

REQUEST FOR BID

NEDSRA/Addison Park District Gymnasium Floor Sanding Project

Bid Submission Deadline: 2/27/26, 10:00am

Bid Opening: 2/27/26 at 10:00am

Northeast DuPage Special Recreation Association (NEDSRA)
1770 West Centennial Place
Addison, IL 60101

Date: February 3, 2026

TABLE OF CONTENTS

ADVERTISEMENT FOR BID.....	i
LETTER TO BIDDER	ii
GENERAL CONDITIONS	G1 - 5
REQUIRED CONTRACT TERMS AND CONDITIONS.....	T6 - 9
SCOPE OF WORK	S10 - 13
BID FORM	BF12 - 18
LABEL FOR SEALED BID ENVELOPE	L19

ADVERTISEMENT FOR BID

LEGAL NOTICE

Notice is hereby given that Northeast DuPage Special Recreation Association (NEDSRA) is accepting sealed bids for the Gymnasium Floor Sanding Project. Specifications may be obtained at NEDSRA, 1770 West Centennial Place, Addison, IL 60101 or online at www.nedsra.org. For further information, contact Jerry Barton at 630-620-4500 or jbarton@nedsra.org.

Sealed bids will be accepted at the front desk of the NEDSRA building, 1770 W. Centennial Place, Addison, IL, 60101, prior to 10:00am Central Standard Time (CST) on February 27, 2026, at which time bids will be publicly opened and read aloud. The bids will be opened and read aloud in the main conference room at the NEDSRA facility. All bids must be submitted and returned in a sealed envelope, with the self-addressed label provided with the bid documents. Pre-bid site visits can be scheduled by contacting Jerry Barton at NEDSRA at jbarton@nedsra.org or 630-620-4500 x4040.

All bids shall be submitted in accordance with the Instructions for Bidders contained within the Bid Documents. The contractor will be required to pay not less than the prevailing wage rates on this project as established by the United States Department of Labor. The contractor shall also comply with all applicable Federal, State and local regulations.

The Contract is scheduled to be awarded at the March 11, 2026 meeting of the Board of Trustees. NEDSRA reserves the right to reject any or all bids received, to waive any formalities or technicalities of the Bid or to reject any non-responsive bid in the interest of the NEDSRA.

February 3, 2026

RE: Northeast DuPage Special Recreation Association
Gymnasium Floor Sanding Project
BID OPENING: 10:00am on Friday, February 27, 2026

Dear Bidder:

Enclosed you will find information relating to the NEDSRA's intention to contract for the Gymnasium Upgrades Project.

The materials enclosed are as follows:

1. Advertisement for Bids
2. General Conditions for All Bids
3. Bid Specifications
4. Required Contract Terms and Conditions
5. Bid Form
6. Addendum
7. Contractor's Certification of Eligibility
8. Affidavit of Experience
9. List of Subcontractors and Suppliers
10. Label for Sealed Bid Envelope

Please return your signed Bid Form, Addendum, Contractor's Certification of Eligibility and List of Subcontractors and Suppliers in an opaque, sealed envelope, showing the project name and date and time of opening in the lower left-hand corner of the envelope. A label has been enclosed for your convenience. These forms must be filled out, signed, and returned in a sealed envelope, or your bid will not be considered.

If you have any questions regarding this bid, please contact Jerry Barton.

Sincerely,

Jerry Barton
Executive Director

Northeast DuPage Special Recreation Association (NEDSRA)

REQUEST FOR BID ON Gymnasium Floor Sanding Project

DATE: February 3, 2026

Bids will be received until **Friday, February 27, 2026, at 10:00am Central Standard Time (CST)** on the Supplies, Materials, Equipment, Labor, specified herein. The Date and Time as stated is also the time of the public bid opening, unless modified by NEDSRA. The bid opening shall take place at 1770 W. Centennial Place, Addison, Illinois, 60101. All Bidders / Contractors are welcome to attend this opening. Pre-bid site visits can be scheduled by contacting Jerry Barton at NEDSRA at jbarton@nedsra.org or 630-620-4500 x4040.

GENERAL CONDITIONS

1. SUBMISSION OF BIDS

Each bid shall be submitted on the Bid Form furnished in these documents. All bids must be written in black ink or typewritten, and signed with the legal signature of the Bidder, enclosed in an opaque envelope, **sealed and clearly marked showing the bid identification, and date and time of opening in the lower left-hand corner** (a label is enclosed for your convenience). The envelope must also contain the name and address of the bidder. The bidder must ensure that the "sealed bid" envelope is properly identified. NEDSRA is not responsible for the premature opening of bid envelopes that are not properly marked. Any bids which are opened prior to the scheduled bid opening because of a failure to properly mark the envelope in accordance with this section, shall be deemed non-responsive and not considered. No faxed or e-mail bid or modification of a bid will be considered. Oral bids or oral modifications to bids will not be considered.

2. EXAMINATION

Each bidder shall first examine the site, taking into consideration all such conditions that may affect this work. A submission of a proposal implies that this examination has been made. Each bidder shall examine each and every part of these Specifications and Drawings in order to comply with all requirements.

3. ERRORS AND OMISSIONS

All bidders are requested to notify NEDSRA immediately of any errors or omissions that are encountered. If a mistake in these documents is discovered after the bid opening, NEDSRA will be the sole judge of whether the mistake requires the submission of new bids. This decision shall be final and not subject to recourse. Errors and omissions by the Bidder on the Bid Form cannot be corrected after the bid opening. The bid will be rejected if the error or omission on the Bid Form results in a material defect. Mere computational errors on the Bid Form will be corrected by NEDSRA.

4. TIMELY SUBMISSIONS

The receipt of bids will cease at the date and time set forth above for the receipt of bids. Bids received after the scheduled date and time will not be considered unless evidence is presented, acceptable to NEDSRA, that it was in possession of the bid prior to the bid opening date and the bid was misplaced while in possession of NEDSRA. Bids will not be accepted after the scheduled date and time of opening, and any bids received late will

be returned to the bidder unopened, if at all possible. In many instances it is impossible to determine whom the bid is from unless it is opened. Should this be the case, the bid will be opened, address secured, and returned immediately. It is the sole responsibility of the bidder to see that his bid is received in proper time.

5. QUALIFICATIONS OF BIDDERS

NEDSRA may take action deemed necessary to investigate the qualifications of each bidder. Each bidder shall complete the affidavit of experience form in these Bid Documents and submit such form with the Bid Form. NEDSRA reserves the right to qualify or disqualify bidders as a result of lack of similar project experience and/or any other information obtained from the affidavit of experience form. Potential bidders must demonstrate successful completion of ***five projects similar in scope and magnitude performed at a Park District, Government Recreation Department, High School or YMCA/YWCA***. Bidders must also demonstrate that they have sufficient resources, i.e., capital, laborers, sub-contractors, etc. to accomplish all tasks to complete the project by the specified completion date.

6. TAX EXEMPTION

NEDSRA is a tax-exempt 501(c)3 organization.

7. DELIVERY DATE

Bidder shall deliver all materials, supplies and equipment by the date set forth in the Specifications. Failure to deliver within the specified time shall constitute a breach of the agreement.

8. SUBSTITUTIONS

The use of brand name or catalog number in the Specification is only for the purpose of establishing a grade or quality required. Because NEDSRA does not wish to rule out other competition, whenever a specific brand name or catalog number is mentioned, the Bidder should add the phrase "or approved equal". Bidders proposing to use an alternate must request approval in writing to NEDSRA no later than five (5) business days prior to the bid opening. Bids which propose to use a non-approved alternate will be rejected.

NEDSRA shall be the sole and final judge as to whether any substitute is of equivalent or better quality. This decision is final and will not be subject to recourse by any person, firm, or corporation.

9. ADDENDA AND INTERPRETATION

All interpretations and requests for interpretations of the Bid Documents must be made in writing. Any addenda shall become part of the Contract Documents.

10. AWARD SELECTION

Bids will be awarded to the lowest responsible bidder complying with the conditions and Specifications presented herein. Although price is a major consideration in the award of bids, **NEDSRA does not award on price alone. NEDSRA also considers the quality of product, as judged by NEDSRA, terms of delivery, serviceability and any and all other factors permitted by law.** If specified on the bid form, awards will be based upon the submitted unit prices. NEDSRA reserves the right to award the Contract to one bidder for the entire project or to any series of bidders for an appropriate portion of the project. NEDSRA also reserves

the right to: determine whether the selection, in its judgment, meets the needs or purposes intended; to increase or decrease the quantities shown on the bid; to reject any and all price or bids submitted and to waive any formality or technicality. Such decisions shall be final and not subject to recourse.

No bids may be withdrawn after the official opening. All bids submitted must be valid for a minimum of **one hundred twenty (120) days** after the date set for the bid opening. Bids are submitted to the Board for approval at a regular meeting of the Board of Trustees for NEDSRA.

11. REQUIRED CONTRACT TERMS AND CONDITIONS

The Bidder to whom the project is awarded is required to enter into a contract, with NEDSRA, which contains terms and conditions substantially in the same form as the Contract Terms and Conditions contained in these documents

12. INVOICING AND PAYMENT

Terms for payment are as follows: **The Bidder shall issue an invoice after acceptance of the supplies, materials or equipment by NEDSRA. Payments shall be made thirty (30) days after receipt of the invoice.**

The Bidder shall issue an invoice after acceptance of the materials, supplies or equipment by NEDSRA. Invoices shall be typed and sent to NEDSRA containing the following information:

1. The name, address and phone number of the Contractor;
2. Any payment discount terms offered;
3. A unique invoice number (payment will not be made from a statement);
4. An itemization of all materials, supplies and equipment provided;
5. Completed W-9 form.

NEDSRA is not subject to Federal Excise Tax or Illinois Retailers Occupational Tax. Quote all prices F.O.B. Addison, Illinois. F.O.B. Addison, Illinois is defined as the total price to NEDSRA, including all freight and delivery charges to its facility.

13. COMPLIANCE WITH LAWS

All materials, supplies and equipment provided under this bid must comply with all federal, state, county and local laws, ordinances, rules, regulations and orders that in any manner affect the production and sale of the product or service contained herein. Additional certifications, attached as addenda, will be required in the event federal or state funds are being used to fund this contract. Lack of knowledge on the part of the Bidder will in no way be cause for release of this obligation. NEDSRA reserves the right to reject any bid, cancel any contract and pursue any other legal remedies deemed necessary if it becomes aware of violation of any laws on the part of the Bidder.

14. MATERIALS

All materials supplied by the Contractor under the provisions of this document and any attachments hereto shall be new materials of the kind and character called for. Defective equipment or materials, including material damaged in the course of manufacture, shipping, delivery, installation or testing shall be replaced or repaired in a matter satisfactory to NEDSRA. All

material and equipment furnished under these Specifications shall be the standard product of a manufacturer regularly engaged in the production of such material and shall be the manufacturer's current standard design.

15. WARRANTY/ GUARANTEE

The Bidder warrants to NEDSRA that all materials, supplies and equipment furnished will be of good quality and new unless otherwise required or permitted by the Specifications, that the materials, supplies and equipment will be free from defects not inherent in the quality required or permitted, and that the materials, supplies and equipment will conform to the Specifications. Materials, supplies and equipment not conforming to the Specifications, including substitutions not properly approved or authorized are defective and will be rejected by NEDSRA. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by the Bidder, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage.

Bidder must provide NEDSRA with two (2) copies of any manufacturer's warranty or guarantee information. If necessary, the Bidder will assign all manufacturers' warranties to NEDSRA.

16. FAIR EMPLOYMENT

Bidder's signature on the Bid Form will be construed as acceptance of and willingness to comply with all provisions of the acts of the General Assembly of the State of Illinois relating to wages of laborers, preference to citizens of the United States and residents of the State of Illinois, and discrimination and intimidation of employees. Provisions of said acts are herein incorporated by reference and become a part of this Proposal and Specifications.

17. EQUAL OPPORTUNITY

In connection with the performance of work under this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or compensation, and selection for training, including apprenticeship. The contractor further agrees to take affirmative action to ensure Equal Employment Opportunities. The contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the Equal Opportunity Clause. The Bidder shall have also adopted and continue to enforce a sexual harassment policy and training program.

18. BID BOND

Each proposal shall be accompanied by a properly certified check, bank draft, cashier's check or bid bond payable to NEDSRA for not less than ten (10%) percent of the total bid amount. The Bid Bonds will be returned promptly upon the approved execution of the Contract by NEDSRA and the Contractor's delivery of the Contract Bonds to NEDSRA.

19. PERFORMANCE AND PAYMENT BOND

If the Contract Price is greater than \$150,000, Bidder shall deposit with NEDSRA before commencing any work an AIA A312-1984 Performance Bond and Payment Bond for the full amount of the contract, guaranteeing the faithful performance of the work in accordance with

the contract, the payment of all indebtedness incurred for labor and materials, and guarantee correction of work for a period of one (1) year after final payment. The cost of each bond shall be included in the contract price set forth above. The surety must be approved by NEDSRA and be licensed to conduct business in the State of Illinois and be named in the current list of "Surety Companies Acceptable on Federal Bonds," as published in the Federal Register by the Audit Staff, Bureau of Accounts, U.S. Treasury. The Bidder and all subcontractors shall name NEDSRA as an obligee on all bonds. Said bonds shall meet the requirements of the Illinois Public Construction Bond Act, 30 ILCS 550/0.01 et seq. and any future amendments thereto. Bidder shall include in its performance and payment bond, such language that will guarantee the faithful performance of the Prevailing Wage Act.

All labor provided under this bid and any contract arising there from is guaranteed against any defect due to faulty workmanship for a period of one (1) year after performance of the labor in question. Any such defects must be corrected, either through repair or replacement, at the expense of the Bidder. Bidder must provide NEDSRA with two (2) copies of any manufacturer's warranty or guarantee information. If necessary, the Bidder will assign all manufacturers' warranties to NEDSRA.

20. NON-BARRED BIDDING

The Bidder must certify that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid-rigging or bid-rotating by executing the included certification.

The Bidder, by signing the Bid Form, acknowledges, understands and abides by all of the above "General Conditions."

REQUIRED CONTRACT TERMS AND CONDITIONS

NEDSRA Gymnasium Floor Sanding Project

1. SCOPE

Bidder shall supply the equipment, with any included alternates, and labor at NEDSRA.

2. PROJECT IDENTIFICATION AND LOCATION

NEDSRA and the Gymnasium Floor Sanding Project are both located at 1770 West Centennial Place, Addison, IL 60101.

3. TERM OF THE CONTRACT

The contract shall be effective upon execution by both parties and shall terminate upon completion of the Project or as terminated in Section 4.

4. TERMINATION OF THE CONTRACT

NEDSRA may terminate the contract upon breach by the bidder which remains uncured after thirty (30) days following written notice of termination or without cause after sixty (60) days written notice.

5. INSURANCE REQUIREMENTS

Bidder shall obtain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

Bidder shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

B. Business Auto and Umbrella Liability Insurance

Bidder shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. Workers Compensation Insurance

Bidder shall maintain workers compensation and employer's liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by

disease.

Bidder waives all rights against NEDSRA and its officers, officials, employees, volunteers, and agents for recovery of damages arising out of or incident to the Bidder's activities.

D. General Insurance Provisions

1. Evidence of Insurance

Bidder shall furnish NEDSRA with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

Bidder's certificate of insurance shall list NEDSRA and Addison Park District its officers, employees, agents and volunteers as additional insureds.

All certificates shall provide for thirty (30) days' written notice to the NEDSRA prior to the cancellation or material change of any insurance referred to therein. Written notice to NEDSRA shall be by certified mail, return receipt requested.

Failure of NEDSRA to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of NEDSRA to identify a deficiency from evidence that is provided shall not be construed as a waiver of Bidder's obligation to maintain such insurance.

NEDSRA shall have the right, but not the obligation, of prohibiting Bidder from entering the premises until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by NEDSRA.

Failure to maintain the required insurance may result in termination of this Contract at NEDSRA's option.

Bidder shall provide certified copies of all insurance policies required above within ten (10) days of NEDSRAs' written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, NEDSRA has the right to reject insurance written by an insurer it deems unacceptable.

3. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to NEDSRA. At the option of NEDSRA, the Bidder may be asked to eliminate such deductibles or self-insured retentions as respects NEDSRA, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

4. Subcontractors

Bidder shall cause each subcontractor employed by Bidder to purchase and maintain insurance of the type specified above. When requested by NEDSRA, Bidder shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

E. Indemnification

To the fullest extent permitted by law, the Bidder shall indemnify, defend and hold harmless NEDSRA and Addison Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising out of or resulting from the Bidder's activities, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, and (ii) is caused in whole or in part by any negligent or wrongful act or omission of the Bidder, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except to the extent caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Bidder shall similarly protect, indemnify, defend and hold and save harmless NEDSRA, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Bidder's breach of any of its obligations under, or Bidder's default of, any provision of the Contract.

F. Compliance with Prevailing Wage

Contractor agrees to comply with the provisions of the Prevailing Wage Act, (820 ILCS 130/1 *et seq.*), whether or not those provisions are specifically addressed below. Contractor shall pay each laborer, worker and mechanic employed by the Contractor not less than the prevailing wage for each craft or type of worker or mechanic as set forth by the Illinois Department of Labor (IDOL). By executing this Contract, Contractor acknowledges that it is aware of the Prevailing Wage rates set forth by IDOL at the time that this Contract is executed. Contractor agrees to insert into each subcontract and into the project specifications for each subcontract a written stipulation to the effect that not less than the prevailing rate of wages shall be paid to all laborers, workers and mechanics performing work under the contract.

Contractor and each subcontractor shall make and keep, for a period of not less than 3 years, records of all laborers, mechanics, and other workers employed by them on the project. The records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each pay period, the number of hours worked each day, and the starting and ending times of work each day. Upon 7 business days' notice, Contractor and each subcontractor shall make available for inspection the records identified in this paragraph to Owner, its officers, and agents, and to the Director of Labor and his deputies and agents.

Contractor and each subcontractor shall submit monthly, in person, by mail, or electronically

a certified payroll to Owner. The certified payroll shall consist of a complete copy of the records identified in the preceding paragraph but may exclude the starting and ending times of work each day. The certified payroll shall be accompanied by a statement signed by Contractor or subcontractor which avers that: (i) such records are true and accurate; (ii) the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages as set forth in Owner's prevailing wage ordinance; and (iii) Contractor or subcontractor is aware that the knowing filing of a falsified certified payroll is a Class B misdemeanor.

Contractor shall post, at a location on the project site of the public works that is easily accessible to the workers engaged on the project, the prevailing wage rates for each craft or type of worker or mechanic needed to execute the contract or project or work to be performed.

General Information

NEDSRA is requesting sealed bids from qualified contractors for all labor, materials, equipment, supervision, permits, insurance, and incidentals necessary to complete the full scope of this project as outlined in each section below and in accordance with the bid specifications, drawings (if applicable), and all addenda issued. This includes all equipment and supplies necessary to protect the facility.

Northeast DuPage Special Recreation Association (NEDSRA)/Addison Park District
1770 West Centennial Place
Addison, IL 60101

The usable floor of the gym is approximately 10,500 sq ft and serves patrons of the Addison Park District and youth and adult athletes with disabilities served by Northeast DuPage Special Recreation Association (NEDSRA). The gym has one main court for basketball and can be divided into two (2) side courts for basketball, volleyball, pickleball, floor hockey and adapted bocchia. In total, the gym has six (6) basketball hoops that raise separately to the ceiling by key control. There is one roller-style divider curtain which is solid vinyl at the bottom and mesh at the top, also controlled by key. There are two scoreboards, both mounted to the second level track face.

It is the intent of NEDSRA, in partnership with Addison Park District to:

Fully sand, paint and finish/seal the entire gymnasium floor

Replace roughly 40sq ft. of carpet with new wood matching the existing surface

Remove existing vinyl baseboard and replace with new.

SCOPE OF WORK

The Contractor shall furnish all labor, materials, equipment, supervision, and services necessary to complete the work, including but not limited to the following. Vendors are encouraged to utilize their best pricing, which may include pricing offered under the Omnia and/or Sourcewell cooperative contracts that they currently hold. Questions regarding this bid must be submitted via email no later than **February 19, 2026**. Responses to all questions will be shared with all vendors that have received the bid packet and/or submitted a bid.

- Collect and remove debris as needed. Bidder to secure dumpster.
- Protect existing facility infrastructure from damage.
- Minimize odor and dust and confine these items to the gymnasium.
- Sand entire gymnasium floor, removing all existing layers of finish and painted court lines
- Removal of all existing finishes, sealers, paints, and surface contaminants
- Progressive sanding using appropriate grit sequence to produce a smooth, uniform surface
- Surface repairs (small cracks, nail holes, and gaps) as required for proper finishing
- Application of two(2) sealer coats and a minimum of two (2) finish coats
- Painting of athletic court lines and logos as specified
- Final cleaning and protection of finished floor
- Provision of dumpster(s) for debris and disposal of all waste
- Coordination with Owner for access, schedule, and protection of adjacent areas
- Removal of existing carpet and installation of wood planks matching existing wood
- Removal and disposal of existing vinyl baseboard and installation of new baseboard

Major structural repairs are excluded unless authorized by written change order.

SOW #1 – Sanding and Surface Repairs

- Commercial-grade dust-controlled sanding equipment designed for gymnasium floors
- Edging equipment suitable for perimeter sanding
- Remove all layers of finish, sealer and painted lines
- Sand surface to all thresholds, including area covered by existing vinyl baseboards
- Repair small cracks, nail holes, and gaps as required for proper finishing

SOW #2 – Painting Court Lines and Agency Logos

- Using industry standard materials, line floor for the following:
 - One (1) Main Basketball Court
 - Two (2) Side Basketball Courts
 - Two (2) Side Volleyball Courts
 - Three (3) Pickleball Courts
 - Two (2) Agency Logos (Artwork included)
- All artwork and lines must first be provided as an image or document draft for NEDSRA review and approval. Paint colors, logo colors, and logo locations must be approved by NEDSRA before work starts.

- Court layouts shall comply with applicable governing body standards unless otherwise directed by NEDSRA.

SOW #3 – Finish and Sealer

- Industry standard gymnasium/wood floor approved water-based sealer (2 coats) applied per manufacturer's specifications. Oil-based sealer can only be used if NEDSRA provides written permission.
- Athletic grade polyurethane or equivalent gymnasium/wood floor finish (2 coats) applied per manufacturer's specifications
- Finish must be slip-resistant and compliant with applicable athletic standards

ALTERNATE #1

- Include painting of lines for floor hockey on one (1) side court

ALTERNATE #2

- Include painting of lines for adapted boccia on one (1) side court

ALTERNATE #3

- Include painting of lines for three (3) pickle ball courts on side court. Adding this alternate would increase the total number of pickleball courts to six (6).

ALTERNATE #4

- Remove and dispose of existing baseboards. Installation of new vinyl baseboards. Color selected by Owner.

ALTERNATE #5

- Removal and disposal of approximately 40sq ft. of existing carpet and trim/transition/threshold pieces.
- Installation of approximately 40sq ft. of maple floor boards.
- Sanding, staining, painting, sealing and finishing of approximately 40sq ft. of new floor boards to match existing floor.

1. ADDITIONAL SERVICES

- Deliver all scheduled materials to the jobsite.
- Provide manufacturers' standard warranties (and as specified in the contract documents).

2. PROJECT SCHEDULE

This project should begin in May 2026 and must be completed by July 31, 2026. This project will be coordinated and scheduled as additional vendors complete work throughout the gymnasium including but not limited to backstops, curtain, elevated track, scoreboards and painting.

3. SITE CONTROL AND PROECTION

- Contractor shall control dust during all work
- All debris shall be collected and removed from the site
- Contractor shall provide dumpster(s) adequate for debris disposal
- Site shall be left clean and ready for use upon completion
- Protect existing infrastructure from damage

4. REQUIRED PERMITS

Contractor is required to obtain all permits for the Project as may be required by the County or municipality. The Owner shall be responsible for the costs of any permits required.

BID FORM

NEDSRA Gymnasium Floor Sanding Project

A. ACKNOWLEDGMENT

By its signature below, the Bidder acknowledges it has received a complete set of Specifications and understands that meaning of their content and shall willingly comply with the guidelines set forth in these documents. The Bid Documents are composed of the following documents, which the Bidder acknowledges it has received in full:

- Letter to Bidder
- Advertisement for Bid
- General Conditions for All Bids
- Bid Specifications
- Required Contract Terms and Conditions
- Bid Form
- Addendum
- Contractor's Certification of Eligibility
- Affidavit of Experience
- List of Subcontractors and Suppliers

If any of the above documents have been omitted, please contact NEDSRA immediately to receive replacements for the missing documents.

B. PROPOSAL

The undersigned has carefully examined the General Conditions and All Bids, the Terms and Conditions for this bid, insurance requirements, Specifications, and Bid Form and proposes to provide the various types of equipment, supplies or materials in accordance with this bid and all attachments and exhibits for the following unit prices:

TOTAL COST MUST INCLUDE ALL WORK LISTED IN “SCOPE OF WORK”

Item	Product Name	Model Number	Unit Price	Quantity	Additional SOW Costs	Total Cost
SOW #1 Sanding						
SOW #2 Court Lines and Logos						
SOW #3 Finish and Sealer						

BASE BID TOTAL COST \$ _____

ITEM	COST
Alternate #1 – One Floor Hockey Court Lines (1)	
Alternate #2 – Adapted Boccia Court Lines (1)	
Alternate #3 – Pickleball Court Lines (3)	
Alternate #4 – Baseboard Removal/Installation of New	
Alternate #5 – Remove Carpet/ Install and Match New Wood Floors	

SAMPLE LOGOS FOR SOW #4. Each is approximately 8 feet wide by 5 feet tall.



C. ADDENDUM

Each Bidder for this project shall be responsible for acknowledging all addenda that are issued by NEDSRA during the bidding period. In the appropriate place, please sign for each addendum received.

ADDENDUM NO. 1

Signature

Title

ADDENDUM NO. 2

Signature

Title

ADDENDUM NO. 3

Signature

Title

ADDENDUM NO. 4

Signature

Title

ADDENDUM NO. 5

Signature

Title

ADDENDUM NO. 6

Signature

Title

ADDENDUM NO. 7

Signature

Title

D. AFFIDAVIT OF EXPERIENCE (This Affidavit must be executed)

STATE OF _____)
COUNTY OF _____)SS: _____

_____, being duly sworn, says that he/she is

_____ of _____,
(Sole Owner, Member of Firm, Corporate Official) (Individual, Firm, Corporate Name)

which has done work for the following parties of or the general kind and approximate magnitude required under this Contract: (list project name, contact, phone number and date of completion). I/we hereby authorize NEDSRA to contact the individuals listed below.

<u>Project Name</u>	<u>Contact</u>	<u>Phone #</u>	<u>Completion Date</u>
_____	_____	_____	_____.
_____	_____	_____	_____.
_____	_____	_____	_____.
_____	_____	_____	_____.
_____	_____	_____	_____.

(Signature)

E. LIST OF SUBCONTRACTORS AND SUPPLIERS

The subcontractors and suppliers listed below will be involved in this contract work in the assignments. We understand that any deviation from this list must be requested and approved in writing ten days before the start of the work that is involved.

Failure to complete this list will result in rejection of bid.

Legal name, current telephone number and address of all subcontractors must be included.

Subcontractor Name and Address	Classification of Work	Amount of Subcontract
1.		
2.		
3.		
4.		

F. CERTIFICATIONS AND SIGNATURE

The undersigned has checked the plan(s), specifications and the above figures and understands that he shall be responsible for any errors or omissions based upon these specifications as submitted on the Bid Offer Form.

It is understood and agreed that NEDSRA reserves the right to accept or reject any or all bids and to waive any formality in any bid received.

The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract, that the bid is in all respects fair and without collusion or fraud, that no member of NEDSRA Board of Commissioners or other officer of NEDSRA, or any person in the employ of NEDSRA is directly or indirectly interested in this bid, or in any portion of the profits thereof.

Name of Person or Entity submitting this Bid

Street Address

City

State

Zip

Telephone Number

Fax Number

Bid Form is not valid unless properly signed:

SIGNATURE

Date

G. CONTRACTOR'S CERTIFICATION OF ELIGIBILITY

In Compliance with 720 ILCS 5/33E-11:

_____, a(n) _____
Print name of Contractor Individual, Partnership, Corporation

as part of his bid on the above referenced Contract, hereby certifies that the Contractor is not barred from bidding on the above referenced contract as a result of a violation of either Section 33E-3 Bid-rigging or 33E-4 Bid-stating of Article 33E of the Illinois Criminal Code, 720 ILCS 5/33E-1, *et. seq.*, as amended.

Date

Contractor

By: _____

Its: _____
Title

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that

_____ appeared before me this day in person and, being first duly sworn on oath, acknowledged that he/she executed the foregoing certification as his/her free act and deed.

Dated: _____ Notary Public:

Bidder's Name

LABEL FOR SEALED BID ENVELOPE

Cut out and tape label below to the lower left-hand corner of your return sealed bid envelope.

Return to:

Northeast DuPage Special Recreation Association (NEDSRA)
Attn: Jerry Barton
1770 West Centennial Place
Addison, IL 60101

SEALED BID

**NEDSRA Gymnasium Floor
Sanding Project**

**DO NOT OPEN UNTIL:
Friday, February 27,
2026 at 10:00am**