry Barton, Executive Director  
Carlos Marroquin, Marketing and Communications Manager  
Maggie Goode, Superintendent of Recreation  
Rosario Lopez, H.R. Generalist  
Marissa Jimenez, Office Manager  
Sam Crane, Accountant

3. **Introduction of Guests and Staff** n/a

4. **Public Comments** None.

5. **Approval of Meeting Minutes**

- a. Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes from 12/04/2025. Trustee Leno motioned to approve, and Trustee Muenz made a second. Without further discussion the motion passed unanimously on a voice vote with 10 ayes and 0 nays.

6. **Consent Agenda – Financial Reports**

- a. Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial

Statements as presented for the period ending 11/30/2025 and 12/31/2025. Trustee Leno made the motion, and Trustee Eley made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Savage-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Eley-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Howe-Village of Villa Park; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

#### **7. Comments and Communications**

Director Barton congratulated Trustee Leno for being named as IRPA Professional of the Year along with Trustee Aiani who received the Mike Cassidy Commissioner Community Service Award from the Itasca Park District.

He also shared the upcoming Patriotism Dinner and thanked the member partners that donated raffle items. Director Barton also shared details for the upcoming Cryo-Plunge, the Member Partner Orientation and Huskies Sports Banquet.

#### **8. Agency Report**

a. Director Barton provided the Board with an update on the various state grants and local grants that NEDSRA has been working on.

b.

Superintendent Goode provided the Board an update on the rebranded V.E.T.S program. She also provided additional details on the Member Partner Orientation training that is taking place on March 13<sup>th</sup>. She also shared information on recent inclusion support requests and projected staffing costs.

Manager Marroquin updated the Board on the Golf Classic and recent changes with our event sponsor and provided a tentative date. He also shared the new marketing tool, OPTI Sign which is being used in our agency hallway.

#### **9. New Business**

a. PDRMA Health Program Membership Renewal Notice

Director Barton advised the Board our three-year term with PDRMA Health program will renew on July 15, 2026 and NEDSRA plans to renew.

b. Review of Agency Budget Process

Director Barton shared that in the upcoming March Board Meeting we will review our budget presentation in preparation for our final Budget. He also asked the board for responses on the salary survey that was sent out.

#### **10. Unfinished Business**

a. NEDSRA /Addison Gym Project

Director Barton provided an update on the NEDSRA /Addison Gym Project and upcoming public notices for the gymnasium floor sanding and other updates. Bid Opening will be on February 27,

2026.

**11. Motion to Convene into Closed Session**

- a. Chairman Knautz requested a motion to convene into Closed Session. Trustee Leno made the motion to convene into closed session for the purpose of performing semi-annual review on minutes of meeting lawfully closed Pursuant to Section 2(c) (21) of the Open Meetings Act. Trustee Leno made the motion, and Trustee Elsey made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Savage-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Howe-Village of Villa Park; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

**12. Reconvene to Open Meeting**

The board returned to open session at 2:06pm and no action was taken during closed session.

Trustee Leno made a motion to leave unreleased minutes listed as follows remain as confidential non-public records at this time:

- a. Executive Committee Closed Meeting Minutes; Personnel – May 9, 2016
- b. Executive Committee Closed Meeting Minutes; Personnel – May 18, 2016
- c. Board of Trustees Closed Meeting Minutes; Personnel – May 18, 2016
- d. Board of Trustees Closed Meeting Minutes; Personnel – May 26, 2016
- e. Board of Trustees Closed Meeting Minutes; Personnel – June 1, 2016
- f. Board of Trustees Closed Meeting Minutes; Personnel – November 9, 2016

The motion was seconded by Trustee McCann. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Savage-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Howe-Village of Villa Park; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

**13. Board of Trustees Comments**

Trustee Howe shared they are acquiring a train car that is being donated from the train museum, and they work on restoring it for future program space. Trustee Muenz shared recent organization changes within the Recreation Department. He also thanked Director Barton for attending a recent board meeting and sharing about NEDSRA. Trustee Schmidt shared about their upcoming Sweetheart Ball and upcoming summer hiring. Trustee McCann shared recent staffing

changes and hiring plans. Trustee Leno provided an update on the recreation center construction project. She also shared various staff changes and staff retirement. Trustee Bond provided updates on the Centennial Park and Community Park projects. He also shared that they are undergoing a website renovation soon. Trustee Elsey shared that their camp program recently won an award at IPRA Conference. She also shared that they are in the bid process for a bathroom remodel at their Nature Center. Trustee Kasper shared they recently purchased land for a new soccer field, and plans are underway for a new public works building. Trustee Savage shared they have also had recent staff changes and are hiring for various positions.

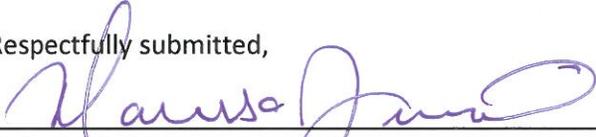
**14. Chairman of the Board Comments.**

Chairman Knautz shared various projects including a pool study, new playground, and a basketball courts. He also shared that he will be retiring and his last day at the Village of Glendale Heights will be June 4<sup>th</sup>.

**15. Next Meeting Date.** Wednesday, March 11, 2026, at 1:30pm at NEDSRA

**16. Adjournment.** Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee Leno and a second by Trustee Elsey. Without further discussion, the motion passed unanimously on a voice vote with 10 ayes and 0 nays. The meeting adjourned at 2:28pm.

Respectfully submitted,

  
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Marissa Jimenez, Recording Secretary

  
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Keith Knautz, Chairman

  
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Shannon Elsey, Board Secretary