

BOARD OF TRUSTEES REGULAR MEETING MINUTES
(Corrected)
Wednesday, May 12, 2021
At NEDSRA Offices

1. **Call to Order:** Chairman Baum called the meeting to order at 1:33 p.m.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Leslie DeMoss, Addison Park District
Phyllis Schmidt, Bensenville Park District (Arrived 2:30 p.m.)
Michael Hixenbaugh, Butterfield Park District
Keith Knautz, Village of Glendale Heights
Maryfran Leno, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Greg Gola, Village of Villa Park
Matt Ellmann, Wood Dale Park District

Members Absent: Cathy Fallon, Oakbrook Terrace Park District
Randy Splitt, Village of Schiller Park

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Executive Assistant/Recording Secretary
Kristen Seefurth, Marketing/Fund Development Manager
Nicole Kozlowski, Business Services, Lauterbach & Amen

3. **Introduction of Guests and Staff.** None.

4. **Public Comments.** None.

5. **Approval of Meeting Minutes.**

- a. Chairman Baum requested a motion to approve Board of Trustees regular meeting minutes of April 14, 2021 amended as follows; paragraph 8. The motion to approve the budget should be "as presented" and in paragraph 11. The word grants to be replaced with the word donation. Motion to approve was made by Trustee Knautz and a second made by Trustee Ellmann. There being no discussion, motion passed unanimously on a voice vote with 8 ayes and 0 nays.

6. **Consent Agenda.**

- a. Chairman Baum requested a motion to ratify NEDSRA's Disbursements and Financial Statements for the period ending April 30, 2021. The motion was made by Trustee Friedrichs and a second was made by Trustee Knautz. There being no further discussion, on a roll call vote, voting aye: Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee DeMoss, Addison Park District. Motion passed with 8 ayes and 0 nays.

7. **Agency Report.** Director Poole discussed the pre-bid meeting for the bathroom renovation, for which there were fifteen vendors. The bid will be brought to the Board at the June meeting so that the project can begin soon after. The time line was sent to Addison Executive Director Jen Hermonson, as well. He thanked Itasca for the vaccine clinics they have held. NEDSRA is in the process of the forgiveness application on the PPP Loan Second Draft. Butterfield Park District applied for the ADA Project Reimbursement placed in the budget. Trustee Hixenbaugh highlighted some of the items in the project. Staff continues to monitor the status of the State Grant. Superintendent Barton stated that NEDSRA hosted a Zoom meeting with Partners on Inclusion. He asked the Board that if they fill their staffing positions, please refer any extra qualified applicants to NEDSRA. Staff are also planning summer camps and school programs. Coordinator Cline has been trained as a CPI Trainer. She will be training full-time and other staff in Crisis Prevention. He stated that the transition program for School District 108 selected NEDSRA as a donation recipient. Trustee Leno questioned the pay rates for part-time and inclusion staff and said that she is open to pay what is needed to get qualified staff. Director Poole assured the Board that NEDSRA will compensate what is needed. Trustee Knautz agreed with Trustee Leno. Marketing Manager Seefurth said that the new website will be live this week and it includes a “Flip Book” for the brochure. She thanked Trustee Leno and Itasca for holding the vaccine clinic. Director Poole said that NEDSRA has a new elevator service contract. They are Coley and they put NEDSRA on their recipient list for their company donations. Trustee Ellmann asked what the time commitment is for Coordinator Colleen to train. Superintendent Barton said that her training was two days on site and that she will train staff and that training is about one day of on-line and six hours of in person training. She is available to train Member Partner staff, as well.
8. **New Officers.** Chairman Baum said that new officers would be elected at the June 9, 2021 meeting. As of now, the slate would be for Chairman, Trustee Ellmann; for Vice-Chairman, Trustee Knautz and for Board Secretary, Trustee Gola. Nominations are still open.
9. **Comments and Communications.** Director Poole stated that there is a DVD for each Member Partner of the NEDSRA Theater performance, “Galaxy News Network.”
10. **Chairman of the Board Comments.** Chairman Baum stated that we are moving into the Bridge Phase of returning to normalcy coming out of the pandemic.
11. **Board of Trustees Comments.** Trustee DeMoss said that Addison Park District is still in the running for a grant they applied for. He also requested a list of NEDSRA special events for the year. Manager Seefurth said she will send that out to him. Trustee Knautz said that Glendale Heights is holding a vaccine clinic on May 24. Trustee Leno said the nature center is reopened and suggested that NEDSRA bring some groups there. The water park has also opened. She thanked the volunteers at the vaccine clinic. There is another clinic coming up on Friday for 12 to 15 year old individuals. Itasca will be hiring a new Superintendent of Recreation. Trustee Friedrichs said that Lombard is holding a vaccine clinic for 12 to 15 year old individuals on May 21. Lombard is breaking ground on the OSLAD project. Trustee Gola spoke about development of Lufkin Park, the space that was the Lufkin Pool site. He stated that for any development to occur the village would need grant funding. Trustee Ellmann said that Wood Dale is targeting mid-July for opening the “390 Golf Experience.”
12. **Motion for Closed Session.** At 2:10 p.m. Chairman Baum requested a motion to convene into Closed Session for the purposes of discussing issues related to the appointment, employment, compensation, discipline, performance of personnel pursuant to section 5 ILCS 120/2(c)(1) of the Open Meetings Act. The motion was made by Trustee Gola and a second was made by Trustee Ellmann. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum,

Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee DeMoss, Addison Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 8 ayes and 0 nays.

13. Closed Session.

14. Reconvene to Open and Action on Closed Session Items. Open session reconvened at 3:44 p.m. Chairman Baum requested a motion to increase the salary of the NEDSRA Executive Director by \$6,499 as of May 1, 2021. The motion was made by Trustee Leno and seconded by Trustee Ellmann. On a roll call vote, voting aye: Trustee DeMoss, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee Hixenbaugh, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District. Motion passed with 9 ayes and 0 nays.

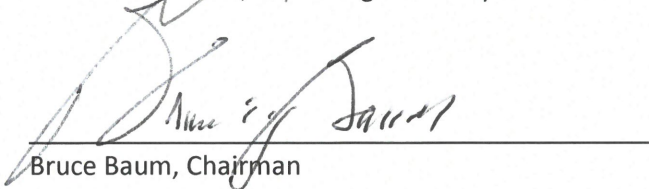
15. Next meeting date is June 9, 2021 at 1:30 p.m. in person at NEDSRA offices.

16. Adjournment: Chairman Baum stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Friedrichs and a second by Trustee Gola. There being no discussion, motion passed unanimously on a voice vote with 9 ayes and 0 nays. The meeting was adjourned at 3:48 p.m.

Respectfully submitted,



Susan Martellotta, Recording Secretary



Bruce Baum, Chairman



Keith Knautz, Board Secretary

