

Board of Trustees Executive Committee Meeting Minutes
Wednesday, October 3, 2018, 1:00 PM
NEDSRA Administrative Office - 1770 W. Centennial Place, Addison, IL 60101

1. Call to Order: Chairman Friedrichs called the meeting to order at 1:00 p.m.
2. Roll Call was taken.

Members Present: Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Matt Ellmann, Wood Dale Park District (departed at 1:57pm)
Maryfran Leno, Itasca Park District

No Committee members were absent.

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Executive Assistant to the Director

3. Business Items:

a. Review and discussion of NEDSRA Inclusion program.

Director Poole stated the reason for the review of the inclusion funding was to have a plan in the event the state grant money ends. Superintendent presented three options providing additional detail to what was presented at the June 2018 Board meeting, referring to the handout each committee member was given. Chairman Friedrichs asked to clarify that there would be one option which would set aside 7% of contributions for inclusion and variations of that formula. Discussion took place on the dollar amounts that would be refunded and whether or not districts would want to receive refunds. Chairman Friedrichs stated that he would not want any money refunded to his district. Trustee Leno recommended that all payroll taxes be included in the cost analysis. She also recommended that something be adopted stating that it to be put in place if and when state funding discontinued. Trustee Leno asked if Inclusion was reported as a grant expense. Sue Martellotta responded that a portion of administrative salaries are included and program expenses. Going forward due to the structure of NEDSRA general ledger account numbers, the amounts will be specific to inclusion costs. A suggestion was made to require a certain percentage, for example 10%, be set aside from member partner contributions and that be applied towards all inclusion expenses. Staff were requested to compile numbers to ascertain what percentage is inclusion costs. There was discussion on what would be involved for partners exceeding the percentage and the different reasons that inclusion is higher than in some then in other partners. Trustee Leno recommended information be researched as to the numbers on costs per program and exactly what makes up the costs to determine the bottom line on each. Chairman Friedrichs asked about the status of the state grant. Sue Martellotta stated that the grant is a modification of the 2018 grant for \$244,400 and the agency will be reporting on expenses slightly differently than in prior years. Executive Director Poole mentioned that the agency reports inclusion expenses for the grant, however it is not specifically in the NEDSRA Vision Statement. Chairman Friedrichs requested a date be set for a follow-up Executive Committee meeting. He will send out an email to gather availability from the Committee. Trustee Ellmann had to excuse himself to attend another meeting at this time.

b. Review and discussion of Synergy program.

Director Poole stated that NEDSRA participants enrolled in Synergy is waning. Superintendent and he have set up meetings with WDSRA and other SRA's to discuss the distribution of funding this program. Director Poole said that if he cannot get the other four SRA's to come to the table to work out an equitable means of funding, next year in October, NEDSRA will no longer be part of Synergy. Trustee Leno expressed that there be board members from the other SRA's be aware of their respective participation in Synergy. Director Poole spoke about what he will discuss at the meeting with the SRA directors. There was discussion on other options for adaptive sports cooperatives. Chairman Friedrichs asked Director Poole to provide a verbal report on the meeting he has at the November Board of Trustees meeting.

4. Other business:

Director Poole stated that Steve Muenz will no longer be the Addison Park District representative on the NEDSRA Board. There will be a letter submitted to NEDSRA stating that Waseem Khan will be the interim representative from Addison.

5. Motion to adjourn was made by Trustee Baum and a second made by Trustee Leno. The NEDSRA Board of Trustees Executive Committee meeting was adjourned at 2:27 p.m.

Respectfully submitted,



Susan Martellotta, Recording Secretary



Paul Friedrichs, Chairperson



Matt Ellmann, Board Secretary