

BOARD OF TRUSTEES REGULAR MEETING MINUTES
Wednesday, June 1, 2022, 1:30 p.m.

1. **Call to Order:** Chairman Ellmann called the meeting to order at 1:31 p.m.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Leslie DeMoss, Addison Park District (arrived at 1:33 p.m.)
Michael Hixenbaugh, Butterfield Park District
Keith Knautz, Village of Glendale Heights
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Randy Splitt, Village of Schiller Park
Greg Gola, Village of Villa Park
Matthew Ellmann, Wood Dale Park District

Members Absent: Phyllis Schmidt, Bensenville Park District
Maryfran Leno, Itasca Park District
Cathy Fallon, Oakbrook Terrace Park District

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Executive Assistant/Recording Secretary
Carlos Marroquin, Marketing and Communications Manager
Ana Salazar, Office Manager

Guests Present: None.

3. **Introduction of Guests and Staff.** Director Poole stated that the two new NEDSRA staff were unable to attend this meeting due to their schedules. Chairman Ellmann noted that he met the new registrar, Victoria, on the way into the meeting.

4. **Public Comments.** None.

5. **Approval of Meeting Minutes.**

Chairman Ellmann requested a motion to approve Board of Trustees regular meeting minutes of May 11, 2022. Motion to approve the meeting minutes was made by Trustee Friedrichs and a second made by Trustee Knautz. There being no further discussion, motion passed unanimously on a voice vote with 7 ayes and 0 nays.

6. **Comments and Communications.** Chairman Ellmann informed Trustees that the Board of Trustees Directory document being handed out by Executive Assistant Martellotta will need to be reviewed for correct contact information and returned to Executive Assistant Martellotta with any needed updates.

7. Consent Agenda – Financial Reports.

- a. Chairman Ellmann requested a motion to approve the NEDSRA Disbursements and Financial Statements as presented for the period ending April 30, 2022 (unaudited). The motion was made by Trustee Knautz and the second was made by Trustee Splitt. Chairman Ellmann asked if there was any need for discussion. There being none, on a roll call vote, voting aye: Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 8 ayes and 0 nays.

8. **Chairman of the Board Comments.** Chairman Ellmann announced he has notified the Wood Dale Park District Board that he will be tendering his resignation in 2023. He stated he will be unable to fulfill his full term as Chairman of the NEDSRA Board of Trustees and noted he has been in the parks industry for 40 years. Chairman Ellmann received congratulations from all.

9. **Election of New Officers.** Chairman Ellmann communicated the current slate of officers and the Board's policy to have the elected Officers continue to serve two-year terms. Chairman Ellmann requested three separate motions to retain the current slate of officers and appointments.

- a. The motion to elect Trustee, Matthew Ellmann, as Chairman of the Board of Trustees for fiscal year 2022/2023 was made by Trustee Knautz and seconded by Trustee Gola. On a roll call vote, voting aye: Trustee Knautz, Village of Glendale Heights; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 8 ayes and 0 nays.
- b. Chairman Ellmann requested a motion to retain the current Vice-Chairman and Secretary for fiscal year 2022/2023. The motion was made by Trustee Friedrichs and seconded by Trustee Baum. On a roll call vote, voting aye: Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Ellmann, Wood Dale Park District. Motion passed with 8 ayes and 0 nays.
- c. Chairman Ellmann requested a motion to appoint Executive Director Rick Poole as Treasurer and Executive Assistant Sue Martellotta as Recording Secretary for fiscal year 2022/2023. The motion was made by Trustee Hixenbaugh and seconded by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Ellmann, Wood Dale Park District. Motion passed with 8 ayes and 0 nays.

10. **Appointment of Executive Committee.** Chairman Ellmann requested a motion to retain the Executive Committee as it stands with Chairman Ellmann, Vice-Chairman Knautz, Former Chairman Baum and Secretary Gola for fiscal year 2022/2023. The motion was made by Trustee Friedrichs and seconded by Trustee Baum. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Friedrichs, Lombard Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 8 ayes and 0 nays.
11. **Agency Report.** Director Poole reminded the Board to use the ADA funds that were allocated in the budget. These funds must be used by April 30, 2023. The bid openings for the front entry project are scheduled for June 17. The driveway repair is scheduled to take place on June 29. NEDSRA is excited about the two new staff members. Ana Salazar has moved into her new position as Office Manager and is in training. Staff completed a huge cleanup and discarded much of the old, unusable furniture and other items. He thanked everyone for stopping in at the track meet. Superintendent Barton thanked everyone that was able to attend and said that there was about 148 athletes participating, which was lower than was typical of the 200 athletes in past years. Volunteer numbers were down; there were about 50. The art show on May 15 was a success and he thanked everyone for their support on that event, as well. A group is on their way to the Smoky Mountains for an overnight program. Currently there are 32 inclusion requests of which 6 are not for camp programs. Coordinator Cline is training with all the Member Partner staff. The new Recreation Specialist is Nicole Walderbach. Her position will be a hybrid position in that half of the time she will support inclusion services. Camp registration is up from last summer, however not as high as was anticipated. The vehicle bids came in, however no company could lock in a time-line for delivery and only one could lock in a price. The bids are good for 60 days. Only one of the four are within the NEDSRA budgeted amount. Marketing Manager Marroquin said he is working with Knights of Columbus on a grant to pay for the catalytic converters that were stolen. The fall program brochure will be professionally printed. He said NEDSRA is looking forward to the Golf Classic. He passed out a recommendation for the course to be used. The recommended site is Glendale Lakes Golf Course. He is working with the Roesch family on details. Executive Assistant Martellotta stated that NEDSRA is working on scanning receipts for expenses in the first three quarters of the State Grant. The Grant Manager will have to review before any funds can be released.
12. **Old Business.**
 - a. Update and Discussion of Community Needs Survey and Project. Director Poole reached out to the consultants for a date when he could see the questions that would be on the survey. When he receives them, he will send them out to the Board.
 - b. Update and Discussion of NEDSRA/Larry Roesch Golf Classic. The Board reviewed the responses from the courses on the list that was in the Board Packet. Some courses could not accommodate the amount of golfers that would be in attendance, some did not have a large enough banquet facility and some were cost prohibitive. It was noted that for comparison the fees from White Pines last year were \$14,100. Chairman Ellmann opened

it up for discussion. A general concern was that of going from a two course golf club to a one course. Plans have begun to accommodate a large amount of golfers, such as having an A and B group at each hole. Director Poole added that NEDSRA is working on obtaining a letter of support from a member at Medinah Country Club to hold the Golf Classic there within the next two years. Medinah Country Club said that they are very open to hosting our event, provided we are sponsored by a member. Director Poole said that Dick Porter is a member at Medinah Country Club and an advocate for NEDSRA. Other than the date and location for this year, the details and times have not been determined. Chairman Ellmann requested a motion to hold the NEDSRA Golf Outing at Glendale Lakes Golf Club on Thursday, September 15, 2022, contingent upon the Roesch family approval. The motion was made by Trustee Gola and the second was by Trustee Friedrichs. There being no further discussion, motion passed unanimously on a voice vote with 8 ayes and 0 nays.

13. **New Business.** The agenda item on the van bid was tabled until further notice.

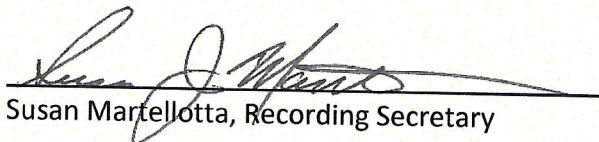
14. **Board of Trustees Comments.** Trustee Hixenbaugh said the required pool drain covers for the pool have been installed. Trustee Splitt said their pool opens June 11, the day camps will be running and the gym is getting a renovation. He also said he would not be able to attend the June 22 Special Board meeting. Trustee Friedrichs said the Lombard pool has opened. The OSLAD process remains ongoing. Trustee Knautz said Glendale Heights also continues to work on their OSLAD project. He expects it to be complete on July 13, 2022. Their pool is opened as well. Trustee Baum congratulated staff on a successful Track Meet. Medinah just completed the Nordic Park redevelopment. Trustee Gola said that Villa Park lost their Village Manager. They are in the process of designing their new 40,000 square foot recreation center, which should break ground in the spring of 2023. Trustee DeMoss said Addison hired a couple full-time staff, however one resigned already. The gym floors are being resurfaced and he thanked Superintendent Barton for making it so easy for him. Chairman Ellmann said that Wood Dale Park District has open positions as well and they have opened their pool too. He added that during the NEDSRA Track Meet he had the opportunity to march in the opening ceremony with a candidate for Dupage County Chairman of the Board. He told Chairman Ellmann that he supported the approval of the LARPA Grants for park districts in our area. The 390 Golf Experience continues to expand and has many events scheduled for the summer. Director Poole said that at the track meet it was told to him there was LARPA money carved out for all of the SRA's in the county as well. Mr. Poole will be working with the other SRA's and notify the Board of any developments.


15. **Special Meeting Date.** Chairman Ellmann requested a motion to add a Special Meeting of the NEDSRA Board of Trustees on Wednesday, June 22, 2022 at 1:30 PM, via Zoom due to COVID mitigations. The motion was made by Trustee Knautz; seconded by Trustee Baum. On a roll call vote, voting aye: Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Ellmann, Wood Dale Park District. Motion passed with 8 ayes and 0 nays.

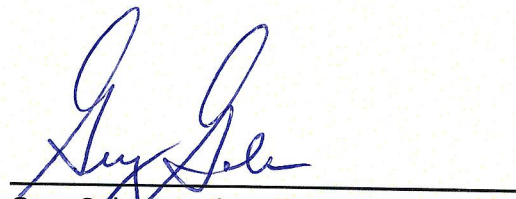
The next regular meeting date is Wednesday, September 7, 2022 at 1:30 p.m. at the NEDSRA office.

16. **Adjournment.** Chairman Ellmann wished everyone a wonderful and safe summer then stated that there being no further business before the NEDSRA Board of Trustees, he would entertain a motion to adjourn. The motion was made by Trustee Knautz and a second by Trustee Friedrichs. There being no further discussion, motion passed unanimously on a voice vote with 8 ayes and 0 nays. The meeting was adjourned at 2:22 p.m.

Respectfully submitted,


Susan Martellotta, Recording Secretary


Matthew Ellmann, Chairman


Greg Gola, Board Secretary

