

## BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, September 5, 2018

1. **Call to Order:** Chairperson Friedrichs called the meeting to order at 1:30 p.m.

2. **Roll Call:** The following Roll Call was taken:

**Members Present:** Steve Muenz, Addison Park District  
Phyllis Schmidt, Bensenville Park District  
Sara June, Butterfield Park District  
Keith Knautz, Village of Glendale Heights  
Maryfran Leno, Itasca Park District  
Paul Friedrichs, Lombard Park District  
Bruce Baum, Medinah Park District  
Cathy Fallon, Oakbrook Terrace Park District  
John Bealer, Village of Schiller Park  
Gina Racanelli, Village of Villa Park (1:34 pm)  
Matt Ellmann, Wood Dale Park District

**Also Present:** Time White, Alternate for Butterfield Park District

**Members Absent:** None

**Staff Present:** Rick Poole, Executive Director  
Jerry Barton, Superintendent of Recreation  
Sue Martellotta, Executive Assistant to the Director/HR  
Kristen Chereso, Marketing & Communications Manager  
Lara Batten, Accountant, Lauterbach & Amen, Business Services

3. **Introduction of Guests and Staff:** Superintendent Barton introduced the summer intern, Michelle Norman.

4. **Public Comments:** None

5. **Approval of Meeting Minutes:**

- a. Chairperson Friedrichs requested a motion to approve Board of Trustees regular meeting minutes of June 14, 2018. Motion to approve was made by Trustee Leno and a second made by Trustee Knautz. There being no discussion, motion passed unanimously on a voice vote with 10 ayes and 0 nays.

6. **Comments and Communications:** Director Poole noted the Golf Classic information, Soups & Songs Booster Fundraiser and the Knights of Columbus Tootsie Roll Drive and staff participation.

7. **Consent Agenda – Ratify NEDSRA Financial Statements:** Chairperson Friedrichs requested a motion to ratify NEDSRA's Disbursements and Financial Statements (unaudited) for the periods ending May 31, 2018, June 30, 2018 and July 31, 2018. The motion was made by Trustee Knautz and seconded by Trustee Bealer. On a roll call vote, voting aye: Trustee Muenz, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes and 0 nays.

8. **Chairperson of the Board Comments:** Chairman Friedrichs thanked all the Trustees for attending the meeting. He welcomed Tim White as the new Trustee from Butterfield Park District as Trustee June was leaving.
9. **Agency Report:** Director Poole stated that staff has been busy with Golf Classic Preparation. He also spoke about the facility issues and repairs. He noted that the DCEO grant was to be a modification, or addition, to the 2017/2018 grant. Superintendent Barton spoke on the number of inclusion services and the handouts that are available for all of the partners' facilities. He also distributed information that had been requested from the previous meeting on funding inclusion. Superintendent Barton then spoke about the Synergy agreement with WDSRA and that they had met with Jason the Synergy Coordinator. Chairman Friedrichs asked how many NEDSRA participants were enrolled in Synergy. He stated the residents from NEDSRA dropped this year to seven; WDSRA had 18 residents served. We are in search of more residents within the NEDSRA boundaries. Trustee Leno asked what the demographics of the other enrollments are and how many individuals in total participate. Superintendent Barton stated that there are 206 Synergy participants, however that includes the Boccia National Tournament enrollment. Of that number there are 10 from NWSRA, 8 from SEASPAR and 5 from WSSRA. Trustee Leno inquired as to the enrollment of NEDSRA participants versus the NEDSRA portion of the funding. She suggested that possibly the boards of the other SRA's be made aware. Director Poole stated that there have been meetings with WDSRA and that if there are not positive results NEDSRA may have to change the funding and explore other options to provide this service for this population. Trustee Leno expressed concern that there should be major attention paid to the Synergy program. Trustee Ellmann suggested that possibly some research could be done to discover why there are not more NEDSRA participants. Extensive discussion ensued. Chairman Friedrichs recommended setting up a meeting with directors of the other SRA' so that a decision may be made before the agreement comes up for renewal again in 2019. This was also the consensus of the Board.

Inclusion was discussed and Superintendent Barton presented the information requested by the Board during the June 2018 meeting, which was the amounts based on a 7% funding from each member's contribution. Superintendent Barton referred to the handout. This model shows that after a five year period, some member partners would receive a refund and some would owe a balance. Trustee Leno suggested the Board Executive Committee meet to review scenarios in the event the state grant funding stops. This was the consensus of the Board and an October meeting date will be set.

10. **Unfinished Business:** None.

11. **New Business:**

- a. Presentation and approval of the Annual Financial Report for Year Ending April 30, 2018. Brian LeFevre, from Sikich, LLP was introduced by Chairman Friedrichs. Mr. LeFevre thanked the Board and reviewed the Financial Report as presented in the Audits that were distributed to the Board. He stated that he was pleased to present an "unmodified opinion," which is the highest opinion that can be presented on financial statements. Mr. LeFevre went over the report and noted some items including the agency's net position and that there were no exceptions to the agency's collateralized deposits. Trustee Leno questioned the participation data in the audit. Superintendent Barton explained that there was a different method of gathering the data in past years, however he feels confident with the 2017/2018 numbers. Trustee Ellmann asked about some of the fund development numbers and Director Poole explained that it was a transition year in the Fund Development department. Mr. LeFevre commended staff Sue Martellotta and contractual business services consultant Lara Batten on their work this year. Chairman Friedrichs requested a motion to approve the NEDSRA Annual Financial Report for Year Ending April 30, 2018. A motion was made by Trustee Ellmann and a second was made by Trustee Knautz. An approval of the report was passed with 11 ayes and 0 nays.

12. **Board of Trustees Comments:** Trustee Knautz commended Superintendent Barton and Director Poole on a good job presenting Inclusion data. Trustee Bealer asked about the contact and acknowledgement for the Knights of Columbus in his district. Director Poole assured Trustee Bealer that they would be sure it is attended to. Trustee June commented that Inclusion was really nice in Butterfield Park District this summer. Trustee Racanelli apologized for being late and then thanked and commended the NEDSRA staff on their excellent efforts and quick responses in inclusion.

13. **Motion to Convene into Closed Meeting at 2:27 PM.**

- a. A motion was made by Trustee Leno and seconded by Trustee Knautz for approval to convene into Closed Session for the purposes of discussing issues related to the appointment, employment, compensation, discipline, performance or dismissal of personnel pursuant to the Open Meetings Act, 5 ILCS 120/2/(c)(1). On a roll call vote, voting aye: Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Racanelli, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Muenz, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District. Motion passed with 11 ayes and 0 nays.

14. **Closed Meeting.**

15. **Reconvene to Open Meeting at 2:38 PM.**

Trustee Leno stated that before preceding to taking action on closed meeting items, a correction to the minutes from June 14, 2018 should be made. There were six Trustees present in Executive Session, not eight as written in the minutes. It was so noted and Chairman Friedrichs said that the correction would be made.

- a. The Board took action on items discussed in Closed Session pursuant to Section 29(c)(1) of the Open Meetings Act.
  - i. A motion was made by Trustee Leno and a second by Trustee Bealer to approve and release minutes and destroy recordings of Personnel Committee Closed Meetings held on May 3, 2006, May 16, 2006, November 8, 2006, March 13, 2007 and March 21, 2007. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Racanelli, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Muenz, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District. Motion passed with 11 ayes and 0 nays.

A motion was made by Trustee Leno and a second by Trustee Bealer to approve and release minutes and destroy recordings of Personnel Open Committee Meetings held on November 8, 2006 and March 21, 2007. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Racanelli, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Muenz, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District. Motion passed with 11 ayes and 0 nays.

A motion was made by Trustee Leno and a second by Trustee Bealer to approve and release minutes and destroy recordings of Board of Trustees Closed Meetings held on December 6, 2016 and April 4, 2007. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Racanelli, Village of Villa Park;

Trustee Ellmann, Wood Dale Park District; Trustee Muenz, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District. Motion passed with 11 ayes and 0 nays.

ii. A motion was made by Trustee Leno and a second by Trustee Bealer to destroy recordings of minutes approved, but not released at prior meetings, of Board of Trustees Closed Meetings held on January 6, 2016, April 13, 2016, May 18, 2016, May 26, 2016, June 1, 2016, June 13, 2016, June 15, 2016, June 20, 2016, September 7, 2016. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Racanelli, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Muenz, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District. Motion passed with 11 ayes and 0 nays.

iii. A motion was made by Trustee Leno and a second by Trustee Bealer to approve but not release Board of Trustees Closed Meeting Minutes regarding personnel items held on May 2, 2018 and June 14, 2018. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Racanelli, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Muenz, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District. Motion passed with 11 ayes and 0 nays.

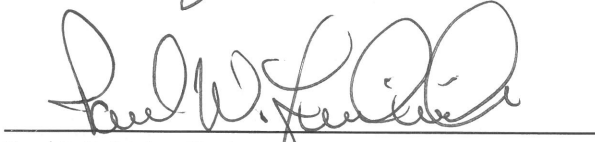
b. A motion was made by Trustee Leno and a second by Trustee Ellmann to increase the Executive Director's compensation by 3%, retroactive to May 1, 2018 for his 2017/18 performance. On a roll call vote, voting aye: Trustee Ellmann, Wood Dale Park District; Trustee Muenz, Addison Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Racanelli, Village of Villa Park. Motion passed with 11 ayes and 0 nays.

16. **Next Meeting Date:** Wednesday, November 14, 2018. 1:30 pm at the NEDSRA offices.

17. **Adjournment:** Chairperson Friedrichs stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Leno and a second by Trustee Bealer. The motion passed unanimously on a voice vote with 8 ayes and no nays. The meeting was adjourned at 2:43 p.m.

Respectfully submitted,

  
Susan Martellotta, Recording Secretary

  
Paul Friedrichs, Chairperson

  
Matt Ellmann, Board Secretary