

BOARD OF TRUSTEES REGULAR MEETING MINUTES
December 4, 2025

1. **Call to Order:** Chairman Knautz called the meeting to order at 4:03pm.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Rob Bond-Addison Park District
Phyllis Schmidt-Bensenville Park District
Anne Popek, Butterfield Park District
Maryfran Leno- Itasca Park District
Joe McCann-Lombard Park District
Steve Muenz-Medinah Park District
Shannon Elsey-Oakbrook Terrace Park District
Brian Kaspar-Village of Schiller Park
Jon Marquardt-Wood Dale Park District
Gina Racanelli-Village of Villa Park
Keith Knautz-Village of Glendale Heights

Members Absent: N/A

Staff Present: Jerry Barton, Executive Director
Carlos Marroquin, Marketing and Communications Manager
Maggie Goode, Superintendent of Recreation
Rosario Lopez, H.R. Generalist
Marissa Jimenez, Office Manager
Sam Crane, Accountant

3. **Introduction of Guests and Staff** Director Barton welcomed Trustee Popek and Trustee Racanelli to the meeting.

4. **Public Comments** None.

5. **Approval of Meeting Minutes**

- a. Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes from 10/01/2025. Trustee Leno motioned to approve, and Trustee Elsey made a second. Without further discussion the motion passed unanimously on a voice vote with 11 ayes and 0 nays.

6. **Consent Agenda – Financial Reports**

- a. Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending 09/30/2025 and 10/31/2025. Trustee Leno made the motion, and Trustee Muenz made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Popek-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0 nays.

7. Comments and Communications

Director Barton shared details about the upcoming Holiday Party with Santa.

8. Agency Report

- a. Director Barton provided the Board with an update on the various state grants and the recent audit discussions. He also gave an update on the other local grants that NEDSRA has applied for. He also advised on some recent roof damage caused by the snow and ice.

Superintendent Goode provided an on the recent camps that took place over Thanksgiving week. She shared updates on Special Olympics sports soccer, corn hole, flag football and basketball. She also shared details on the Member Partner employee training schedule for March.

Manager Marroquin updated the Board on the recent NEDSRA brochure that was delivered to all the Member Partner facilities that can be shared with families. He also shared the details about the upcoming Patriotism Dinner on February 7th.

9. New Business

- a. Policy Manual Review
Director Barton advised the Board that policy manual will be reviewed by the leadership team and asked the board for feedback on the review process.
- b. Audit Services Expiring Agreement
Director Barton shared that our agreement with Sikich ends after this current budget season and asked the Board for guidance on the renewal process.

10. Unfinished Business

- a. NEDSRA /Addison Gym Project
Director Barton provided an update on the NEDSRA /Addison Gym Project and possible timelines.

11. Board of Trustees Comments

Trustee Popek shared details regarding upcoming holiday events. Trustee Bond provided information on the Polar Express event. Trustee Elsey thanked NEDSRA for a successful year and shared updates on the Terrace View Park pond renovations. Trustee Kasper shared details on the

Winter Wonderland event and provided updates on various projects, including Kennedy Park. Trustee Leno shared information on winter events, including an ice rink project and mini therapy horses. Trustee McCann shared details on the upcoming Holiday Lights event. Trustee Schmidt provided updates on various holiday events. Trustee Marquardt shared details on the upcoming Grinch event scheduled for this weekend. Trustee Muenz provided updates on several projects, including an HVAC project. Trustee Racanelli shared information on the Holiday Train Ride and updates on various projects.

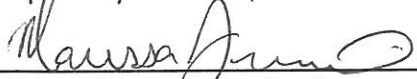
12. Chairman of the Board Comments.

Chairman Knautz thanked Superintendent Goode for attending the tree lighting ceremony and shared they have an upcoming Santa Breakfast. He thanked NEDSRA staff for the RISE Awards.

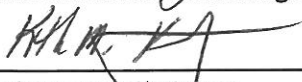
13. Next Meeting Date. Wednesday, February 4, 2026, at 1:30pm at NEDSRA

14. Adjournment. Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee Schmidt and a second by Trustee Racanelli. Without further discussion, the motion passed unanimously on a voice vote with 11 ayes and 0 nays. The meeting adjourned 4:40pm.

Respectfully submitted,



Marissa Jimenez, Recording Secretary



Keith Knautz, Chairman



Shannon Elsey, Board Secretary

