

BOARD OF TRUSTEES REGULAR MEETING MINUTES
June 4, 2025

1. **Call to Order:** Chairman Knautz called the meeting to order at 1:36pm.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Brian Kaspar-Village of Schiller Park
Dan Schimmel-Butterfield Park District
Gina Racanelli-Village of Villa Park (1:41pm)
Joe McCann-Lombard Park District
Jon Marquardt-Wood Dale Park District
Keith Knautz-Village of Glendale Heights
Maryfran Leno- Itasca Park District
Phyllis Schmidt-Bensenville Park District
Rob Bond-Addison Park District
Shannon Elsey-Oakbrook Terrace Park District
Steve Muenz-Medinah Park District

Members Absent: N/A

Staff Present: Jerry Barton, Executive Director
Carlos Marroquin, Marketing and Communications Manager
Maggie Goode, Superintendent of Recreation
Rosario Lopez, H.R. Generalist
Marissa Jimenez, Office Manager
Sam Crane, Accountant

3. **Introduction of Guests and Staff** Director Barton introduced Dan Schimmel as the Interim Director of Butterfield Park District and Gina Racanelli-Assistant Director of Parks and Recreations from the Village of Villa Park.

4. **Public Comments** None.

5. **Approval of Meeting Minutes**

- a. Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes from 5/07/2025. Trustee Leno motioned to approve as amended, and Trustee McCann made a second. Without further discussion the motion passed unanimously on a voice vote with 11 ayes and 0 nays.

6. Consent Agenda – Financial Reports

- a. Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending 04/30/2025. Trustee Leno made the motion, and Trustee Schmidt made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

7. Comments and Communications

Director Barton reviewed several upcoming NEDSRA events including the Flippin' into Summer, Pool Party, Fiesta de Verano, Golf Classic and Rise.

8. Agency Report

- a. Director Barton shared updates on various state and local grants and donations received.

Superintendent Goode provided an update on inclusion requests and staff training and the leadership training that was recently held. She shared that summer camps are scheduled to start next week at several member partner locations.

Manager Marroquin shared information on the recent Huskie Color Run that was held on May 10th. He also shared details on a donation from the Knights of Columbus.

Trustee Bond provided an update on the walking track in the gym and the walking surface and shared that they are hoping to have the track open in the fall.

9. Unfinished Business

- a. Elevator Update

Director Barton provided an update on the elevator modernization project. The project is well underway, and they don't anticipate any delays and plan to complete within the 4-6 week timeline.

- b. Revised Roof Payment MOU

Director Barton reviewed the amended MOU to reflect the revised amount and the revised pay schedule. Chairman Knautz requested a motion to approve the amended MOU. Trustee Leno made the motion, and Trustee Elsey made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0

nays.

10. New Business

a. Election of Officers

Office of Chairman, Vice Chairman and Secretary of the NEDSRA Board of Trustees

The motion to retain Trustee Keith Knautz as Chairman, and elect Joe McCann as Vice Chairman and Shannon Elsey as Secretary of NEDSRA's Board of Trustees for the fiscal year 2025-2026 was made by Trustee Leno and Trustee Elsey made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0 nays.

Executive Committee of the NEDSRA Board of Trustees

The motion to retain Trustee Keith Knautz as Chairman, and elect Joe McCann as Vice Chairman and Shannon Elsey as Secretary and Maryfran Leno as Most Recent Past Chairperson of NEDSRA's Board of Trustees for the fiscal year 2025-2026 was made by Trustee Leno and Trustee Kasper made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0 nays.

Appointed Positions of the NEDSRA Board of Trustees

The motion to retain Executive Director as Treasurer and Marissa Jimenez as Recording Secretary of NEDSRA's Board of Trustees for the fiscal year 2025-2026 was made by Trustee Leno and Trustee Muenz made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0 nays.

11. Motion to Convene into Closed Meeting

Chairman Knautz requested a motion to convene into Closed Session. Trustee Leno made the motion to convene into closed Session for the discussion of, and to perform semi-annual review

of, minutes of meetings lawfully closed Pursuant to Section 2(c)(21) of the Open Meetings Act and Trustee Elsey made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0 nays and the board entered into closed session at 1:54pm.

12. Closed Meeting

13. Reconvene to Open Meeting.

The Board returned to open session at 2:03pm.

- a. Trustee Leno made a motion to approve the meeting minutes and to remain as confidential, non-public records:

- Board of Trustees Closed Meeting Minutes; Personnel – May 9, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – May 18, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – May 18, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – May 26, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – June 1, 2016
- Board of Trustees Closed Meeting Minutes; Personnel – November 9, 2016

Trustee Elsy seconded the motion. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0 nays

- b. Trustee Leno made a motion to approve and release the meeting minutes of:

- Board of Trustees Closed Meeting Minutes; Personnel – February 5, 2025
- Board of Trustees Closed Meeting Minutes; Personnel – March 12, 2025
- Board of Trustees Closed Meeting Minutes; Personnel – May 7, 2025

Trustee Elsy seconded the motion. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of

Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0 nays

- c. Trustee Leno made to destroy the verbatim record of the following approved closed minutes sessions:

- Board of Trustees Closed Meeting Minutes – April 6, 2022
- Board of Trustees Closed Meeting Minutes – December 8, 2022
- Board of Trustees Closed Meeting Minutes – December 15, 2022
- Board of Trustees Closed Meeting Minutes; Personnel – February 3, 2023
- Board of Trustees Closed Meeting Minutes; Personnel – March 1, 2023
- Board of Trustees Closed Meeting Minutes; Personnel – April 5, 2023
- Board of Trustees Closed Meeting Minutes; Personnel – May 10, 2023

Trustee Muenz seconded the motion. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schmidt-Bensenville Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Motion passed with 11 ayes and 0 nays

14. Executive Director Employment Contract and Compensation

The motion to extend the Executive Director contract by one year so it continues for three years and increase the salary by \$10,000 for the 2025-2026 fiscal year was made by Trustee McCann and Trustee Leno made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Bond-Addison Park District; Trustee Schimmel-Butterfield Park District; Trustee Leno-Itasca Park District; Trustee McCann-Lombard Park District; Trustee Muenz-Medinah Park District; Trustee Elsey-Oakbrook Terrace Park District; Trustee Kaspar-Village of Schiller Park; Trustee Racanelli-Village of Villa Park; Trustee Marquardt-Wood Dale Park District; Trustee Knautz-Village of Glendale Heights. Trustee Schmidt was absent at the time of the roll call vote. The motion passed with 10 ayes and 0 nays.

15. Board of Trustees Comments.

Trustee Marquardt shared they are finalizing their Central Park renovation, and it should be opening next week. Trustee Muenz shared they are working on an OSLAD project and are in the process of moving to a new recreation software program. Trustee Schmidt advised that Sunset Park is reopening on June 21st, and they are gearing up for summer and summer camp. Trustee McCann shared they are working on an OSLAD project, and a new shelter is being added at their golf course. Trustee Leno shared they are working on opening up the water park and working on several construction projects and OSLAD projects. Trustee Elsey shared they have new animals at the Nature Center and are hosting a kickoff to summer later in the week. Trustee Bond provided an update on their construction projects including Lake Manor Park and Community Park. Trustee Kaspar shared that their pool will be opening this weekend, and their summer camps are starting

soon. Trustee Racanelli shared that Lufkin Park was recently renovated and provided an update on their new rec center. Trustee Schimmel shared that their pool opened last week, and their summer camps have started.

16. Chairman of the Board Comments.

Chairman Knautz thanked NEDSRA for the Inclusion training and congratulated staff on the recent events including Touch-a-Truck and the Huskie Run. He also shared they are working on several construction projects and an OSLAD project.

17. Next Meeting Date. Wednesday, September 3, at 1:30 pm at NEDSRA

18. Adjournment. Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee Schimmel and a second by Trustee Marquardt. Without further discussion, the motion passed unanimously on a voice vote with 11 ayes and 0 nays. The meeting adjourned at 2:34pm.

Respectfully submitted,



Marissa Jimenez, Recording Secretary



Keith Knautz, Chairman



Shannon Elsey, Board Secretary