

BOARD OF TRUSTEES REGULAR MEETING MINUTES
Wednesday, June 07, 2023, 1:30 p.m.

1. **Call to Order:** Chairman Knautz called the meeting to order at 1:35 p.m.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Leslie DeMoss, Bensenville Park District
Michael Hixenbaugh, Butterfield Park District
Sandy Harris, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Shannon Elsey, Oakbrook Terrace Park District
Keith Knautz, Village of Glendale Heights

Members Absent: Jennifer Hermonson, Addison Park District
Randy Splitt, Village of Schiller Park
Greg Gola, Village of Villa Park
Jon Marquardt, Wood Dale Park District

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Carlos Marroquin, Marketing and Communications Manager
Ana Salazar, Office Manager, Recording Secretary

Guests Present: None.

3. **Introduction of Guests and Staff.** None.

4. **Public Comments.** None.

5. **Approval of Meeting Minutes.**

- a. Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes of May 10, 2023. Trustee Baum motioned to approve the meeting minutes, and Trustee Friedrichs made a second. Without further discussion, the motion passed unanimously on a voice vote with 7 ayes and 0 nays.

6. Consent Agenda – Financial Reports.

- a. Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending April 30, 2023. Trustee Friedrichs made the motion, and Trustee Eley made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Eley, Oakbrook Terrace Park District; Trustee DeMoss, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Harris, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 7 ayes and 0 nays.

- 7. Comments and Communications.** Director Poole informed Trustees that the Board of Trustees directory is being updated and emailed in the next few days. Superintendent Barton provided information on the NEDSRA Pool Party and Fiesta de Verano and mentioned that NEDSRA is using the RecTrac Point-of-Sale software to sell event tickets.

- 8. Agency Report.** Director Poole provided information from his meeting with the front entry design team and hopes to have a first design in July sent to the Board. He also provided the status regarding the DCEO grant. Superintendent Barton announced that NEDSRA anticipates hiring 30 additional part-time staff members, thereby increasing the total count of summer part-time staff members to 80. He communicated information regarding summer camp, introduced new member partner sites, upcoming member partner trainings, important inclusion updates, and noteworthy statistics regarding summer program registration. Manager Marroquin reported that NEDSRA received over \$10,000 in Track Meet sponsorships and in-kind donations. In addition, he shared the Golf Classic date of September 14, 2023, at Glendale Lakes Golf Club and plans to send out invitations in July.

- 9. Chairman of the Board Comments.** Chairman Knautz apologized for being late and announced that the Village of Glendale Heights will receive grants totaling \$210,000 for a combination of security cameras and an ADA-accessible playground.

- 10. Unfinished Business.** None.

11. New Business.

- a. Van Bids. Superintendent Barton summarized NEDSRA's current fleet inventory and the van bids received by Southern Bus and Mobility, Midwest Transit Equipment, and Central States. The current van bids include the alternates requested by NEDSRA for folding seats (#1), overhead storage (#2), and a trade-in of NEDSRA's oldest van. Midwest Transit Equipment submitted the best overall bid, which falls within the approved FY 23-24 budget. Is it the recommendation of staff to move forward with the bid from Midwest Transit Equipment for a 2024 or newer Ford chassis Starcraft Allstar bus, equipped with a lift and capacity for 14-seated passengers for a total cost of \$121,924, which includes alternates #1 and #2 and a trade-in value of \$8,500. Chairman Knautz asked for a motion to approve the van bid. The motion to approve the purchase of a 2024 or newer Ford chassis Starcraft Allstar 14-Passenger Paratransit bus from Midwest Transit Equipment in the amount of \$130,424, which includes alternates 1 and 2, and vehicle trade-in of \$8,500, for a total expense of \$121,924 was made by Trustee

Friedrichs and seconded by Trustee Baum. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Friedrichs, Lombard Park District; Trustee DeMoss, Bensenville Park District; Trustee Harris, Itasca Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Elsey, Oakbrook Terrace Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 7 ayes and 0 nays.

12. Board of Trustees Comments. Trustee Hixenbaugh expressed that Butterfield Park District is experiencing a busy summer. Trustee Elsey informed the group that Oakbrook Terrace Park District hired Lauren Jevaney as the Superintendent of Recreation. She also mentioned the loss of a full-time staff member due to a medical emergency but highlighted the successful repair of the elevator, which had been out of order for nearly a year. Trustee Baum reported on the progress of the Medinah Park District, mentioning their ongoing installation of new signs at all parks. He also shared the exciting news of a \$45,000 grant they received from Cunningham Rec Playcore, which will be used to install a new playground system. Furthermore, Trustee Baum announced the appointment of a new Superintendent of Recreation. Trustee Friedrichs conveyed the high activity levels at the summer camps, pool, and golf course. In addition, he revealed that the Lombard Park District secured a grant from the DCEO and will be acquiring the library property to expand Lilacia Park. He concluded by wishing everyone a wonderful summer. Trustee DeMoss shared that the Bensenville Park District was recently approved for a Kaboom Playground, which will be located on shared land with the Wood Dale Park District. Trustee Harris provided updates from the Itasca Park District, stating that pool pass sales have been remarkably high and the tennis court project is nearing completion. Additionally, Itasca has two recreation staff members on leave and hired a new Athletic Supervisor.


13. Next Meeting Date. Wednesday, September 06, 2023, at 1:30 p.m., NEDSRA

14. Adjournment. Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee Friedrichs and a second by Trustee Baum. Without further discussion, the motion passed unanimously on a voice vote with 7 ayes and 0 nays. The meeting adjourned at 1:56 p.m.

Respectfully submitted,



Ana Salazar, Recording Secretary



Keith Knautz, Chairman



Greg Bolla
Vice Chairman



Michael Hixenbaugh, Board Secretary

