

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Thursday, December 8, 2022, 4:00 p.m.

At Glendale Lakes Golf Club, 1550 President St, Glendale Heights, IL 60139

1. **Call to Order:** Chairman Ellmann called the meeting to order at 4:00 p.m.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Leslie DeMoss, Addison Park District
Phyllis Schmidt, Bensenville Park District (4:08 p.m.)
Keith Knautz, Village of Glendale Heights
Maryfran Leno, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Randy Splitt, Village of Schiller Park
Greg Gola, Village of Villa Park
Matthew Ellmann, Wood Dale Park District

Members Absent: Michael Hixenbaugh, Butterfield Park District
Cathy Fallon, Oakbrook Terrace Park District

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Carlos Marroquin, Marketing and Communications Manager
Ana Salazar, Office Manager, Interim Recording Secretary

Guests Present: Nicole Walderbach, Recreation Specialist
Rosario Lopez, HR Generalist

3. **Introduction of Guests and Staff.** Director Poole introduced Nicole Walderbach, Recreation Specialist, who started at NEDSRA six months ago. He also introduced Rosario Lopez, HR Generalist, who started three weeks ago. Chairman Ellmann welcomed the new staff.

4. **Public Comments.** None.

5. **Approval of Meeting Minutes.**

Chairman Ellmann requested a motion to approve the Board of Trustees regular meeting minutes of October 5, 2022. The motion to approve the meeting minutes was made by Trustee Leno and a second was made by Trustee Friedrichs. Without further discussion, the motion passed unanimously on a voice vote with 9 ayes and 0 nays.

6. **Comments and Communications.** None.

7. Consent Agenda – Financial Reports.

- a. Chairman Ellmann requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending October 31, 2022. Trustee Leno made the motion, and Trustee Friedrichs made the second. Chairman Ellmann asked if there was any need for discussion. There being no further discussion, on a roll call vote, voting aye: Trustee Schmidt, Bensenville Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 9 ayes and 0 nays.

8. Chairman of the Board Comments. Chairman Ellmann announced that the Wood Dale Park District Board would be appointing his replacement as NEDSRA Board of Trustee effective February 1, 2023. He expressed appreciation for everyone's support while serving on the NEDSRA Board of Trustees and mentioned he would be attending the February meeting.

9. Agency Report. Director Poole reported feedback from the Golf Classic. The plan is to hold the event at Glendale Lakes Golf Club again in 2023. He mentioned that the Community Needs Survey draft reports are in and expressed his intent to set up a meeting with the survey committee for mid-January. He noted that some member partners have requested a reimbursement on ADA funds and reminded members to use their funds before May 1, 2023. Superintendent Barton reported a strong number of registrations for Winter Break Camp. He visited the revamped Schiller Park gym and fitness center and plans to hold more NEDSRA programming there. He also provided a status on the implementation process for the RecTrac "Point of Sale" software.

10. Old Business.

- a. Update and Discussion of Community Needs Survey and Project. Director Poole provided the update in the Agency Report.

11. New Business.

- a. Resolution 12-08-2022-01 to appoint Ana Salazar as NEDSRA FOIA Officer. Without further questions or comments, Chairman Ellmann asked for a motion to approve the passing of Resolution 12-08-2022-01 to appoint Ana Salazar as FOIA Officer. The motion was made by Trustee Knautz and the second was made by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 9 ayes, 0 nays.
- b. Resolution 12-08-2022-02 to appoint Ana Salazar as Registered Agent. Without further questions or comments, Chairman Ellmann asked for a motion to approve the passing of Resolution 12-08-2022-02 to Appoint Ana Salazar as Registered Agent. Trustee Knautz made the motion, and Trustee DeMoss made the second. On a roll call vote, voting aye: Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee

Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 9 ayes, 0 nays.

- c. Resolution 12-08-2022-03 Signature Confirmation for the Illinois Attorney General. There being no further questions or comments, Chairman Ellmann asked for a motion to approve the passing of Resolution 12-08-2022-03 Signature Confirmation for Illinois Attorney General. The motion was made by Trustee Baum and the second was made by Trustee Gola. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Knautz, Village of Glendale Heights; Trustee Ellmann, Wood Dale Park District. Motion passed with 9 ayes, 0 nays.
- d. Resolution 12-08-2022-04 to appoint Rosario Lopez as IMRF Authorized Agent. There being no further questions or comments, Chairman Ellmann asked for a motion to approve the passing of Resolution 12-08-2022-04 to appoint Rosario Lopez as IMRF Authorized Agent. The motion was made by Trustee Knautz and the second was made by Trustee Gola. On a roll call vote, voting aye: Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Ellmann, Wood Dale Park District. Motion passed with 9 ayes, 0 nays.
- e. Appointment of Interim Board of Trustees Officers and appointment of Recording Secretary as of February 1, 2023 (until May 2023 elections). Without further discussion, Chairman Ellmann asked for a motion for the Appointment of Interim Board of Trustees Officers and appointment of Recording Secretary as of February 1, 2023 (until May 2023 elections). The motion was made by Trustee Knautz and the second was made by Trustee Gola. On a roll call vote, voting aye: Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Schmidt, Bensenville Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 9 ayes, 0 nays.

12. Board of Trustees Comments. Trustee Gola, Trustee Baum, and Trustee Friedrichs wished everyone Happy Holidays. Trustee Ellmann announced that John Marquardt was hired as the Wood Dale Park District Executive Director to be his replacement. Trustee DeMoss reported that Addison Park District is looking for a new fitness manager. Trustee Splitt wished everyone Happy Holidays. Trustee Schmidt echoed Trustee Splitt's comments in wishing everyone Happy Holidays. Trustee Leno wished Trustee Ellmann good luck in his retirement. Trustee Knautz thanked Trustee Ellmann for his service and congratulated him on his retirement.

13. Other Business. Chairman Ellmann requested a motion to convene into Closed Session for the purposes of discussing issues related to the appointment, employment, compensation, discipline, and performance of personnel pursuant to section 5 ILCS 120/2(c)(1) of the Open

Meetings Act. Trustee Gola made the motion, and a second was made by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 9 ayes, 0 nays.

14. **Closed Meeting.** The Board convened into closed session at 4:29 p.m.
15. **Reconvene Open Meeting.** The Board reconvened into open meeting with the nine members present at 4:59 p.m.; no action was taken.
16. **Next Meeting Date.** Wednesday, February 1, 2023, at 1:30 p.m., NEDSRA
17. **Adjournment.** Chairman Ellmann wished everyone well, then stated that there being no further business before the NEDSRA Board of Trustees, he would entertain a motion to adjourn. The motion was made by Trustee Knautz and a second by Trustee Splitt. Without further discussion, the motion passed unanimously on a voice vote with 9 ayes and 0 nays. The meeting adjourned at 4:59 p.m.

Respectfully submitted,



Ana Salazar, Interim Recording Secretary



Matthew Ellmann, Chairman *Keith M. Knautz*



Greg Gola, Board Secretary