

BOARD OF TRUSTEES REGULAR MEETING MINUTES
Wednesday, October 18, 2023, 1:30 p.m.

1. **Call to Order:** Chairman Knautz called the meeting to order at 1:32 p.m.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Phyllis Schmidt, Bensenville Park District
Michael Hixenbaugh, Butterfield Park District
Maryfran Leno, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Shannon Elsey, Oakbrook Terrace Park District
Randy Splitt, Village of Schiller Park
Greg Gola, Village of Villa Park
Jon Marquardt, Wood Dale Park District
Keith Knautz, Village of Glendale Heights

Members Absent: Jennifer Hermonson, Addison Park District

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Carlos Marroquin, Marketing and Communications Manager
Ana Salazar, Office Manager, Recording Secretary
Maggie Goode, Recreation Coordinator
Rosario Lopez, H.R. Generalist
Sam Crane, Accountant

Guests Present: Jim Huetson, Superintendent of Recreation at Medinah Park District.

3. **Introduction of Guests and Staff.** Trustee Baum introduced Jim Huetson as the new Superintendent of Recreation and informed all that Jim has been with the Medinah Park District for about 4 months and will be the NEDSRA Board of Trustees alternate.

4. **Public Comments.** None.

5. Approval of Meeting Minutes.

- a. Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes of September 6, 2023. Trustee Schmidt motioned to approve the meeting minutes, and Trustee Elsey made a second. Without further discussion, the motion passed unanimously on a voice vote with 10 ayes and 0 nays.

6. Consent Agenda – Financial Reports.

- a. Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the unaudited period ending August 31, 2023. Trustee Leno made the motion, and Trustee Elsey made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Hixenbaugh, Butterfield Park District; Trustee Leno, Itasca Park District; Trustee Baum, Medinah Park District; Trustee Elsey, Oakbrook Terrace Park District; Trustee Friedrichs, Lombard Park District; Trustee Marquardt, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee Gola, Village of Villa Park; Trustee Splitt, Village of Schiller Park; Trustee Knautz, Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

7. Comments and Communications.

- a. R.I.S.E. Flyer and Jeena Greenwalt Scholarship Application. Superintendent Barton provided updates on the R.I.S.E. event on November 3, 2023, and information about the Jeena Greenwalt Scholarship award and status of the award recipients.
- b. Member Partner Holiday Gathering. Director Poole reminded the Board of Trustees that the Member Partner Holiday Gathering is scheduled immediately following the Board meeting December 7, 2023, at 4 p.m. at Wood Dale.

- 8. Agency Report.** Director Poole shared updates from the front entry remodel bid process and the delays due permitting. He also reminded Trustees that ADA funds need to be used. Superintendent Barton announced results from the Special Olympics North American Golf Tournament and thanked Bensenville and Wood Dale were able to help support the two participants that attended. He reminded Trustees that NEDSRA is still in need of space for a second TREC site and is open to discussing any potential availability at Member Partner facilities. Coordinator Goode presented a recap of summer programs, participation statistics and events. She mentioned that Extended School Year numbers were lower this year than anticipated and this was the first year using point-of-sale for two summer events. The goal for 2024 is to target communities with low participation numbers, continue staff recruitment and part-time staff safety training. Superintendent Barton presented the summer recap for inclusion data and provided information about the two new part time inclusion specialist positions. He also highlighted a recap of the summer financials for programs, events, inclusion, and wages. Finally, he thanked the Member Partners for their collaboration and communication with NEDSRA. Manager Marroquin thanked everyone for their help and participation in Lary Roesch/NEDSRA Golf Classic and mentioned that thank you were sent to all Member Partners, sponsors, and donors. He communicated some feedback that was received after the event.

9. **Chairman of the Board Comments.** Chairman Knautz thanked Trustee Gola for filling in for him at the last Board meeting and informed all that he has been meeting with Director Poole and Superintendent Barton to facilitate retirement transitions.

10. **Unfinished Business.** None.

11. **New Business.**

- a. Approve 2024 Board Meeting Calendar. Director Poole presented the proposed 2024 Board Meeting Calendar. There being no further questions or comments, Chairman Knautz asked for a motion to approve the passing of the 2024 Board Meeting Calendar. The motion was made by Trustee Leno, and Trustee Gola made the second. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Schmidt, Bensenville Park District; Trustee Marquardt, Wood Dale Park District; Trustee Eley, Oakbrook Terrace Park District; Trustee Splitt, Village of Schiller Park; Trustee Leno, Itasca Park District; Trustee Gola, Village of Villa Park; Trustee Hixenbaugh, Butterfield Park District; Trustee Friedrichs, Lombard Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

- b. Presentation of NEDSRA Health Plan Selection for 2024. H.R. Generalist Lopez explained NEDSRA's current enrollment offerings in the PDRMA Health Insurance Program, Dental with Orthodontia plan, and Vision plan. He provided a history of NEDSRA's costs for the last few years and the increase in cost for the 2024 plans. NEDSRA is currently expected to end the year under budget at \$138,896. He laid out current employee demographics as well as their indications for health insurance enrollment in 2024. The staff is proposing no change in the amount of employee contribution amounts, retaining the current plans of an HMO, a PPO plan w/HRA of \$2,000 deductible/\$1,500 HRA, Dental with orthodontia and both Vision \$600 plan and Gold Managed plan, and increasing the opt-out option from \$2,500/year to \$2,750/year. Discussion was had regarding what other agencies plan to do regarding health plans and opt-out amounts for 2024. There being no further questions or comments, Chairman Knautz asked for a motion to approve the NEDSRA Health plan offerings by PDRMA Health for 2024 to include a PPO \$2,000 Deductible /\$1,500 HRA, an HMO plan, a Dental with Orthodontia plan, a \$600 Vision plan and a Gold Managed Vision plan with employee rates as presented and the Opt Out option at \$2,750 per year. The motion was made by Trustee Eley and the second was made by Trustee Gola. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Splitt, Village of Schiller Park; Trustee Eley, Oakbrook Terrace Park District; Trustee Friedrichs, Lombard Park District; Trustee Schmidt, Bensenville Park District; Trustee Gola, Village of Villa Park; Trustee Baum, Medinah Park District; Trustee Marquardt, Wood Dale Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

12. Motion to Convene into Closed Meeting. Chairman Knautz requested a motion to convene into Closed Session for the purposes of:

- a. Performing semi-annual review of minutes of meeting lawfully closed pursuant to Section 2(c) (21) of the Open Meetings Act; Trustee Baum made the motion, and Trustee Friedrichs made a second. On a roll call vote, voting aye: Trustee Gola, Village of Villa Park; Trustee Marquardt, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Elsey, Oakbrook Terrace Park District; Trustee Splitt, Village of Schiller Park; Trustee Knautz, Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

13. Closed Meeting. The Board convened into Closed Session at 2:22 p.m.

14. Reconvene Open Meeting. The Board reconvened into Open Meeting with the nine members present at 2:29 p.m. to take action on items discussed in the Closed Session related to performing a semi-annual review on minutes of meeting lawfully closed pursuant to Section 2(c) (21) of the Open Meetings Act.

- a. Action was taken on the semi-annual review of Closed Meeting minutes. Trustee Friedrichs made the motion, and Trustee Gola made the second to:

Approve, do not release and retain recordings of:

- a. Board of Trustees Closed Meeting Minutes; Personnel – February 1, 2023
- b. Board of Trustees Closed Meeting Minutes; Personnel – March 1, 2023
- c. Board of Trustees Closed Meeting Minutes; Personnel – April 5, 2023
- d. Board of Trustees Closed Meeting Minutes; Personnel – May 10, 2023

And that the remaining approved, unreleased minutes listed as follows remain as confidential non-public records at this time:

- a. Board of Trustees Closed Meeting Minutes; Personnel – May 9, 2016
- b. Board of Trustees Closed Meeting Minutes; Personnel – May 18, 2016
- c. Board of Trustees Closed Meeting Minutes; Personnel – May 18, 2016
- d. Board of Trustees Closed Meeting Minutes; Personnel – May 26, 2016
- e. Board of Trustees Closed Meeting Minutes; Personnel – June 1, 2016
- f. Board of Trustees Closed Meeting Minutes; Personnel – November 9, 2016
- g. Board of Trustees Closed Meeting Minutes – April 6, 2022
- h. Board of Trustees Closed Meeting Minutes – December 8, 2022
- i. Board of Trustees Closed Meeting Minutes – December 15, 2022

And that the following recordings of the previously approved and released closed minutes be destroyed now:

- a. Board of Trustees Closed Meeting Minutes – March 2, 2022

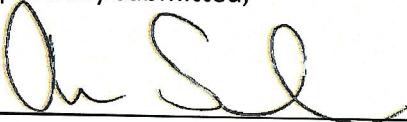
Chairman Knautz asked if there was further need for discussion; hearing none, he called for a vote. Trustee Gola made the motion, and Trustee Leno made a second as amended. On a roll call vote, voting aye: Trustee Gola, Village of Villa Park; Trustee Marquardt, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Elsey, Oakbrook Terrace Park District; Trustee Splitt, Village of Schiller Park; Trustee Knautz, Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

15. Board of Trustees Comments. Trustee Hixenbaugh shared the Butterfield Park District development status of the park on Butterfield Road and Route 53 and is happy with the results. Trustee Gola reported that the Village of Villa Park broke ground on the new recreation center. Trustee Schmidt communicated that the Bensenville Park District had 2000 people in attendance at the Fall Harvest Event. Trustee Friedrichs conveyed that the Lombard Park District is currently in the process of applying for another grant and having the old library demolished. Trustee Baum mentioned that the Medinah Park District is searching for a new Recreation Supervisor and starting the project for the Stuart Goodenough Park. Trustee Leno listed all the projects currently in the works at the Itasca Park District. She also announced that Itasca Park District is adding another position and thanked NEDSRA for attending their Octoberfest. Trustee Elsey reported that Oakbrook Terrace Park District opened bids for Terrace View Park and is seeking a new payroll system. Trustee Marquardt spoke about 3 projects that are underway at Wood Dale Park District. Trustee Splitt reported that Schiller Park has Fall Fest this coming weekend.

16. Next Meeting Date. Thursday, December 7, 2023, at 4:00 p.m., Salt Creek Golf Club.

17. Adjournment. Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee Friedrichs and a second by Trustee Splitt. Without further discussion, the motion passed unanimously on a voice vote with 10 ayes and 0 nays. The meeting adjourned at 2:45 p.m.

Respectfully submitted,



Ana Salazar, Recording Secretary



Keith Knautz, Chairman



Michael Hixenbaugh, Board Secretary

