

BOARD OF TRUSTEES REGULAR MEETING MINUTES
Wednesday, May 10, 2023, 1:30 p.m.

1. **Call to Order:** Chairman Knautz called the meeting to order at 1:36 p.m.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Jennifer Hermonson, Addison Park District
Leslie DeMoss, Bensenville Park District
Michael Hixenbaugh, Butterfield Park District
Maryfran Leno, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Randy Splitt, Village of Schiller Park
Jon Marquardt, Wood Dale Park District
Keith Knautz, Village of Glendale Heights

Members Absent: Shannon Elsey, Oakbrook Terrace Park District
Greg Gola, Village of Villa Park

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Carlos Marroquin, Marketing and Communications Manager
Ana Salazar, Office Manager, Recording Secretary

Guests Present: None.

3. **Introduction of Guests and Staff.** None.

4. **Public Comments.** None.

5. **Approval of Meeting Minutes.**

Chairman Knautz requested a motion to approve the Board of Trustees regular meeting minutes of April 05, 2023. Trustee Friedrichs motioned to approve the meeting minutes, and Trustee Leno made a second. Without further discussion, the motion passed unanimously on a voice vote with 9 ayes and 0 nays.

6. Consent Agenda – Financial Reports.

Chairman Knautz requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending March 31, 2023. Trustee Leno made the motion, and Trustee Friedrichs made the second. Chairman Knautz asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Hermonson, Addison Park District; Trustee DeMoss, Bensenville Park District; Trustee Baum, Medinah Park District; Trustee Leno, Itasca Park District; Trustee Splitt, Village of Schiller Park; Trustee Marquardt, Wood Dale Park District; Trustee Friedrichs, Lombard Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes and 0 nays.

- 7. Comments and Communications.** Director Poole distributed the Board of Trustees directory and requested their review and update of any necessary information. Furthermore, he distributed the updated pages of the approved NEDSRA 2023-24 Fiscal Year Budget and provided information about the upcoming TREC Art Show and the NEDSRA Track Meet.

- 8. Agency Report.** Superintendent Barton delivered the exciting news that summer registration for NEDSRA had a strong start, with the highest numbers seen in many years. NEDSRA has introduced new programs as part of its community survey initiatives, and all materials for the mobile sensory station have been received. Superintendent Barton also highlighted the ongoing and upcoming programs. Manager Marroquin reported that he visited all member partner facilities to distribute NEDSRA popup stands, which are part of the community survey initiatives. He commended the front desk staff at these facilities for their helpfulness and warm welcome. Regarding fundraising, NEDSRA has successfully raised \$8,700 in sponsorships for the Track Meet. In addition, the Golf Classic is scheduled for September 14, 2023, at Glendale Lakes Golf Club, as confirmed.

- 9. Chairman of the Board Comments.** Chairman Knautz thanked all of the Board of Trustees for attending the meeting.

- 10. Unfinished Business.** None.

11. New Business.

- a. Election of New Officers.

- i. Office of Chairman of the NEDSRA Board of Trustees. The motion to retain Trustee Keith Knautz as Chairman of NEDSRA's Board of Trustees for the fiscal year 2023/2024 was made by Trustee Leno and seconded by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Hermonson, Addison Park District; Trustee Splitt, Village of Schiller Park; Trustee Hixenbaugh, Butterfield Park District; Trustee Friedrichs, Lombard Park District; Trustee DeMoss, Bensenville Park District; Trustee Baum, Medinah Park District; Trustee Marquardt, Wood Dale Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes and 0 nays.

- ii. Office of Vice-Chairman and Secretary of the NEDSRA Board of Trustees. The motion to retain Trustee Greg Gola for Vice-Chairman and Trustee Michael Hixenbaugh for Secretary for the fiscal year 2023/2024 was made by Trustee Leno and seconded by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Hermonson, Addison Park District; Trustee Splitt, Village of Schiller Park; Trustee Hixenbaugh, Butterfield Park District; Trustee Friedrichs, Lombard Park District; Trustee DeMoss, Bensenville Park District; Trustee Baum, Medinah Park District; Trustee Marquardt, Wood Dale Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes and 0 nays.
- iii. Appointment of Treasurer and Recording Secretary. The motion to appoint Executive Director Rick Poole as Treasurer and Manager Ana Salazar as Recording Secretary for the fiscal year 2023/2024 was made by Trustee Leno and seconded by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Splitt, Village of Schiller Park; Trustee Leno, Itasca Park District; Trustee DeMoss, Bensenville Park District; Trustee Baum, Medinah Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Marquardt, Wood Dale Park District; Trustee Friedrichs, Lombard Park District; Trustee Hermonson, Addison Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes and 0 nays.
- iv. Appointment of Executive Committee. The motion to retain the following as the NEDSRA Board of Trustees Executive Committee, Chairman Knautz, Vice-Chairman Gola, Secretary Hixenbaugh, and Former Chairman Baum was made by Trustee Leno and seconded by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Hixenbaugh, Butterfield Park District; Trustee Friedrichs, Lombard Park District; Trustee Hermonson, Addison Park District; Trustee Marquardt, Wood Dale Park District; Trustee Leno, Itasca Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee DeMoss, Bensenville Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes and 0 nays.

12. Board of Trustees Comments. Trustee Hixenbaugh is concluding the asbestos abatement project, successfully addressing the issue. Trustee Marquardt informed the group that the Wood Dale marketing personnel has departed, but they have recently hired a new finance person. Trustee Leno shared updates from the Itasca Park District, mentioning that they are recruiting a new Athletic Supervisor and two recreation staff members are on leave. Additionally, Itasca recently held the Shape of Itasca event in collaboration with the Itasca Bank of Trust and is preparing to open its pool for the season. Trustee Friedrichs conveyed that Joe McCann has been approved as the new Executive Director for the Lombard Park District, beginning on January 1, 2024. Trustee DeMoss announced that the Bensenville pool would be opening on Memorial Day. Trustee Hermonson informed the Board that the Addison Park District is still searching for a Superintendent of Recreation and emphasized the need to proceed with the roof replacement at the community center. Furthermore, Addison

is planning to initiate a bidding process for a new roof at Centennial in January and is in the process of applying for an OSLAD grant to enhance the park at Centennial. Trustee Splitt shared that he has been serving with the Schiller Park team for two years and has recently hired a new Recreation Supervisor. Trustee Baum reported that the Medinah Park District is in the final stages of conducting interviews for the Superintendent of Recreation position and anticipates making an announcement soon. Finally, trustee Knautz relayed that the Village of Glendale Heights has enlisted Belgio's Catering of Naperville as the caterer for Glendale Lakes Golf Club.

13. Motion to Convene to Closed Meeting.

Chairman Knautz requested a motion to convene into Closed Session. Trustee Baum made the motion to convene into closed session for the purposes of discussing issues related to the appointment, employment, compensation, discipline, performance of personnel pursuant to section 5 ILCS 120/2(c)(1) of the Open Meetings Act, and Trustee Splitt made a second. On a roll call vote, voting aye: Trustee Friedrichs, Lombard Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Baum, Medinah Park District; Trustee Hermonson, Addison Park District; Trustee Marquardt, Wood Dale Park District; Trustee Splitt, Village of Schiller Park; Trustee DeMoss, Bensenville Park District; Trustee Leno, Itasca Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes and 0 nays. The Board convened into Closed Session at 1:59 p.m.

14. Closed Meeting.

15. Reconvene Open Meeting

The Board reconvened to open meeting with the same nine members present at 2:14 p.m.; to take action on items discussed in Closed Session related to the appointment, employment, compensation, discipline, performance of personnel pursuant to section 5 ILCS 120/2(c)(1) of the Open Meetings Act. Chairman Knautz asked if there was any further need for discussion, and hearing none, he called for a motion. Trustee Leno made a motion to approve and give authorization to the NEDSRA Chairman of the Board of Trustees to execute the employment agreement with Jerry Barton to become the next executive director of NEDSRA effective January 03, 2024, subject to attorney review, and Trustee Friedrichs made the second. On a roll call vote, voting aye: Trustee Marquardt, Wood Dale Park District; Trustee DeMoss, Bensenville Park District; Trustee Splitt, Village of Schiller Park; Trustee Hixenbaugh, Butterfield Park District; Trustee Hermonson, Addison Park District; Trustee Friedrichs, Lombard Park District; Trustee Leno, Itasca Park District; Trustee Baum, Medinah Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes and 0 nays.

16. Next Meeting Date. Wednesday, June 07, 2023, at 1:30 p.m., NEDSRA

- 17. Adjournment.** Chairman Knautz said he would entertain a motion to adjourn without further business before the NEDSRA Board of Trustees. The motion was made by Trustee Friedrichs and a second by Trustee Baum. Without further discussion, the motion passed unanimously on a voice vote with 9 ayes and 0 nays. The meeting adjourned at 2:16 p.m.

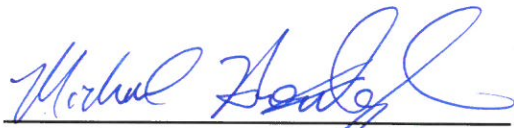
Respectfully submitted,



Ana Salazar, Recording Secretary



Keith Knautz, Chairman



Michael Hixenbaugh, Board Secretary

