

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, June 14, 2018

1. **Call to Order:** Chairperson Friedrichs called the meeting to order at 1:30 p.m.
2. **Roll Call:** The following Roll Call was taken:

Members Present: Andrea Pindak, Addison Park District
Sara June, Butterfield Park District
Keith Knautz, Village of Glendale Heights
Maryfran Leno, Itasca Park District (1:35 pm)
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Greg Gola, Village of Villa Park (1:32 pm)
Mike Huber, Wood Dale Park District

Members Absent: Joe Vallez, Bensenville Park District
Cathy Fallon, Oakbrook Terrace Park District
John Bealer, Village of Schiller Park

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Executive Assistant to the Director/HR
Kristen Chereso, Marketing & Communications Manager
Lara Batten, Accountant, Lauterbach & Amen, Business Services
3. **Introduction of Guests and Staff:** Recreation Coordinator Colleen Cline introduced the new Recreation Specialist Amanda Hagen and Marketing Manager Chereso introduced the new Marketing Assistant, Sharvari Kulkarni.
4. **Public Comments:** None
5. **Approval of Meeting Minutes:**
 - a. Chairperson Friedrichs requested a motion for Board of Trustees regular meeting minutes of May 2, 2018. Motion to approve was made by Trustee Knautz and a second made by Trustee Baum. There being no discussion, motion passed unanimously on a voice vote with 6 ayes and 0 nays.
6. **Comments and Communications:** Director Poole noted the Glendale Heights event that NEDSRA, HMHB Coordinator Allen-Sebok attended; included in the Board packet.
7. **Consent Agenda – Ratify NEDSRA Financial Statements:** Chairperson Friedrichs requested a motion to ratify NEDSRA's Disbursements and Financial Statements (unaudited) for the period ending April 30, 2018. The motion was made by Trustee Gola and seconded by Trustee Knautz. On a roll call vote, voting aye: Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District. Abstaining: Trustee Pindak, Addison Park District. Motion passed with 6 ayes, 0 nays and 1 abstention.

8. **Chairperson of the Board Comments:** Chairman Friedrichs stated that the Reach for the Stars was a lovely event again this year. Staff did a great job.
9. **Agency Report:** Director Poole thanked those involved for a great Reach for the Stars event. Marketing Manager Chereso said that the new Website design is in development and the goal is for it to be up by Spring 2019. She also has the results from the Spring 2018 program survey. There were 70 respondents of which 78% participate in 1-5 programs per season. There was good feedback on how to improve some programs, staffing and costs. Superintendent Barton stated that summer camp has started with about 50 campers registered for five camps. He thanked Glendale Heights, Bensenville and Itasca for the use of camp facilities and pools. Long time wheelchair basketball participant Matt Cummings' father Dave passed away recently. He was an amazing man; attending every tournament and very giving of himself. Chairman Friedrichs asked Superintendent Barton to convey the NEDSRA Board's condolences to the family. Manager Chereso requested that trustees remind their marketing departments to advise her on the timeline of submitting NEDSRA ads to them. She has only received four responses.
10. **Unfinished Business:**
Location of December 6, 2018 Board Meeting and Holiday Gathering. Director Poole reiterated that it was discussed moving the location around to other partners. He said that Villa Park had expressed interest. Chairman Friedrichs asked the Board if everyone was good with that and it was the consensus of the group hold the Member Partner Holiday Gathering at Villa Park's Sugar Creek Golf Course. Director Poole mentioned that food would be catered in for that and Trustee Gola said that Sugar Creek would have some suggestions. Director Poole said that Sue Martellotta would reach out to them.
11. **New Business:**
 - a. **Election of Officers:**
Chairman Friedrichs requested that an addition be made to the recommended motion; in that Trustee Leno be formally added as a fourth member of the Executive Committee to assure compliance with the Open Meetings Act. A motion was made to elect the following slate of Paul Friedrichs, Chairman; Bruce Baum, Vice Chairman; Matt Ellmann, Secretary; Rick Poole, Treasurer; Maryfran Leno, Executive Committee Member; and Susan Martellotta, Recording Secretary by Trustee Knautz and a second was made by Trustee Gola. On a roll call vote, voting aye: Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District. Abstaining was Trustee Pindak, Addison Park District. Motion passed with 7 ayes, 0 nays and 1 abstention.
 - b. **Inclusion Policy Presentation:**
Superintendent Barton and Recreation/Inclusion Coordinator Cline delivered a comprehensive power point presentation on the overview of inclusion services, recent performance, proposed service enhancements, the impact on the budget and alternative inclusion funding options. The paper copy of the presentation was distributed to the Trustees present. It was requested that a copy be emailed to Trustees absent. Extensive discussion, including recommendations and questions took place between Director Poole, Superintendent Barton, Coordinator Cline and Trustees. Superintendent Barton then presented the revisions to the Inclusion Policy found in NEDSRA Financial Management and General Operations Policies and Procedures, Section I., § C. and D.

Chairman Friedrichs requested a motion to approve the NEDSRA Inclusion Policy as presented here on June 14, 2018. The motion was made by Trustee Leno and seconded by Trustee Mike Huber. On a roll call vote, voting aye: Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee June, Butterfield Park District. Abstaining was Trustee Pindak, Addison Park District. Motion passed with 7 ayes, 0 nays and 1 abstention.

A motion was made to approve an expense increase in the amount of \$30,000 to the approved 2018/2019 budget, to support inclusion services. The motion was made by Trustee Knautz and a second was made by Trustee Leno. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Abstaining was Trustee Huber, Wood Dale Park District; Trustee Pindak, Addison Park District. Motion passed with 6 ayes, 0 nays and 2 abstentions.

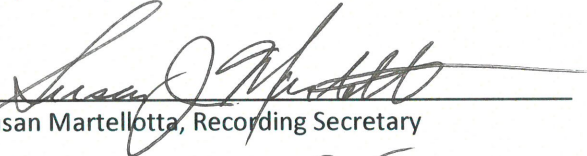
Staff will bring the financial figures requested on past inclusion costs to the September 5, 2018 Board of Trustees meeting.

Director Poole distributed the Reach for the Stars event evaluation to the Board. Staff receive this as well, and would like to have the Board's feedback.

12. **Board of Trustees Comments:** Chairman Friedrichs asked if there were any comments from the Trustees as this time. Trustee Gola stated he was pleased with Reach for the Stars again this year. Trustee Leno said she liked the Reach for the Stars event. She also wanted to announce the grand opening of the Ray Franzen Bird Sanctuary in Itasca Park District on June 23, 2018 at 10:30 a.m. Trustee Leno conveyed her thanks for the work done by the Inclusion Committee. Trustee Knautz also extended his thanks to the Inclusion Committee. Trustee Huber said that he believed this year's Reach for the Stars event was the best one he has attended. Trustee Baum agreed. Trustee Pindak wanted to thank NEDSRA for the support and understanding during the Addison Park District transition and Addison is very proud to have the Special Olympics ice skaters working out at Club Fitness.
13. **Motion to Convene into Closed Meeting at 3:02 PM.**
 - a. A motion was made by Trustee Knautz and seconded by Trustee Gola for approval to convene into Closed Session for the purposes of discussing issues related to the appointment, employment, compensation, discipline, performance or dismissal of personnel pursuant to the Open Meetings Act, 5 ILCS 120/2/(c)(1). On a roll call vote, voting aye: Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee Pindak, Addison Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District. Motion passed with 8 ayes and 0 nays.
14. **Closed Meeting.**
15. **Reconvene to Open Meeting at 4:00 PM.**
 - a. No action taken on closed meeting items.

16. **Next Meeting Date:** Wednesday, September 5, 2018. 1:30 pm at the NEDSRA offices.
17. **Adjournment:** Chairperson Friedrichs stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Knautz and a second by Trustee Gola. The motion passed unanimously on a voice vote with 8 ayes and no nays. The meeting was adjourned at 4:01 p.m.

Respectfully submitted,



Susan Martellotta, Recording Secretary



Paul Friedrichs, Chairperson



Matt Ellmann, Board Secretary