

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, April 6, 2022, 1:30 p.m.

1. **Call to Order:** Chairman Ellmann called the meeting to order at 1:30 p.m.
2. **Roll Call:** The following Roll Call was taken:

Members Present: Leslie DeMoss, Addison Park District
Phyllis Schmidt, Bensenville Park District
Michael Hixenbaugh, Butterfield Park District (arrived at 1:32 p.m.)
Keith Knautz, Village of Glendale Heights
Maryfran Leno, Itasca Park District (arrived at 1:34 p.m.)
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Randy Splitt, Village of Schiller Park
Greg Gola, Village of Villa Park
Matt Ellmann, Wood Dale Park District

Members Absent: Cathy Fallon, Oakbrook Terrace Park District

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Executive Assistant/Recording Secretary
Carlos Marroquin, Marketing and Communications Manager
Ana Salazar, Office Manager
Nicole Kozlowski, Accountant, Lauterbach and Amen

Guests Present: None.

3. **Introduction of Guests and Staff.** Director Poole introduced Rachel Anderson, Recreation Specialist, Kate Mihelich, Recreation Specialist, and Karen Racutt, Recreation Intern. He noted that they were all from ISU. He also introduced the new Marketing and Communications Manager, Carlos Marroquin and Ana Salazar who has taken the position of Office Manager and is transitioning to be the Board Recording Secretary.
4. **Public Comments.** None.
5. **Approval of Meeting Minutes.**
Chairman Ellmann requested a motion to approve Board of Trustees regular meeting minutes of March 2, 2022. Motion to approve the meeting minutes was made by Trustee Knautz and a second made by Trustee Splitt. On a roll call vote, voting aye: Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee

Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes and 0 nays.

6. Comments and Communications. None.

7. Consent Agenda.

a. Chairman Ellmann requested a motion to approve the financial statements for the period ending February 28, 2022. The motion was made by Trustee Knautz and the second was made by Trustee Baum. Chairman Ellmann asked if there was any need for discussion. There being none, on a roll call vote, voting aye: Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes and 0 nays.

8. Agency Report. Director Poole said that the RFQ's were sent out to solicit proposals from golf courses to host the Golf Classic event. He said that invitations were sent out to constituents for the focus groups to be held on April 26 and 27. Trustee Leno asked if the focus groups will be separate as to their roles, Board members, staff, families, etc. Director Poole said that he will work with the consultants to arrange that. Chairman Ellmann asked to clarify which member partner staff should be included. Director Poole explained that it would be key staff in the Member Partner's agency. They could also be a constituent that was thought to be a good resource. Trustee Leno inquired as to how community members not involved in NEDSRA would be included. Director Poole said that the consultants would send out surveys to community members who are not currently participating in NEDSRA, as well as NEDSRA families. Superintendent Barton talked about the repairs to the ADA vehicles due to the theft of the catalytic converters. He announced that there is a TREC Art Show on May 11 from 6:00 p.m. to 9:00 p.m. The Glendale Heights Police Department invited NEDSRA to the Village Board Meeting. They are receiving the Flame of Hope award from Special Olympics and wanted to include NEDSRA participants. He said that Recreation Coordinator Cline will be contacting Member Partners for Inclusion training. The NEDSRA Track Meet is back after two years and will take place on May 21 at Glenbard East High School. There is an Easter Egg Hunt program in Glendale Heights as well.

9. Chairman of the Board Comments. Chairman Ellmann said it was great to see everyone and that it was good to know spring time is arriving for us all.

10. New Business.

a. Presentation of NEDSRA Budget for Fiscal Year 2022/2023. The Budget was presented by Director Poole. He had a visual of an artist's rendition of the NEDSRA front entry design purposely placed on the budgets power point cover to reflect new beginnings. He noted there would also be an illuminated NEDSRA sign on the outside of the building. Director Poole thanked

the Board for their input at the March meeting and thanked Jerry Barton, Sue Martellotta and Nicole Kozlowski for their work on preparing the draft budget. He presented an overview Power Point of the draft budget for the Trustees. The goal was to maintain a \$1.1 million Fund Balance. There was discussion on fees, part-time wages, and inclusion. Trustee Knautz asked that a column be added to compare “budget to budget” on future documents. IMRF rates were also discussed. Chairman Ellmann asked if a bulk additional IMRF payment should be considered at the end of the calendar year to lower future rates. There was general consensus to add a \$100,000 placeholder for this possibility with the understanding that it would require Board action to be implemented. Chairman Ellmann thanked staff for their time and effort on preparing this budget. He believes it is a solid and well formulated budget plan. He also suggested some fundraising for the Jeena Greenwalt Scholarship Fund be considered. Trustee Leno asked about the timeline of the Community Needs Survey. Director Poole said the results should be in the fall of this year. Chairman Ellmann requested a motion to approve the NEDSRA 2022/2023 Budget with the addition of \$100,000 as a placeholder in the IMRF account and adding of General Ledger accounts for Non-Resident Inclusion fees and revenue. That motion was made by Trustee Leno and the second was made by Trustee Friedrichs. On a roll call vote, voting aye: Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes and 0 nays.

11. Motion to Convene to Closed Meeting.

Chairman Ellmann requested a motion to convene into Closed Session for the purposes of discussing issues related to the appointment, employment, compensation, discipline, performance of personnel pursuant to section 5 ILCS 120/2(c)(1) of the Open Meetings Act. The motion was made by Trustee Gola and a second was made by Trustee Baum. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes and 0 nays. The Board convened into Closed Session at 2:54 p.m.

12. Closed Meeting.

13. Reconvene Open Meeting

The Board reconvened to open meeting with the same ten members present at 3:32 p.m., to take action on items discussed in Closed Session related to the appointment, employment, compensation, discipline, performance of personnel pursuant to section 5 ILCS 120/2(c)(1) of the Open Meetings Act.

Chairman Ellmann asked if there was any further need for discussion and hearing none called for a motion. Trustee Friedrichs made a motion to increase the Executive Director’s compensation in line

with the presented budget. A second was made by Trustee Schmidt. On a roll call vote, voting aye: Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Splitt, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes and 0 nays.

14. Board of Trustees Comments. Trustee Gola said Villa Park is moving forward with the planned construction of their Recreation Center. Trustee Knautz said he attended, and served, at the NEDSRA Sports Banquet which took place at Glendale Lakes Golf Club. He said it was a great event. Trustee Friedrichs said Lombard is finishing their OSLAD Grant project. He also noted that they are having trouble finding staff. Trustee Baum wished everyone a Happy Easter. Trustee Schmidt said Bensenville is gearing up for summer. She also noted that a Bensenville resident, Mark Guido is climbing Mount Everest raising money for "Peaks for Purpose." Trustee Hixenbaugh said Butterfield is also experiencing difficulty in securing staff. Chairman Ellmann said that Wood Dale has had a good response on their Letter of Intent for LARPA. He stated that Diane Pappas will fill State Senator Cullerton's open seat.

15. Next Meeting Date: Wednesday, May 11, 2022, 1:30 p.m. at the NEDSRA office.

16. Adjournment: Chairman Ellmann stated that there being no further business before the NEDSRA Board of Trustees, he would entertain a motion to adjourn. The motion was made by Trustee Friedrichs and a second by Trustee Gola. There being no further discussion, motion passed unanimously on a voice vote with 10 ayes and 0 nays. The meeting was adjourned at 3:35 p.m.

Respectfully submitted,



Susan Martellotta, Recording Secretary



Matthew Ellmann, Chairman



~~Greg Gola, Board Secretary~~
Keith Knautz, Vice-Chairman