Putting People First

NEDSRA

Special Recreation Association

Board Packet

1770 West Centennial Place, Addison, Illinois

December 6, 2018

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

Putting People First
NEDSRA
Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

Agenda
Board of Trustees Regular Meeting
Thursday, December 6, 2018, at 4:00 PM, Sugar Creek Golf Course

1. **Call to Order** — **Chairman Friedrichs**
2. **Roll Call** — **Chairman Friedrichs**
3. **Introduction of Guests and Staff** — **Chairman Friedrichs**
4. **Public Comments** — **Chairman Friedrichs**
   a. For matters not on the Agenda. Limited to one, three-minute comment per person. Maximum 15 minutes.
5. **Approval of Meeting Minutes** — **Chairman Friedrichs**
   a. Approval of Board of Trustees Regular Meeting Minutes – November 14, 2018 — **Voice Vote**
6. **Comments and Communications** — **Executive Director Poole**
   a. PDRMA Loss Control Review Results
   b. 2019 Board Meeting and Event Calendar
   c. NEDSRA Fundraiser Calendar
   d. Ancona Jeweler's NEDSRA Fundraiser
   e. Addison Independent Article
7. **Consent Agenda – Financial Reports** — **Chairman Friedrichs**
   a. Ratify NEDSRA Disbursements and Financial Statements – Period Ending October 31, 2018 — **Roll Call Vote**
8. **Chairman of the Board Comments** — **Chairman Friedrichs**
9. **Agency Report** — **Executive Director Poole**
10. **Unfinished Business** — **Chairman Friedrichs**
11. **New Business** — **Chairman Friedrichs**
12. **Board of Trustees Comments** — **Chairman Friedrichs**
13. **Next Meeting Date:** February 6, 2019 — **Chairman Friedrichs**
14. **Adjournment** — **Chairman Friedrichs**

NEDSRA Special Recreation Association
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BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, November 14, 2018

1. **Call to Order:** Chairperson Friedrichs called the meeting to order at 1:30 p.m.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Waseem Kahn, Addison Park District
Tim White, Butterfield Park District
Doug Sieder, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Cathy Fallon, Oakbrook Terrace Park District
Greg Gola, Village of Villa Park
Matt Ellmann, Wood Dale Park District

Members Absent: Joe Vallez, Bensenville Park District
Keith Knautz, Village of Glendale Heights
John Bealer, Village of Schiller Park

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Executive Assistant to the Director/HR
Kristen Chereso, Marketing & Communications Manager
Lara Batten, Accountant, Lauterbach & Amen, Business Services

3. **Introduction of Guests and Staff**: None

4. **Public Comments:** None

5. **Approval of Meeting Minutes:**
   a. Chairperson Friedrichs requested a motion to approve Board of Trustees regular meeting minutes of September 5, 2018. Motion to approve was made by Trustee Ellmann and a second made by Trustee Baum. There being no discussion, motion passed unanimously on a voice vote with 8 ayes and 0 nays.
   b. Chairperson Friedrichs requested a motion to approve Board of Trustees, Executive Committee meeting minutes of October 3, 2018. Motion to approve was made by Trustee Ellmann and a second made by Trustee Baum. There being no discussion, motion passed unanimously on a voice vote with 8 ayes and 0 nays.
   c. Chairperson Friedrichs requested a motion to approve Board of Trustees, Closed Session meeting minutes of September 5, 2018 sent to the Board under separate cover. Motion to approve was made by Trustee Ellmann and a second made by Trustee Baum. On a roll call vote, voting aye: Trustee Kahn, Addison Park District; Trustee White, Butterfield Park District; Trustee Sieder, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Ellmann, Wood Dale Park District;. Abstaining: Trustee Gola, Village of Villa Park. Motion passed with 7 ayes, 0 nays and 1 abstention.

6. **Comments and Communications:** Director Poole invited the Board to attend the Holiday Party with Santa on December 1 and stated that it is an excellent event. The Director mentioned that the BBQ Bash was moved to June and to Oakbrook Terrace. He also highlighted that the Member Party Holiday Party is Thursday, December 6 at Sugar Creek in Villa Park.

7. **Consent Agenda – Ratify NEDSRA Financial Statements:** Chairperson Friedrichs requested a motion to ratify NEDSRA's Disbursements and Financial Statements (unaudited) for the periods ending August 31, 2018 and September 30, 2018. The motion was made by Trustee Gola and seconded by Trustee Fallon. On a roll call vote, voting aye: Trustee White, Butterfield Park District; Trustee Sieder, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Kahn, Addison Park District. Motion passed with 8 ayes and 0 nays.

8. **Chairperson of the Board Comments:** Chairperson Friedrichs wished everyone safe travel for the holiday and a happy Thanksgiving.

9. **Agency Report:** Director Poole spoke on the state grant and stated that there is a slightly different process in that NEDSRA is reporting as the expenses occur instead of getting reimbursed for the entire year after the fact. Director Poole stated that the rooftop HVAC unit is not working. He received two quotes, the lowest being $14,000 to replace the unit. He feels this is an emergency situation and requires quick action. After discussion among the Trustees, the Board agreed that Director Poole proceed with replacing the unit. Chairperson Friedrichs recommended that during the next budget planning, funds be set up for emergency capital projects. Director Poole reminded the Board that the next meeting was on Thursday, December 6 and the Holiday Gathering takes place afterwards. Superintendent Barton spoke about the PDRMA Loss Control Review status. The Superintendent pointed out the registration statistics he included and will continue to include for each season. He also spoke on the inclusion information that is included in the Agency Report. Superintendent Barton pointed out the information on the Wheelchair Basketball Tournament. He also spoke about a vehicle accident with a van and it is currently being repaired. There were no injuries. Marketing Manager Chereso spoke about Giving Tuesday, the new Fundraiser Calendar and the Website developer RFP's. She also spoke about a local business, Ancona Jewelers in Addison, setting up a donation event to have a portion of proceeds go to NEDSRA. Manager Chereso reported on the 2018 Golf Classic and distributed a handout with the numbers, which included past years. Trustee Ellmann asked if NEDSRA has performed any evaluations of the event from golfers. He recommended it may be a good idea.

10. **Unfinished Business:** Director Poole reported that he met with the Executive Director of WDSRA and together they set up a meeting on December 12 with four additional SRA's to discuss setting up an expanded cooperative for the Synergy program in an effort to reduce the NEDSRA subsidy amount. He is hopeful this can be accomplished. Trustee Ellmann said he appreciates these efforts. Director Poole noted some of the counterpoints that had been brought up from other agencies. Director Poole will send any notable updates to the Board via email in the time before the next Board meeting in February. He stated that his objective is to have a consensus to move forward as a contractual agreement. There was lengthy discussion on this matter between the Executive Director and Trustees, all agreeing that this was the right direction for Synergy.

11. **New Business:**
    a. Review and approve the Annual Board Calendar for 2019. Chairperson Friedrichs requested a motion to approve the 2019 Board Meeting calendar. A motion was made by Trustee Baum and a second by Trustee Fallon. Director Poole stated that there needs to be discussion on the location of the December Board meeting and the Holiday Gathering for 2019. Trustees conferred on past locations and will decide possibly at the next meeting. The motion passed unanimously on a voice vote with 8 ayes and no nays.

b. Review and approve employee benefits; health insurance. Director Poole presented the information that was in the report in the Board Packet noting the increase in the Vision Plan benefit from $400 to $600 annual reimbursement; and the recommendation for 2019 employee health coverage. There was discussion on the partner survey on benefits and Director Poole stated that the detailed survey is available upon request. Chairperson Friedrichs requested a motion to approve employee health benefits for 2019. The motion was made by Trustee Ellmann and seconded by Trustee Baum. On a roll call vote, voting aye: Trustee Sieder, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Kahn, Addison Park District; Trustee White, Butterfield Park District. Motion passed with 8 ayes and 0 nays.

c. Review and approve NEDSRA Capitalization and Investment Policies. Director Poole noted that these policy templates were created by our accounting firm and that they had not yet be submitted for attorney review. He said that since they are standard polices use by government agencies he did not expect significant revisions and therefore he requested that they be approved pending attorney review. Chairperson Friedrichs requested a motion to approve the NEDSRA Capitalization and Investment Policies contingent upon attorney review. The motion was made by Trustee Ellmann and seconded by Trustee Gola. On a roll call vote, voting aye: Trustee Sieder, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Kahn, Addison Park District; Trustee White, Butterfield Park District. Motion passed with 8 ayes and 0 nays.

12. **Board of Trustees Comments:** Trustee White asked for clarification on a regular Board meeting versus an Executive Committee meeting. Executive Director Poole explained that the Executive Committee was made up of four members consisting of the current chairperson, vice-chairperson, secretary and the former chairperson. These meetings are open to any members. Chairperson Friedrichs asked if Sara June's replacement has been hired yet. Trustee White stated that they had hired a replacement. Her name is Anne Popek. Director Poole stated that staff is working on an updated Board orientation and he would be scheduling meetings for new Board members or any that are interested in a review. Trustee Kahn announced that Addison Park District has hired a new Executive Director, Jennifer Hermonson from Streamwood Park District coming on board December 4, 2018.

13. **Next Meeting Date:** Thursday, December 6, 2018 at Sugar Creek Golf Club, Villa Park, 4:00 pm, followed by the Member Partner Holiday Gathering.

14. **Adjournment:** Chairperson Friedrichs stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Baum and a second by Trustee Fallon. The motion passed unanimously on a voice vote with 8 ayes and no nays. The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Susan Martellotta, Recording Secretary

Paul Friedrichs, Chairperson

Matthew Ellmann, Board Secretary

PDRMA
Park District Risk Management Agency

Leading the Way to Risk Management Solutions

November 29, 2018

Rick Poole
Northeast DuPage Special Recreation Association
1770 W. Centennial Place
Addison, IL 60101

Re: 2018 Loss Control Review Results

Dear Rick:

PDRMA appreciates your agency's cooperation and efforts throughout the 2018 Loss Control Review (LCR) process. As you know, the LCR is a comprehensive risk management assessment and education tool designed to measure the risk management programs of PDRMA members. Please share the enclosed information with your Safety Committee and all others involved in your loss control program.

The Northeast DuPage Special Recreation Association earned a total agency score of 96.79 percent and has achieved re-accreditation.

Included are the Northeast DuPage Special Recreation Association's 2018 Loss Control Review summary and detailed final results which may contain specific recommendations or Plans of Action pertaining to questions that did not receive full credit. Please note there are not recommendations for every question that did not receive full point credit. Your agency's Safety Committee should review the enclosed results to make any necessary improvements to your loss control program.

Please advise if you identify any questions or discrepancies in your agency's LCR results. Each agency has five working days from receipt of this letter to submit any questions or discrepancies for consideration.

Again, thank you for your commitment to the risk management assessment process; PDRMA and all its members appreciate your efforts.

Sincerely,

Tim Jaskiewicz, CPRP, CPO, CPSI
Risk Management Consultant

W. Jesse Kinsland, ARM-P
Risk Management Consultant

CC: Maggie Goode

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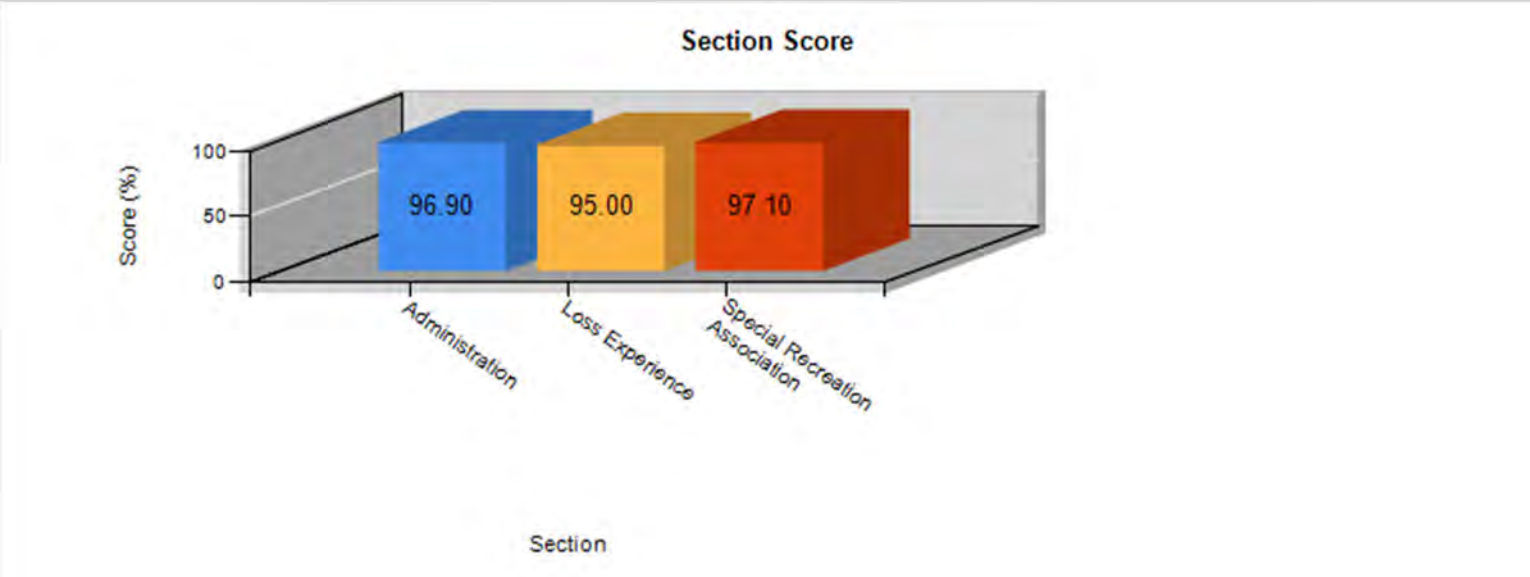
2033 Burlington Avenue • Lisle, IL 60532-1646 • Phone: 630-769-0332 • Fax: 630-769-0449

PDRMA Agency Summary Report

Agency Name	**Northeast DuPage Special Recreation Association**
Score	**96.79**
Auditor	**Tim Jaskiewicz, Jesse Kinsland**



Sections	Sub Sections	Points Earned	Points Possible	Percent
Administration	**Accountability**	247.00	250.00	98.8
	Injury Prevention Programs	80.00	80.00	100
	Employee Management	180.00	180.00	100

Name: Maggie and Jerry Location: Admin	**Training and Orientation**	347.00	370.00	93.78
	Policies and Procedures	198.00	205.00	96.59
	Fleet and Transportation Safety	90.00	90.00	100
	Claims Management	120.00	120.00	100
	Field Observations by PDRMA Risk Management Staff	51.00	60.00	85
	Sub Total	**1313.00**	**1355.00**	**96.90**
Loss Experience Name: Maggie Goode Location: Admin	**Workers' Compensation**	90.00	100.00	90
	General Liability (GL)	100.00	100.00	100
	Sub Total	**190.00**	**200.00**	**95.00**
Special Recreation Association Name: Maggie and Jerry Location: Various	**SRA Risk Management**	112.00	115.00	97.39
	Training and Orientation	375.00	385.00	97.40
	Property Management	80.00	80.00	100
	General Liability Management	74.00	80.00	92.5
	Field Observations by PDRMA Risk Management Staff	29.00	30.00	96.67
	Sub Total	**670.00**	**690.00**	**97.10**
Total		**2173.00**	**2245.00**	**96.79**

2019 Board Calendar/Events

January	**No Regular Board of Trustees Meeting**
Jan. 24 - 26	**IPRA Conference**
February 6	**Board of Trustees Meeting 1:30 p.m.**
March 6	**Board of Trustees Meeting 1:30 p.m.** Budget Discussion and Workshop Approval of Auditor Appointment Semi-annual Review Closed Meeting Minutes; release, destroy recording, etc.
April 3	**Board of Trustees Meeting 1:30 p.m.** Approval of Attorney Appointment Discussion Conflict of Interest Disclosure Form (Annually) Review Articles of Agreement – 2019 (Every 3 years per Articles of Agreement) BOT Manual Updates (as necessary) Executive Director Evaluation
April 30	**Legislative Reception & Parks Day at the Capitol**
May 1	**Legislative Conference**
May 8	**Board of Trustees Meeting 1:30 p.m.**
May 10	**Golf Marathon – Salt Creek Golf Club**
May 18	**NEDSRA Track Meet – Glenbard East High School, Lombard**
June 5	**Reach for the Stars 6:00 p.m. – Medinah Shrine Center, Medinah**
June 8	**BBQ Bash –** Terrace View Park, Oakbrook Terrace
June 12	**Board of Trustees Meeting 1:30 p.m.** Election/Retention of Officers (First meeting of fiscal year per Art. of Agreement) Executive Session (Semi-annual Review of Closed Meeting Minutes)
July	**No Regular Board of Trustees Meeting**
August	**No Regular Board of Trustees Meeting**
September 4	**Board of Trustees Meeting 1:30 p.m.** Review and Approve Audited Financial Report Review Annual Service Report Closed Session: Semi-annual Review Closed Minutes; release, destroy recording, etc.
Sept. 11	**Annual Larry Roesch/NEDSRA Golf Classic – White Pines Golf Club, Bensenville**
Sept. 22-21 (Tentative)	**KOC Tootsie Roll Drive**

Sept. 24 – 26	**NRPA Conference – Baltimore**
October	**No Regular Board of Trustees Meeting**
November 6	**Board of Trustees Meeting 1:30 p.m.** Discussion of Employee Merit Increases (Annually) Health Insurance and Opt-Out Recommendations (Annually) Approval of NEDSRA Representative
Nov. 7 – 10	**Athletic Business School, Orlando**
December 7	**Board of Trustees Meeting 4:00 p.m.** Location TBD
	5:00 PM - NEDSRA's Holiday Gathering for Partners (after Board Meeting)
Jan. 23 – 25, 2019	**IPRA/IAPD Conference**

PRE-ORDER YOUR NEDSRA 2019 CALENDAR TODAY!

Each month highlights all of our special events and popular programs throughout the year! Never miss out on the fun with NEDSRA's 2019 Calendar!

To pre-order, just fill out the form below and submit your payment to NEDSRA.

Name (please print): _____

Company (if applicable): _____

Address: _____ City: _____

State: _____ Zip: _____ E-mail: _____

Phone: (w) _____ (h) _____

If you would like to use a credit card, please complete the information below.
☐ Check (made payable to NEDSRA) ☐ Visa ☐ MasterCard

Name on card: _____

Credit card #: _____ Amount: $ _____

Expiration date: _____ 3-digit V-code: _____ Signature: _____

For additional information call Kristen at 630-576-4017.

Fill out the pre-order form. Fax, email or mail to:
Kristen Chereso: (fax) 630-620-4598, kchereso@nedsra.org
1770 W. Centennial Place, Addison, IL 60101

ANCONA
JEWELERS

JINGLE, MINGLE, SPARKLE & SAVE

HOLIDAY DIAMOND EVENT

TWO DAYS ONLY! | DECEMBER 6TH & 7TH

Putting People First
NEDSRA
Special Recreation Association

A PORTION OF THE SALE WILL BENEFIT NEDSRA.

JINGLE, MINGLE, SPARKLE & SAVE

TWO DAYS ONLY! | DECEMBER 6TH & 7TH

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NEDSRA
Special Recreation Association

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TAKE ONE

Addison
INDEPENDENT

VOL. 15 • NO. 49 WWW.THEINDEPENDENTNEWSPAPERS.COM THURSDAY, NOV. 29, 2018

NAPF holds inaugural awards banquet

Addison's own Don Jessen honored for 'Lifetime Achievement'

By Dee Longfellow
FOR THE ADDISON INDEPENDENT

Led by Executive Director and Founder Don Ortale, the National Association of Park Foundations gathered at The Empress on Tuesday, Nov. 20 for its first-ever awards banquet.

Among the honorees was the Parks & Recreation Foundation of the Addison Park District who was NAPF's Inaugural Grant Assist Recipient. In addition, Don Jessen was presented with the Ron Lehman Lifetime Achievement Award in honor of his 45 years of service to Parks & Recreation in Addison, across the state and the nation.

Other honorees included the Parks Foundations of Carol Stream, Clarendon Hills, Channahon, Rockford and Wheaton. The WT Engineering, Design & Consulting Group was honored as Sponsor of the Year. Other event sponsors were Williams Architects, the Foundation for Sustainable Parks & Recreation (FSPR), Knutte & Associates (K&A), CPAs, Grassmats USA, and Kirby Built.

The emcee for the evening was Addison's own Don of Sports, Don Figarelli, and Ortale himself, who is an Addison resident.

Daughter speaks on behalf of Jesse

Prior to the introduction of Don Jessen, his daughter Suzanne addressed the audience of about 75 guests, speaking for herself and her brothers Mike and Steve. She shared that her father also had nine grandchildren and one great-grandchild due in three weeks.

Suzanne said wherever they went as a family, her dad always knew someone.

"We were even at Disneyland and one of us said, 'hey, where's Dad?'" she said. "Sure enough, he ran into someone he knew! I mean, it just happened all the time ever since we were little, but now [that we're older], we realize, how cool is that?"

Suzanne went on to say she was sure her father had changed many people's lives through his works in Parks & Recreation.

"I can't thank you enough for honoring my dad in this way," she said. "I know it is well-deserved because his dedication has been beyond anything we could imagine."

Ron Lehman presented the Lifetime Achievement Award to Jessen, who then took the microphone.

"I couldn't do it without my wife Dolores and my family," he said, "and I couldn't do it without Don Ortale either! This is a great organization and I will support it continued success in the future."

SUBMITTED PHOTO *Addison Independent*

A step back in time

Boy Scout Troop 242 recently participated in an overnight outing on the USS Cobia located in Manitowoc, Wis. Friends of scouts and guests from Lombard Cub Scout Pack 202 also attended. Boys were temporarily enlisted in the Navy, toured the entire vessel, learned to navigate the ship, and slept overnight in bunks on the World War II sub. They toured the Maritime Museum the following morning. Troop 242 welcomes new youth currently attending fifth to 12th grades.

DEE LONGFELLOW PHOTOS *Addison Independent*

Sharing a laugh with the 'Don of Sports'

Enjoying the company of some of the guests at his table is Don Figarelli (center), also known as Addison's own "Don of Sports." Figarelli served as emcee for the evening's various presentations by the National Association of Park Foundations held at The Empress in Addison on Tuesday, Nov. 20.

Greeting guests

Addison resident Don Ortale, founder and executive director of the National Association of Park Foundations (NAPF), shares a conversation with Kathi Reed at the awards banquet held Tuesday, Nov. 20. Reed is an Addison Library Board Trustee.

NEDSRA is well-represented

Pictured at left enjoying the evening at the NAPF Awards Banquet are Carrie Henry and Jerry Barton from the Northeast DuPage Special Recreation Association (NEDSRA).

Addison Parks and Rec Foundation honored

Don Jessen (far right) accepts the award for Inaugural Grant Assist Recipient on behalf of the Addison Parks & Recreatoin Foundation of the Addison Park District. The award was presented by the National Association of Park Foundations. Also pictured are (from left): NAPF Executive Director Don Ortale, Addison Park Board Commissioner Frank Angiolo and Addison Parks & Rec Foundation Director Dean Stathopoulos.

AMANDA COLON PHOTO *Addison Independent*

ATHS holds blood drive

Junior Yuliana Macias participates in a Vitalant blood drive on Thursday, Nov. 8 held at Addison Trail High School. Among a total of 135 Addison Trail students, staff and community members, 104 units of blood were collected. Each unit of blood collected supports three lives, meaning this event could help save 312 lives. For hosting the blood drive, Vitalant will present District 88 with funds for its scholarship program.

A proud daughter

Pictured is Suzanne Jessen, daughter of Don Jessen who was presented with the Lifetime Achievement Award by the National Association of Park Foundations. "Everywhere we went when we were little, my dad knew somebody," Suzanne said in her comments. "Even at Disneyland!"

FINANCIALS NARRATIVE

To: NEDSRA Board of Trustees
From: Lara Batten, Business Services
Date: December 6, 2018
Re: Financial Statements for Period Ending 10/31/2018

Revenue is tracking slightly behind prior year in October due primarily to timing of Member Partner Contributions.

The maintenance expense account is up $14,000 compared to this time last year, due to maintenance on the rooftop HVAC and gym floor cleaning and refinishing.

	10/31/2018 YTD Actual	2018/19 Budget	10/31/2017 YTD Actual
Revenue	$1,338,819.62	$2,346,609	$1,415,573.21
Expenses	$1,106,633.39	$2,242,153	$1,096,734.37
Net Revenue/Expenses *	**$232,186.23**	**$104,456**	**$318,838.84**

General Fund	10/31/2018 YTD Actual	2018/19 Budget
Beginning Balance	$1,019,469.71	$1,019,469.71
*** Increase/Decrease**	$232,186.23	$104,456
Ending General Fund Balance (Unaudited)	**$1,251,655.94**	**$1,123,925.71**

Putting People First

NEDSRA

Special Recreation Association

Disbursements

Period Ending 10/31/2018

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

Northeast DuPage Special Recreation Association

Check List

All Bank Accounts

October 1, 2018 - October 31, 2018

Check Number	Check Date	Payee	Amount
Vendor Checks			
51939	10/01/18	Lombard Park District	111,440.40
51940	10/01/18	AcculightUSA	4,725.00
51941	10/01/18	Konica Minolta Business Solutions, Inc.	475.14
51942	10/01/18	Lombard Park District	117.00
51943	10/01/18	TechPro, Inc.	522.50
51944	10/01/18	Telecom Innovations Group	23.52
51945	10/03/18	Door systems	302.25
51946	10/03/18	Jensen's Plumbing & Heating, INC	8,883.00
51947	10/05/18	Allen-Sebok, Donna	1,257.25
51948	10/05/18	Bolingbrook Park District	15.00
51949	10/05/18	Comcast	374.78
51950	10/05/18	ComEd	1,785.60
51951	10/05/18	Daily Herald	327.60
51952	10/05/18	Docu-Shred	90.00
51953	10/05/18	Jensen's Plumbing & Heating, INC	555.00
51954	10/05/18	Knights Of Columbus # 650	260.00
51955	10/05/18	Morong, Dawn	90.00
51956	10/05/18	Moxi Royalty, Inc	150.00
51957	10/05/18	Naperville Park District	144.00
51958	10/05/18	Park District Risk Management Agency	23,562.47
51959	10/05/18	Sikich LLP	1,000.00
51960	10/05/18	TechPro, Inc.	400.00
51961	10/05/18	Titan Image Group, Inc.	280.50
51962	10/05/18	Villa Park Recreation Dept, Village of	15.00
51963	10/05/18	Warehouse Direct Workplace Solutions	817.85
51964	10/05/18	AT&T	142.84
51965	10/05/18	Orkin	92.12
51966	10/09/18	Martellotta, Susan J	225.00
51967	10/11/18	Addison Chamber of Commerce & Industry	150.00
51968	10/11/18	Ashley, Lisa	540.00
51969	10/11/18	Lombard Park District	105,039.92
51970	10/11/18	Special Unlimited	2,317.00
51971	10/11/18	TechPro, Inc.	1,128.50
51972	10/11/18	West & Sons Towing	300.00
51973	10/19/18	ACA Illinois	956.99
51974	10/19/18	Addison Park District	2,953.77
51975	10/19/18	Allen-Sebok, Donna	1,257.25
51976	10/19/18	Bensenville Park District	765.00
51977	10/19/18	Cintas Fire	459.52
51978	10/19/18	Lauterbach & Amen, LLP	4,583.33
51979	10/19/18	NICOR	162.16
51980	10/19/18	Sentry Security, Inc.	96.00
51981	10/19/18	Sikich LLP	1,200.00
51982	10/19/18	Telecom Innovations Group	277.50
51983	10/22/18	Robbin Schwartz	150.00
51984	10/25/18	AcculightUSA	10,968.85
51985	10/25/18	Comcast	750.16
51986	10/25/18	Kiwanis Club of Addison	140.00
51987	10/25/18	Titan Image Group, Inc.	24.00
51988	10/25/18	WDSRA	214.60
51989	10/25/18	Sams Club Direct	55.83
10/01/2018	10/01/18	WageWorks	104.00
10/12/18	10/12/18	Paychex	414.90
10/26/18	10/26/18	Paychex	454.51
10/31/2018	10/31/18	Konica Minolta Premier Finance	386.86
10/31/2018	10/31/18	BMO Harris P-Card	16,457.39
10/8/2018	10/08/18	AFLAC	20.04
		Vendor Check Total	310,401.90
Check count = 57		Check List Total	310,401.90

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Lombard Park District				51939	10/01/18	111,440.40
66000	Reserve Fund Expenses:ADA Partner Reimbursement	Lombard Park District	111,440.40			
AcculightUSA				51940	10/01/18	4,725.00
62000	Reserve Fund Expenses:Capital Improvements Expense	AcculightUSA - Inv # 1075	1,537.50			
62000	Reserve Fund Expenses:Capital Improvements Expense	AcculightUSA - Inv # 1077	1,375.00			
58920	Miscellaneous Expenses:Park District Portion	AcculightUSA - Split expense with Addison Park District	1,537.50			
58920	Miscellaneous Expenses:Park District Portion	AcculightUSA - Split expense with Addison Park District	275.00			
Konica Minolta Business Solutions, Inc.				51941	10/01/18	475.14
54400	Maintenance/Contractual Agreements	Konica Minolta Business Solutions, Inc. - Inv # 9004966137	475.14			
Lombard Park District				51942	10/01/18	117.00
53607	Camp	Lombard Park District - Inv # 2018-69	117.00			
TechPro, Inc.				51943	10/01/18	522.50
53900	Professional Consultants	TechPro, Inc. - Inv # 246086	522.50			
Telecom Innovations Group				51944	10/01/18	23.52
58600	Office & Computer Equipment	Telecom Innovations Group - Inv # A52375	23.52			
Door systems				51945	10/03/18	302.25
58500	Maintenance Expenses	Door systems - Inv # 859645	302.25			
Jensen's Plumbing & Heating, INC				51946	10/03/18	8,883.00
58500	Maintenance Expenses	Jensen's Plumbing & Heating, INC (Inv # J26060)	8,883.00			
Allen-Sebok, Donna				51947	10/05/18	1,257.25
54330	HMHB Contractual Services	Allen-Sebok, Donna - Inv # 9-18	1,257.25			
Bolingbrook Park District				51948	10/05/18	15.00
56000	Continuing Education	Bolingbrook Park District - HR Lunch Meeting	15.00			
Comcast				51949	10/05/18	374.78
58100	Utilities: Telephones/Internet	Comcast - Acct # 8771 20 183 0128322	374.78			
ComEd				51950	10/05/18	1,785.60
58200	Utilities:Electricity	ComEd - (Service Period 8/22 - 9/21)	1,785.60			
Daily Herald				51951	10/05/18	327.60
55100	Legal Publications	Acct # 115848	327.60			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Docu-Shred				51952	10/05/18	90.00
53400	Office Supplies & Duplicating	Docu-Shred - Inv # 43164	90.00			
Jensen's Plumbing & Heating, INC				51953	10/05/18	555.00
58500	Maintenance Expenses	Jensen's Plumbing & Heating, INC - Inv # 104224	555.00			
Knights Of Columbus # 650				51954	10/05/18	260.00
58930	Miscellaneous Expenses:Director's Administ. Fund	KOC Patriotism Dinner	260.00			
Morong, Dawn				51955	10/05/18	90.00
54302	AID	PiYo Yoga Instruction	90.00			
Moxi Royalty, Inc				51956	10/05/18	150.00
55050	Printed Marketing	Moxi Royalty, Inc	150.00			
Naperville Park District				51957	10/05/18	144.00
53607	Camp	Naperville Park District	144.00			
Park District Risk Management Agency				51958	10/05/18	23,562.47
51600	Payroll:Health Insurance	Park District Risk Management Agency - Inv # Q318139H	14,581.55			
52400	Property Insurance	Park District Risk Management Agency - Inv # Q318139	4,218.96			
52400	Property Insurance	Park District Risk Management Agency - Inv # Q318139	1,613.37			
52300	Liability Insurance	Park District Risk Management Agency - Inv # Q318139	2,055.12			
52300	Liability Insurance	Park District Risk Management Agency - Inv # Q318139	967.95			
52300	Liability Insurance	Park District Risk Management Agency - Inv # Q318139	125.52			
Sikich LLP				51959	10/05/18	1,000.00
53700	Auditor	Sikich LLP - Inv # 356003	1,000.00			
TechPro, Inc.				51960	10/05/18	400.00
58600	Office & Computer Equipment	TechPro, Inc. - Inv # 246120	400.00			
Titan Image Group, Inc.				51961	10/05/18	280.50
66046	Golf Classic Fund Raising:Printing	Titan Image Group, Inc. - Inv # 54583	280.50			
Villa Park Recreation Dept, Village of				51962	10/05/18	15.00
55050	Printed Marketing	Attendance Fee @ Halloween Event	15.00			
Warehouse Direct Workplace Solutions				51963	10/05/18	817.85
53400	Office Supplies & Duplicating	Warehouse Direct Workplace Solutions - September	406.98			
58500	Maintenance Expenses	Warehouse Direct Workplace Solutions - September	88.45			
55000	Marketing/Advertsing	Warehouse Direct Workplace Solutions - September	151.36			
53240	Rec Program Printing	Warehouse Direct Workplace Solutions - September	171.06			
AT&T				51964	10/05/18	142.84

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
58100	Utilities: Telephones/Internet	Inv # 630916686009 (Sept 28 - Oct 27)	142.84			
Orkin				51965	10/05/18	92.12
58500	Maintenance Expenses	Orkin - Inv # 173621677	92.12			
Martellotta, Susan J				51966	10/09/18	225.00
10850	Petty Cash	Martellotta, Susan J-Event Cash Banks	225.00			
Addison Chamber of Commerce & Industry				51967	10/11/18	150.00
56100	Professional Memberships	Inv # 12380	150.00			
Ashley, Lisa				51968	10/11/18	540.00
54305	TREC/School/CA	Ashley, Lisa - September Lessons	540.00			
Lombard Park District				51969	10/11/18	105,039.92
66000	Reserve Fund Expenses:ADA Partner Reimbursement	Lombard Park District	105,039.92			
Special Unlimited				51970	10/11/18	2,317.00
66046	Golf Classic Fund Raising:Printing	Special Unlimited (Inv # 28163)	214.00			
66046	Golf Classic Fund Raising:Printing	Special Unlimited (Inv # 28162)	1,100.00			
66046	Golf Classic Fund Raising:Printing	Special Unlimited (Inv # 28164)	1,003.00			
TechPro, Inc.				51971	10/11/18	1,128.50
53900	Professional Consultants	TechPro, Inc. (Inv # 246298)	168.50			
53900	Professional Consultants	TechPro, Inc. (Inv # 246299)	900.00			
53400	Office Supplies & Duplicating	TechPro, Inc. (Inv # 246401)	60.00			
West & Sons Towing				51972	10/11/18	300.00
57300	Vehicle Expenses:Van Repair & Parts	West & Sons Towing (Inv # 73894)	300.00			
ACA Illinois				51973	10/19/18	956.99
43250	Grant Revenue	Grant Allocation Match	956.99			
Addison Park District				51974	10/19/18	2,953.77
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	Inv # 20-911	1,474.60			
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	Inv # 20-910	1,312.19			
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	Inv # 20-912	166.98			
Allen-Sebok, Donna				51975	10/19/18	1,257.25
54330	HMHB Contractual Services	Allen-Sebok, Donna - Inv # 10-18	1,257.25			
Bensenville Park District				51976	10/19/18	765.00
54330	HMHB Contractual Services	Bensenville Park District - HMHB Personal Training	765.00			
Cintas Fire				51977	10/19/18	459.52
58500	Maintenance Expenses	Cintas Fire - Inv # 0F94549474	459.52			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Lauterbach & Amen, LLP				51978	10/19/18	4,583.33
54100	Business Services - Contract	L&A - Inv # 30725 (August Serivce)	4,583.33			
NICOR				51979	10/19/18	162.16
58300	Utilities:Natural Gas	NICOR (Period 8/30 - 10/01)	162.16			
Sentry Security, Inc.				51980	10/19/18	96.00
54400	Maintenance/Contractual Agreements	Sentry Security, Inc. - Inv # 235953	96.00			
Sikich LLP				51981	10/19/18	1,200.00
53700	Auditor	Sikich LLP - Inv # 358728	1,200.00			
Telecom Innovations Group				51982	10/19/18	277.50
54400	Maintenance/Contractual Agreements	Telecom Innovations Group - Inv # A52471	277.50			
Robbin Schwartz				51983	10/22/18	150.00
53800	Legal Services	Robbin Schwartz - Inv # 283414	75.00			
53800	Legal Services	Robbin Schwartz - Inv # 283886	75.00			
AculightUSA				51984	10/25/18	10,968.85
62000	Reserve Fund Expenses:Capital Improvements Expense	AculightUSA - Inv # 1048	10,968.85			
Comcast				51985	10/25/18	750.16
58100	Utilities: Telephones/Internet	Comcast (Oct 26 - Nov 25)	750.16			
Kiwanis Club of Addison				51986	10/25/18	140.00
56000	Continuing Education	Inv # 1212014	140.00			
Titan Image Group, Inc.				51987	10/25/18	24.00
61300	Reserve Fund Expenses:Booster Expenses:S.O. Boosters Expenses	Titan Image Group, Inc. - Inv # 54683	24.00			
WDSRA				51988	10/25/18	214.60
55050	Printed Marketing	WDSRA - Inv # 15834	107.30			
55050	Printed Marketing	WDSRA - Inv # 15694	107.30			
Sams Club Direct				51989	10/25/18	55.83
61300	Reserve Fund Expenses:Booster Expenses:S.O. Boosters Expenses	Sams Club Direct - Inv # 005643	55.83			
WageWorks				10/01/2018	10/01/18	104.00
51600	Payroll:Health Insurance	WageWorks - Inv # 934352	104.00			
Paychex				10/12/18	10/12/18	414.90
54000	Payroll Services - Contract	Paychex	341.55			
54000	Payroll Services - Contract	Paychex	73.35			
Paychex				10/26/18	10/26/18	454.51

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
54000	Payroll Services - Contract	Paychex	373.38			
54000	Payroll Services - Contract	Paychex	81.13			
BMO Harris P-Card				10/31/2018	10/31/18	16,457.39
12000	Accounts Receivable	BMO Harris P-Card	-640.41			
53100	Postage Expense	BMO Harris P-Card	92.00			
53300	Meeting Related Expenses	BMO Harris P-Card	8.93			
53400	Office Supplies & Duplicating	BMO Harris P-Card	186.11			
53502	Program Supplies:AID	BMO Harris P-Card	3,287.57			
53503	Program Supplies:APD/YAR	BMO Harris P-Card	17.75			
53504	Program Supplies:Youth & Sensory	BMO Harris P-Card	225.21			
53505	Program Supplies:TREC/School/CA	BMO Harris P-Card	1,051.46			
53530	HMHB Program Supplies	BMO Harris P-Card	120.98			
53602	AID	BMO Harris P-Card	1,012.84			
53603	APD/YAR	BMO Harris P-Card	848.93			
53604	Youth & Sensory	BMO Harris P-Card	43.00			
53605	TREC/School/CA	BMO Harris P-Card	1,328.35			
53606	Special Olympics	BMO Harris P-Card	630.50			
55000	Marketing/Advertsing	BMO Harris P-Card	41.86			
55100	Legal Publications	BMO Harris P-Card	80.78			
55180	Promotional Marketing	BMO Harris P-Card	20.00			
55200	Subscription & Publication	BMO Harris P-Card	163.97			
56000	Continuing Education	BMO Harris P-Card	3,032.69			
56100	Professional Memberships	BMO Harris P-Card	2,246.00			
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	BMO Harris P-Card	200.00			
57300	Vehicle Expenses:Van Repair & Parts	BMO Harris P-Card	870.14			
58100	Utilities: Telephones/Internet	BMO Harris P-Card	229.26			
58910	Risk Management	BMO Harris P-Card	524.00			
61300	Reserve Fund Expenses:Booster Expenses:S.O. Boosters Expenses	BMO Harris P-Card	835.47			
Konica Minolta Premier Finance				10/31/2018	10/31/18	386.86
54400	Maintenance/Contractual Agreements	Konica Minolta Premier Finance	386.86			
AFLAC				10/8/2018	10/08/18	20.04
21200	Payroll Liabilities:Fringe Benefits (AFLAC)	AFLAC - Inv # 645835	20.04			
					Check List Total	310,401.90

Cardholder		Transaction Date	Supplier - Name	Transaction - Business Justification	Account Code	Amount	Account Total
Tessa	Longo	10/04/2018	Dispute: Verizon Wrls M0179-01	Refund Disputed Charge	12000	(640.41)	(640.41)
Susan J	Martellotta	10/02/2018	Techsoup	Anti-Virus Software	53100	92.00	92.00
Sean	Tovey	10/04/2018	Wm Supercenter #5442	Intern Farewell Social	53300	8.93	8.93
Kristen	Chereso	10/18/2018	Www Blueberrybrands Co	Brochure Stand	53400	159.00	
Susan J	Martellotta	10/25/2018	Amzn Mktp Us*m87643tc0	Keyboard Cleaners	53400	27.11	186.11
Jacob	Boyko	10/05/2018	Culvers #451		53502	30.68	
Jacob	Boyko	10/19/2018	Round 1 Bowling An		53502	58.49	
Jacob	Boyko	10/19/2018	Round 1 Bowling An		53502	8.59	
Kim	Caligiuri	09/27/2018	Jewel-Osco	Hoedown Supplies	53502	7.33	
Colleen	Cline	10/02/2018	Belgio S Catering	Homecoming Dance Supplies	53502	943.50	
Colleen	Cline	10/16/2018	Dollar Tree	Halloween Masquerade Dance Supplies	53502	70.00	
Colleen	Cline	09/28/2018	Party City 5105	Homecoming Dance Supplies	53502	53.94	
Colleen	Cline	09/28/2018	Rosatis Pizza	Homecoming Dance Supplies	53502	79.04	
Colleen	Cline	09/28/2018	Tlf*addison Floral	Homecoming Dance Supplies	53502	43.75	
Colleen	Cline	10/26/2018	Wal-Mart #5442	Halloween Masquerade Dance Supplies	53502	115.98	
Colleen	Cline	10/26/2018	Wm Supercenter #5442	Homecoming Masquerade Dance Supplies	53502	16.75	
Sean	Fritsch	09/28/2018	Jewel-Osco	Homecoming Dance - Ice	53502	17.16	
Robert	Griffin	10/05/2018	McDonald S M5601 Of	FNR Supplies	53502	25.90	
Robert	Griffin	10/19/2018	Round 1 Bowling An	FNR Supplies	53502	66.15	
Robert	Griffin	10/14/2018	Village Tavern - Schau	Progressive Dinner Supplies	53502	334.02	
Robert	Griffin	10/24/2018	Wal-Mart #5442	Cooking Basics	53502	39.53	
Robert	Griffin	10/10/2018	Wal-Mart #5442	Cooking Basics Supplies	53502	41.27	
Robert	Griffin	10/17/2018	Wm Supercenter #5442	Cooking Basics Supplies	53502	29.05	
Robert	Griffin	10/03/2018	Wm Supercenter #5442	Cooking Basics Supplies	53502	43.78	
Amanda	Hagen	10/03/2018	Dollar Tree	Traveling Tourist/Sensory Play Supplies	53502	28.00	
Amanda	Hagen	10/23/2018	Olive Theory Pizzeria	DT Lunch	53502	143.82	
Amanda	Hagen	10/09/2018	Pyramid Sports Bar And	Ppt Lunch	53502	130.39	
Amanda	Hagen	10/16/2018	Wm Supercenter #5442	DT Lunch Supplies	53502	42.80	
Debbi	Pawinski	10/07/2018	Billy Goat Tavern - Yo		53502	42.72	
Debbi	Pawinski	10/18/2018	Culvers Of Addison		53502	99.06	
Debbi	Pawinski	09/27/2018	Culvers Of Addison		53502	93.82	
Debbi	Pawinski	10/16/2018	Dollar Tree		53502	32.00	
Debbi	Pawinski	10/12/2018	Gordillas		53502	78.25	
Debbi	Pawinski	10/04/2018	Portillos Hot Dogs #4		53502	108.85	
Debbi	Pawinski	10/06/2018	Redbox *dvd Rental		53502	1.75	
Debbi	Pawinski	10/20/2018	Tree Guys Pizza Pub		53502	153.25	
Debbi	Pawinski	10/02/2018	Wm Supercenter #5442		53502	35.00	
Debbi	Pawinski	10/02/2018	Wm Supercenter #5442		53502	2.78	
Sharon	Pearce	10/20/2018	Q Bar	SNC Participant Snacks	53502	103.77	
Sharon	Pearce	10/06/2018	The Patio - Lombard	SNC Dinner	53502	166.40	3,287.57
Carrie	Henry	10/08/2018	Aldi 40033	Supplies for AMA program	53503	17.75	17.75
Nesdra	Camp 2	10/05/2018	Wal-Mart #1848		53504	5.18	
Colleen	Cline	10/07/2018	Chuck E Cheese 688	Sensing Sundays Meals	53504	32.79	
Sean	Fritsch	10/22/2018	Amzn Mktp Us*m81lx9lr1	Pool School Swim Toys	53504	7.22	
Sean	Fritsch	10/22/2018	Amzn Mktp Us*m84gh4ln1	Pool School Swim Toys	53504	14.99	

Cardholder		Transaction Date	Supplier - Name	Transaction - Business Justification	Account Code	Amount	Account Total
Sean	Fritsch	10/16/2018	Fruitful Yield	Cooking Crew Meal Supplies	53504	10.70	
Sean	Fritsch	10/09/2018	Fruitful Yield	Cooking Crew Meal Supplies	53504	19.16	
Sean	Fritsch	10/22/2018	Wal-Mart #5442	Cooking Crew Meal Supplies	53504	9.79	
Sean	Fritsch	10/16/2018	Wm Supercenter #5442	Cooking Crew Meal Supplies	53504	23.54	
Sean	Fritsch	10/10/2018	Wm Supercenter #5442	4H Club Snack Supplies	53504	5.58	
Sean	Fritsch	10/09/2018	Wm Supercenter #5442	Cooking Crew Meal Supplies	53504	18.65	
Sean	Fritsch	10/02/2018	Wm Supercenter #5442	Cooking Crew Meal Supplies	53504	44.58	
Amanda	Hagen	10/03/2018	Dollar Tree	Traveling Tourist/Sensory Play Supplies	53504	12.00	
Maggie	Resillez	10/09/2018	Wal-Mart #5442	4H Club Snack Supplies	53504	21.03	225.21
Colleen	Cline	10/22/2018	Bengston`s Pumpkin Far	Schafer Kopija EXCEL Supplies	53505	16.15	
Megan	Czachorski	10/25/2018	Hobby-Lobby #0174	TREC Participant Supplies	53505	19.98	
Megan	Czachorski	10/19/2018	Steak-N-Shake#0364 Q99	TREC Participants Supplies	53505	70.73	
Megan	Czachorski	10/11/2018	Wm Supercenter #5442	TREC Participant supplies	53505	34.22	
A Maggie	Goode	09/28/2018	Dollar Tree	TREC Participants Supplies	53505	27.00	
A Maggie	Goode	10/15/2018	Grainger	Loss Prevention Ladder	53505	464.00	
Lori	Miller	10/25/2018	Hobby-Lobby #0174	Supplies for projects for ART program	53505	96.41	
Lori	Miller	10/26/2018	Wal-Mart #5442	Lunch items for ART program	53505	29.26	
Kristen	Robertson	10/17/2018	Kombs Beef	TREC Participant Supplies	53505	75.51	
Kristen	Robertson	10/03/2018	Pepes Mexican Restaura	TREC Participant Supplies	53505	79.15	
Kristen	Robertson	10/23/2018	Wal-Mart #1848	TREC Program Supplies	53505	32.22	
Kristen	Robertson	10/10/2018	Wm Supercenter #1596	TREC Program Supplies	53505	55.49	
Kristen	Robertson	10/08/2018	Wm Supercenter #5442	TREC Program Supplies	53505	51.34	1,051.46
Donna	Sebok	10/26/2018	Wal-Mart #5442		53530	37.65	
Donna	Sebok	09/27/2018	Wal-Mart #5442		53530	83.33	120.98
Jacob	Boyko	10/19/2018	Round 1 Bowling An		53602	50.00	
Robert	Griffin	10/19/2018	Round 1 Bowling An	FNR Admission Refund	53602	(3.50)	
Robert	Griffin	10/19/2018	Round 1 Bowling An	FNR Admissions	53602	108.50	
Amanda	Hagen	10/22/2018	Addison Cinemas-2302	Movie Admissions/tickets	53602	90.00	
Amanda	Hagen	10/02/2018	Shedd Aquarium	Shedd Admissions	53602	359.10	
Amanda	Hagen	10/16/2018	Stardust Bowl Of A	Bowling Admissions	53602	14.00	
Tessa	Longo	10/11/2018	Century Theatres 498	Traveling Tourists movie admissions	53602	67.50	
Tessa	Longo	10/18/2018	Graue Mill And Museum	Traveling Tourists program admission	53602	77.50	
Tessa	Longo	10/19/2018	Target 00008375	Traveling Tourists Program supplies	53602	25.74	
Debbi	Pawinski	10/25/2018	Stardust Bowl Of A		53602	43.25	
Debbi	Pawinski	10/18/2018	Stardust Bowl Of A		53602	47.50	
Debbi	Pawinski	10/11/2018	Stardust Bowl Of A		53602	42.75	
Debbi	Pawinski	10/04/2018	Stardust Bowl Of A		53602	43.25	
Debbi	Pawinski	09/27/2018	Stardust Bowl Of A		53602	47.25	1,012.84
Carrie	Henry	10/24/2018	Goebberts Farm And Gar	Admission for the pumpkin patch for Indian Trail	53603	275.63	
Carrie	Henry	09/27/2018	Paramount Arts Center	Legally Blonde	53603	451.80	
Nedsra	Nedsra1	10/19/2018	Stardust Bowl Of A	Bowling Mania Admissions	53603	31.50	
Nedsra	Nedsra1	10/12/2018	Stardust Bowl Of A	Bowling Mania Admissions	53603	36.00	
Nedsra	Nedsra1	10/05/2018	Stardust Bowl Of A	Bowling Mania Admissions	53603	31.50	
Nedsra	Nedsra1	09/28/2018	Stardust Bowl Of A	Bowling Mania Admissions	53603	22.50	848.93
Jacob	Boyko	10/08/2018	Sonny Acres		53604	20.00	

Cardholder		Transaction Date	Supplier - Name	Transaction - Business Justification	Account Code	Amount	Account Total
Colleen	Cline	10/07/2018	Chuck E Cheese 688	Sensing Sundays Admissions	53604	23.00	43.00
Colleen	Cline	10/22/2018	Bengston`s Pumpkin Far	Schafer Kopija EXCEL Admissions	53605	95.92	
Megan	Czachorski	10/25/2018	Stardust Bowl Of A	TREC Participant Supplies	53605	15.75	
Megan	Czachorski	09/27/2018	Stardust Bowl Of A	TREC Participant Supplies	53605	20.25	
Megan	Czachorski	10/24/2018	Wal-Mart #1737	TREC Participant Admissions	53605	69.77	
Megan	Czachorski	10/18/2018	Wal-Mart #5442	TREC Participant Admissions	53605	15.68	
Megan	Czachorski	09/27/2018	Wm Supercenter #5442	TREC Participant Admissions	53605	74.73	
A Maggie	Goode	10/22/2018	Goebberts Pumpkin Patc	EXCEL Program Admissions	53605	94.50	
A Maggie	Goode	10/24/2018	Kuipers Family Farm Ti	EXCEL Program Admissions	53605	98.00	
A Maggie	Goode	10/12/2018	Sonny Acres	EXCEL Program Admissions	53605	204.00	
A Maggie	Goode	10/12/2018	Sonny Acres	EXCEL Program Admissions	53605	180.00	
Kristen	Robertson	10/12/2018	Paypal *alphabetsou	TREC Program Admissions	53605	112.50	
Kristen	Robertson	10/22/2018	Toms Farm Market	TREC Program Admissions	53605	96.00	
Beth	Corso	10/18/2018	Stardust Bowl Of A	JSECC Excel Admissions-AM Savannah	53605	31.50	
Beth	Corso	10/18/2018	Stardust Bowl Of A	JSECC Excel Admissions-Savannah	53605	18.00	
Beth	Corso	10/19/2018	Stardust Bowl Of A	JSECC Excel Admissions-AM Alyssa	53605	24.75	
Beth	Corso	10/19/2018	Stardust Bowl Of A	JSECC Excel Admissions-PM Alyssa	53605	24.75	
Beth	Corso	10/17/2018	Stardust Bowl Of A	JSECC Excel Admissions-AM Katie	53605	20.75	
Beth	Corso	10/17/2018	Stardust Bowl Of A	JSECC Excel Admissions-PM Katie	53605	22.50	
Beth	Corso	10/16/2018	Stardust Bowl Of A	JSECC Excel Admissions-AM Damitz	53605	27.50	
Beth	Corso	10/16/2018	Stardust Bowl Of A	JSECC Excel Admissions-PM Damitz	53605	25.25	
Beth	Corso	10/15/2018	Stardust Bowl Of A	JSECC Excel Admissions-AM Montes	53605	31.50	
Beth	Corso	10/15/2018	Stardust Bowl Of A	JSECC Excel Admissions-PM Montes	53605	24.75	1,328.35
Megan	Czachorski	09/28/2018	Picture Show Bloomingd	TREC Participants Admissions	53606	67.50	
Robert	Griffin	09/29/2018	Wood Dale Bowl	S.O Bowling Admissions	53606	156.00	
Sharon	Pearce	10/13/2018	Wood Dale Bowl	Huskies Bowling Admissions	53606	171.00	
Sharon	Pearce	10/06/2018	Wood Dale Bowl	Huskies Bowling Admissions	53606	156.00	
Sean	Tovey	10/01/2018	Nwsra	Huskies Volleyball ITRS Tournament Entry Fee	53606	80.00	630.50
Lori	Miller	10/18/2018	Wal-Mart #5442	Community event supplies	55000	41.86	41.86
Susan J	Martellotta	10/11/2018	Shaw Suburban Media-Ad	Board Meeting	55100	80.78	80.78
Kristen	Chereso	10/08/2018	Facebk Dgua3j6fu2	Promotional Paid Ads on Facebook	55180	20.00	20.00
Nedsra	Nedsra1	10/05/2018	Signupgenius	signup genius	55200	24.99	
Kristen	Chereso	10/08/2018	Stk*bigstockphoto.Com	BigStockPhoto.com Subscription	55200	59.00	
A Maggie	Goode	10/08/2018	Amazon Prime	Prime Membership	55200	12.99	
Susan J	Martellotta	09/29/2018	Adobe *creative Cloud	Subscription	55200	31.86	
Susan J	Martellotta	10/02/2018	Adobe *products	Tax Refund	55200	(1.87)	
Susan J	Martellotta	10/10/2018	Smk*surveymonkey.Com	Subscription	55200	37.00	163.97
Jerry	Barton	09/28/2018	Courtyard Indianapolis	NRPA Housing	56000	418.86	
Jerry	Barton	09/26/2018	Hooters Indy Downtown	NRPA staff lunch	56000	37.03	
Kristen	Chereso	10/23/2018	Illinois Association O	IPRA Conference	56000	300.00	
Kristen	Chereso	10/23/2018	Ipra	IPRA Membership	56000	264.00	
Beth	Corso	10/25/2018	American	Airfare Deposit for Caribbean Cruise	56000	1,100.00	
Beth	Corso	09/27/2018	Harry And Izzys Do	NRPA Conference Meal	56000	31.16	
Beth	Corso	09/30/2018	Jewel-Osco	Harvest Hoedown Supplies	56000	9.86	
Beth	Corso	09/27/2018	Mhrs Indy Fb	NRPA Conference Meal	56000	11.17	

Cardholder		Transaction Date	Supplier - Name	Transaction - Business Justification	Account Code	Amount	Account Total
Carrie	Henry	10/17/2018	Eb Healthy Minds Heal	HMHB workshop	56000	253.16	
Rick	Poole	09/27/2018	Crowne Plaza Union Sta	NRPA Conference	56000	607.45	3,032.69
Beth	Corso	10/23/2018	Ipra	IPRA Renewal	56100	264.00	
Jerry	Barton	10/23/2018	Ipra	IPRA Membership Renewal	56100	264.00	
Susan J	Martellotta	10/23/2018	Ipra	Membership	56100	264.00	
Susan J	Martellotta	09/27/2018	Shrm*member600921514	HR Group Membership	56100	209.00	
Rick	Poole	10/18/2018	Illinois Assoc Of Park	Membership	56100	521.00	
Rick	Poole	10/18/2018	Illinois Association O	Membership	56100	460.00	
Rick	Poole	10/23/2018	Ipra	Membership	56100	264.00	2,246.00
Tessa	Longo	10/25/2018	Cantigny Park	Traveling Tourists Cantigny Parking Fee	57100	5.00	
Susan J	Martellotta	10/22/2018	Il Tollway Auto Replen	IPASS Replenish	57100	40.00	
Susan J	Martellotta	10/17/2018	Il Tollway Auto Replen	IPASS Replenish	57100	40.00	
Susan J	Martellotta	10/03/2018	Il Tollway Auto Replen	IPASS Replenish	57100	40.00	
Susan J	Martellotta	10/01/2018	Il Tollway Auto Replen	IPASS Replenish	57100	40.00	
Sean	Tovey	10/02/2018	Soldier Field Planetar	Vehicle Parking for Day Trippers	57100	35.00	200.00
Jerry	Barton	10/09/2018	Krage S Service Center	NEDSRA Vehicle Repair	57300	376.68	
Sean	Tovey	10/18/2018	Krage S Service Center	Vehicle Repair	57300	51.36	
Sean	Tovey	10/08/2018	Krage S Service Center	Van Repair	57300	61.27	
Sean	Tovey	09/27/2018	Krage S Service Center	Van Repairs	57300	380.83	870.14
Susan J	Martellotta	10/11/2018	Vzwrlss*my Vz Vb P	Telephone	58100	229.26	229.26
Beth	Corso	10/10/2018	Wpy*park District Ris	RMI Conference	58910	65.00	
Tessa	Longo	10/10/2018	Wpy*park District Ris	RMI Safety Conference	58910	65.00	
Jerry	Barton	10/05/2018	Park District Risk Man	PDRMA Help Training	58910	199.00	
Jerry	Barton	10/04/2018	Wpy*park District Ris	PDRMA RMI	58910	65.00	
Susan J	Martellotta	10/12/2018	Wpy*park District Ris	Loss Prevention Workshop	58910	65.00	
Sean	Tovey	10/03/2018	Wpy*park District Ris	PDRMA RMI Registration	58910	65.00	524.00
Susan J	Martellotta	10/09/2018	Franky S Red Hots	Boosters Athlete Appreciation	61300	30.00	
Susan J	Martellotta	10/20/2018	Hobby-Lobby #0174	Boosters Supplies Refund	61300	(47.90)	
Susan J	Martellotta	10/06/2018	Hobby-Lobby #0174	Boosters Fundraiser Supplies	61300	118.37	
Susan J	Martellotta	10/13/2018	Villa Park Vfw Post 28	Boosters Fundraiser Expense	61300	50.00	
Susan J	Martellotta	09/27/2018	Villa Park Vfw Post 28	S.O. Boosters Fundraiser Hall Rental	61300	685.00	835.47
	Total					**16,457.39**	**16,457.39**

Putting People First

NEDSRA

Special Recreation Association

Consolidated Monthly Financial Statements Period Ending 10/31/2018

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

Northeast DuPage Special Recreation Association
Balance Sheet
As of October 31, 2018 and 2017

	October 31, 2018	October 31, 2017	Variance	% Variance
Assets				
MB Financial - Operating #4960	$ 193,601.84	$ 175,425.40	$ 18,176.44	10.36%
MB Financial - Payroll #4979	3,282.50	2,184.94	1,097.56	50.23%
Petty Cash	1,725.00	1,725.00	0.00	0.00%
Prepaid Expenses	0.00	975.00	(975.00)	-100.00%
Accounts Receivable	35,364.27	82,675.81	(47,311.54)	-57.23%
MB Financial - MM #9401	782,555.36	730,531.85	52,023.51	7.12%
Maxsafe Wintrust - MM #2599	1,024,887.53	1,023,863.21	1,024.32	0.10%
Total Assets	$ 2,041,416.50	$ 2,017,381.21	$ 24,035.29	3.02%
Liabilities and Fund Balance				
Due to Members (ADA)	$ 748,897.37	$ 722,626.94	$ (26,270.43)	-3.64%
Payroll Liabilities	8,563.44	6,777.42	(1,786.02)	-26.35%
Vehicle Replacement Fund	92,397.22	99,405.81	7,008.59	7.05%
S.O. Boosters	14,470.41	12,243.20	(2,227.21)	-18.19%
General Fund Balance	1,177,088.06	1,176,327.84	(760.22)	-0.06%
Total Liabilities and Fund Balance	$ 2,041,416.50	$ 2,017,381.21	$ 24,035.29	1.19%

Northeast DuPage Special Recreation Association
Summary of Revenue Over Expenditures
For the 1 Month and 6 Months, Months Ending October 31, 2018

Account #	REVENUE RECAP Account	Anticipated Revenue	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
41000	Partner Contributions	$ 1,596,931.00	$ 0.00	$ 1,013,710.60	$ (583,220.40)	63.48%	$ 1,099,493.10	$ (85,782.50)	-8.46%
42000	Fees & Charges	341,401.00	22,296.42	219,699.10	(121,701.90)	64.35%	202,168.00	17,531.10	7.98%
42020	Scholarship/Fee Assistance	0.00	396.50	8,400.05	8,400.05	0.00%	8,937.49	(537.44)	-6.40%
43000	Fund Development	101,710.00	9,055.00	75,297.81	(26,412.19)	74.03%	71,539.52	3,758.29	4.99%
43200	State/County Grant Revenue	230,000.00	0.00	0.00	(230,000.00)	0.00%	0.00	0.00	0.00%
43250	Grant Revenue	6,797.00	33.01	2,416.30	(4,380.70)	35.55%	0.00	2,416.30	100.00%
43600	Contributions/Donations	42,500.00	100.00	7,668.34	(34,831.66)	18.04%	3,573.10	4,095.24	53.40%
43700	Restricted Contributions/Donations	12,500.00	270.00	4,830.00	(7,670.00)	38.64%	25,299.91	(20,469.91)	-423.81%
44300	Partner ADA Revenue	0.00	159,016.46	284,454.38	284,454.38	0.00%	240,109.52	44,344.86	15.59%
46000	Miscellaneous Income	12,370.00	1,602.10	2,729.01	(9,640.99)	22.06%	2,057.01	672.00	24.62%
46400	Park District Portion Income	0.00	0.00	0.00	0.00	0.00%	1,377.69	(1,377.69)	0.00%
47000	Interest Earned	2,400.00	1,031.87	4,068.41	1,668.41	169.52%	1,127.39	2,941.02	72.29%
Total Revenue		2,346,609.00	193,801.36	1,623,274.00	(723,335.00)	69.18%	1,655,682.73	(32,408.73)	-2.00%

Account #	EXPENDITURE RECAP Account	Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
51100-51300	Salaries	$ 1,193,554.00	$ 86,505.06	$ 656,273.36	$ (537,280.64)	54.98%	$ 646,485.48	$ 9,787.88	1.49%
51400-52400	Insurance/Pension	462,177.00	40,438.97	194,931.57	(267,245.43)	42.18%	180,644.62	14,286.95	7.33%
Various	Administrative	86,895.00	18,290.65	49,723.11	(37,171.89)	57.22%	32,663.02	17,060.09	34.31%
Various	Professional Services	179,110.00	14,947.12	75,348.08	(103,761.92)	42.07%	81,963.90	(6,615.82)	-8.78%
53200-53240	Professional Printing	21,413.00	171.06	7,127.91	(14,285.09)	33.29%	7,988.53	(860.62)	-12.07%
55000-55180	Marketing/Advertising	8,665.00	592.82	2,246.02	(6,418.98)	25.92%	550.43	1,695.59	75.49%
53500-53650	Program	162,151.00	8,827.59	72,651.88	(89,499.12)	44.81%	84,650.32	(11,998.44)	-16.51%
57100-57400	Vehicles	32,872.00	4,877.69	15,911.05	(16,960.95)	48.40%	15,595.27	315.78	1.98%
58100-58400	Utilities	34,575.00	3,444.80	15,720.87	(18,854.13)	45.47%	14,893.59	827.28	5.26%
58700-58850	Special Projects	27,245.00	0.00	881.35	(26,363.65)	3.23%	26,511.42	(25,630.07)	-2908.05%
66000-66060	Fund Raising	24,451.00	2,597.50	10,177.86	(14,273.14)	41.63%	0.00	10,177.86	100.00%
58910-58940	Miscellaneous	9,045.00	2,132.50	5,640.33	(3,404.67)	62.36%	4,787.79	852.54	15.12%
Total Expenditures		2,242,153.00	182,825.76	1,106,633.39	(1,135,519.61)	49.36%	1,096,734.37	9,899.02	0.01%
Net Revenue over Expenditures		$ 104,456.00	$ 10,975.60	$ 516,640.61	$ 412,184.61		$ 558,948.36	$ (42,307.75)	
Non-Operating Expenditures									
62000-69000	Non-Operating	50,000.00	230,758.17	311,024.97	261,024.97	622.05%	229,022.06	82,002.91	26.37%
	Subtotal	50,000.00	230,758.17	311,024.97	261,024.97		229,022.06	82,002.91	
Total Net Revenue over Expenditures		$ 54,456.00	$ (219,782.57)	$ 205,615.64	$ 151,159.64		$ 329,926.30	$ (124,310.66)	

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 6 Months, Months Ending October 31, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Salaries									
51100	Payroll:Full Time Salaries	811,310.00	64,875.79	388,795.67	(422,514.33)	47.92%	403,060.07	(14,264.40)	-3.67%
51200	Payroll:Part Time Wages & Salaries	285,338.00	18,605.44	193,669.56	(91,668.44)	67.87%	243,425.41	(49,755.85)	-25.69%
51210	Part Time Wages - Inclusion	96,906.00	3,023.83	73,808.13	(23,097.87)	76.16%	0.00	73,808.13	100.00%
		1,193,554.00	86,505.06	656,273.36	(537,280.64)	54.98%	646,485.48	9,787.88	1.49%
Insurance/Pension									
51400	Payroll:FICA & Medicare	91,307.00	6,367.47	48,659.17	(42,647.83)	53.29%	48,508.01	151.16	0.31%
51500	Payroll:IMRF	164,911.00	12,863.63	68,809.25	(96,101.75)	41.73%	56,642.39	12,166.86	17.68%
51600	Payroll:Health Insurance	167,534.00	12,226.95	58,232.31	(109,301.69)	34.76%	56,970.12	1,262.19	2.17%
52000	Workers Compensation	6,454.00	0.00	1,613.37	(4,840.63)	25.00%	3,623.52	(2,010.15)	-124.59%
52100	Unemployment Compensation	2,500.00	0.00	1,269.00	(1,231.00)	50.76%	0.00	1,269.00	100.00%
52300	Liability Insurance	12,595.00	3,148.59	6,297.18	(6,297.82)	50.00%	6,390.48	(93.30)	-1.48%
52400	Property Insurance	16,876.00	5,832.33	10,051.29	(6,824.71)	59.56%	8,510.10	1,541.19	15.33%
		462,177.00	40,438.97	194,931.57	(267,245.43)	42.18%	180,644.62	14,286.95	7.33%
Administrative Expenditures									
53000	Bank Fees & Charges	3,575.00	246.78	1,414.86	(2,160.14)	39.58%	1,783.41	(368.55)	-26.05%
53010	Credit Card Fees	10,000.00	602.98	2,947.87	(7,052.13)	29.48%	4,225.99	(1,278.12)	-43.36%
53100	Postage Expense	8,581.00	92.00	2,709.14	(5,871.86)	31.57%	4,470.01	(1,760.87)	-65.00%
53300	Meeting Related Expenses	2,500.00	8.93	642.28	(1,857.72)	25.69%	563.53	78.75	12.26%
53400	Office Supplies & Duplicating	9,506.00	709.64	3,607.65	(5,898.35)	37.95%	7,018.30	(3,410.65)	-94.54%
55200	Subscription & Publication	2,953.00	163.97	715.35	(2,237.65)	24.22%	544.23	171.12	23.92%
56000	Continuing Education	14,486.00	3,266.49	6,420.09	(8,065.91)	44.32%	5,961.08	459.01	7.15%
56100	Professional Memberships	5,046.00	2,396.00	2,996.00	(2,050.00)	59.37%	1,504.49	1,491.51	49.78%
56200	Statewide Legislative Initiatives	550.00	0.00	0.00	(550.00)	0.00%	24.99	(24.99)	0.00%
58500	Maintenance Expenses	20,748.00	10,380.34	18,973.43	(1,774.57)	91.45%	4,801.94	14,171.49	74.69%
58600	Office & Computer Equipment	8,950.00	423.52	9,296.44	346.44	103.87%	1,765.05	7,531.39	81.01%
		86,895.00	18,290.65	49,723.11	(37,171.89)	57.22%	32,663.02	17,060.09	34.31%
Professional Services									
53700	Auditor	10,400.00	2,200.00	10,400.00	0.00	100.00%	10,100.00	300.00	2.88%
53800	Legal Services	4,800.00	150.00	1,250.00	(3,550.00)	26.04%	2,025.00	(775.00)	-62.00%
53900	Professional Consultants	31,266.00	1,591.00	11,868.75	(19,397.25)	37.96%	13,403.50	(1,534.75)	-12.93%
54000	Payroll Services - Contract	11,500.00	869.41	7,122.65	(4,377.35)	61.94%	5,604.79	1,517.86	21.31%
54100	Business Services - Contract	55,703.00	4,583.33	18,333.32	(37,369.68)	32.91%	13,620.00	4,713.32	25.71%
54330	HMHB Contractual Services	21,942.00	3,279.50	8,926.00	(13,016.00)	40.68%	4,700.00	4,226.00	47.34%
54400	Maintenance/Contractual Agreements	19,004.00	1,235.50	10,596.62	(8,407.38)	55.76%	11,736.86	(1,140.24)	-10.76%
55100	Legal Publications	2,775.00	408.38	459.24	(2,315.76)	16.55%	1,682.75	(1,223.51)	-266.42%
54300	Contractual Services	21,720.00	630.00	6,391.50	(15,328.50)	43.81%	19,091.00	6,083.68	0.00%
		179,110.00	14,947.12	75,348.08	(103,761.92)	42.07%	81,963.90	(6,615.82)	0.00%

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 6 Months, Months Ending October 31, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Professional Printing									
53210	Professional Printing	2,638.00	0.00	464.50	(2,173.50)	17.61%	7,988.53	(7,524.03)	-1619.81%
53220	Brochure	17,000.00	0.00	6,449.00	(10,551.00)	37.94%	0.00	6,449.00	100.00%
53240	Rec Program Printing	1,775.00	171.06	214.41	(1,560.59)	12.08%	0.00	214.41	100.00%
		21,413.00	171.06	7,127.91	(14,285.09)	33.29%	7,988.53	(860.62)	-12.07%
Marketing/Advertising									
55000	Marketing/Advertsing	0.00	193.22	1,388.53	1,388.53	0.00%	0.00	1,388.53	100.00%
55050	Printed Marketing	3,260.00	379.60	441.76	(2,818.24)	13.55%	550.43	(108.67)	-24.60%
55150	Digital Marketing	3,000.00	0.00	0.00	(3,000.00)	0.00%	0.00	0.00	0.00%
55175	Marketing Material	750.00	0.00	4.37	(745.63)	0.58%	0.00	4.37	100.00%
55180	Promotional Marketing	1,655.00	20.00	411.36	(1,243.64)	24.86%	0.00	411.36	100.00%
		8,665.00	592.82	2,246.02	(6,418.98)	25.92%	550.43	1,695.59	75.49%
Program Expenditures									
53500	Program Supplies	83,493.00	4,581.99	33,307.98	(50,185.02)	39.89%	50,929.75	(17,621.77)	-52.91%
53510	Support Staff Supplies	2,550.00	0.00	34.97	(2,515.03)	1.37%	474.00	(439.03)	-1255.45%
53520	Inclusion Staff Supplies	1,000.00	0.00	2,458.61	1,458.61	245.86%	0.00	2,458.61	100.00%
53530	HMHB Program Supplies	2,410.00	120.98	215.22	(2,194.78)	8.93%	116.74	98.48	45.76%
53630	HMHB Admissions & Facility Space	500.00	0.00	11.00	(489.00)	2.20%	0.00	11.00	100.00%
53650	Program Equipment	6,200.00	0.00	1,276.61	(4,923.39)	20.59%	1,139.14	137.47	10.77%
53600	Program Admissions & Facility Space	65,998.00	4,124.62	35,347.49	(30,650.51)	53.56%	31,990.69	3,356.80	9.50%
		162,151.00	8,827.59	72,651.88	(89,499.12)	44.81%	84,650.32	(11,998.44)	-16.51%
Vehicles									
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	15,121.00	3,153.77	6,616.31	(8,504.69)	43.76%	7,272.51	(656.20)	-9.92%
57200	Vehicle Expenses:Staff Vehicle Reimbursement	4,981.00	553.78	2,452.16	(2,528.84)	49.23%	2,487.03	(34.87)	-1.42%
57300	Vehicle Expenses:Van Repair & Parts	11,260.00	1,170.14	6,493.34	(4,766.66)	57.67%	4,613.73	1,879.61	28.95%
57400	Vehicle Expenses:Van Rental	1,510.00	0.00	349.24	(1,160.76)	23.13%	1,222.00	(872.76)	-249.90%
		32,872.00	4,877.69	15,911.05	(16,960.95)	48.40%	15,595.27	315.78	1.98%
Utilities									
58100	Utilities:Telephones/Internet	12,850.00	1,497.04	6,599.78	(6,250.22)	51.36%	5,534.79	1,064.99	16.14%
58200	Utilities:Electricity	13,775.00	1,785.60	7,793.71	(5,981.29)	56.58%	7,182.18	611.53	7.85%
58300	Utilities:Natural Gas	6,200.00	162.16	754.50	(5,445.50)	12.17%	1,419.54	(665.04)	-88.14%
58400	Utilities:Water	1,750.00	0.00	572.88	(1,177.12)	32.74%	757.08	(184.20)	-32.15%
		34,575.00	3,444.80	15,720.87	(18,854.13)	45.47%	14,893.59	827.28	5.26%

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 6 Months, Months Ending October 31, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Special Projects									
58700	Synergy Expenses	27,245.00	0.00	0.00	(27,245.00)	0.00%	25,771.46	(25,771.46)	0.00%
58800	Special Projects	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
58850	Restricted Donation Expense	0.00	0.00	881.35	881.35	0.00%	739.96	141.39	16.04%
		27,245.00	0.00	881.35	(26,363.65)	3.23%	26,511.42	(25,630.07)	-2908.05%
Fund Raising Expenditures									
66010	Direct Mail Campaign	600.00	0.00	0.00	(600.00)	0.00%	0.00	0.00	0.00%
66030	BBQ Bash Fund Rasing	2,688.00	0.00	90.91	(2,597.09)	3.38%	0.00	90.91	100.00%
66040	Golf Classic Fund Raising	20,138.00	2,597.50	10,106.89	(10,031.11)	50.19%	0.00	10,106.89	100.00%
66050	Additional Fundraising	1,025.00	0.00	(19.94)	(1,044.94)	-1.95%	0.00	(19.94)	100.00%
		24,451.00	2,597.50	10,177.86	(14,273.14)	41.63%	0.00	10,177.86	100.00%
Miscellaneous Expenditures									
58910	Risk Management	5,613.00	60.00	1,109.79	(4,503.21)	19.77%	2,416.52	(1,306.73)	-117.75%
58920	Miscellaneous Expenses:Park District Portion	0.00	1,812.50	3,224.62	3,224.62	0.00%	1,377.68	1,846.94	57.28%
58930	Miscellaneous Expenses:Director's Administ. Fund	2,132.00	260.00	995.88	(1,136.12)	46.71%	486.43	509.45	51.16%
58940	Miscellaneous Expenses:Employee Recognition/Relations	1,300.00	0.00	310.04	(989.96)	23.85%	507.16	(197.12)	-63.58%
		9,045.00	2,132.50	5,640.33	(3,404.67)	62.36%	4,787.79	852.54	15.12%
Total Operating Expenditures		2,242,153.00	182,825.76	1,106,633.39	(1,135,519.61)	49.36%	1,096,734.37	9,899.02	0.01%
Non-Operating Expenditures									
62000	Reserve Fund Expenses:Capital Improvements Expense	50,000.00	13,881.35	21,520.60	(28,479.40)	0.00%	0.00	21,520.60	0.00%
66000	Reserve Fund Expenses:ADA Partner Reimbursement	0.00	216,480.32	281,104.32	281,104.32	0.00%	218,439.67	62,664.65	0.00%
67100	Reserve Fund Expenses:Working Cash Payout:Scholarship/Fee Assistance	0.00	396.50	8,400.05	8,400.05	0.00%	10,582.39	(2,182.34)	0.00%
		50,000.00	230,758.17	311,024.97	261,024.97	622.05%	229,022.06	82,002.91	26.37%
Total Operating & Non-Operating Expenditures		2,292,153.00	413,583.93	1,417,658.36	(874,494.64)	61.85%	1,325,756.43	91,901.93	0.01%

Northeast DuPage Special Recreation Association
Restricted Revenue Over Expenditures
For the 1 Month and 6 Months, Months Ending October 31, 2018

Account #	REVENUES Account	Anticipated Revenue	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
44000 - 44018	Golf Maration	$ 20,000.00	$ 0.00	$ 11,005.00	$ (8,995.00)	55.03%	$ 15,777.00	$ (4,772.00)	-43.36%
44230	NEDSRA S.O. Booster Club	5,500.00	2,791.00	$ 0.00	5,500.00	0.00%	7,096.00	7,096.00	0.00%
Total Revenue		$ 25,500.00	$ 2,791.00	$ 11,005.00	$ (14,495.00)	43.16%	$ 22,873.00	$ 2,324.00	21.12%

Account #	EXPENDITURES Account	Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
66060	Golf Marathon	$ 2,542.00	$ 0.00	$ 1,950.02	$ (591.98)	76.71%	$ 0.00	$ 1,950.02	100.00%
61300	S.O. Boosters	6,300.00	415.30	1,345.58	(4,954.42)	21.36%	2,339.26	(993.68)	-73.85%
65000	Vehicle Replacement	70,786.00	0.00	60,723.00	10,063.00	85.78%	21,203.00	(39,520.00)	-65.08%
Total Expenditures		$ 79,628.00	$ 415.30	$ 64,018.60	$ (15,609.40)	80.40%	$ 23,542.26	$ 40,476.34	0.03%
Restricted Net Revenue over Expenditures		$ (54,128.00)	$ 2,375.70	$ (53,013.60)	$ 1,114.40		$ (669.26)	$ (38,152.34)	

	Budgeted Member Partner Contribution Due 2018/2019	Operation Allocation Received as of 10/31/2018	Balance Due to Operations Allocation 10/31/2018	Percentage of Operations Allocation Collected as of 10/31/2018	Beginning ADA/Access Reserve Balance	ADA/Access Reserve Received 2018/2019	ADA/Access Reserve Paid 2018/2019	Available ADA/Access Reserve Balance
Addison	$279,757.00	$139,878.50	$139,878.50	50.00%	$352,219.28	$0.00	$0.00	$352,219.28
Bensenville	$182,036.00	$91,018.00	$91,018.00	50.00%	$153,910.72	$0.00	$0.00	$153,910.72
Butterfield	$62,121.00	$31,060.50	$31,060.50	50.00%	$0.00	$0.00	$0.00	$0.00
Glendale Heights	$171,987.00	$85,933.50	$86,053.50	49.97%	$3,466.00	$0.00	$0.00	$3,466.00
Itasca	$89,228.00	$44,614.00	$44,614.00	50.00%	$1.00	$0.00	$0.00	$1.00
Lombard	$296,094.00	$275,703.14	$20,390.86	93.11%	$0.00	$111,440.40	$111,440.40	$0.00
Medinah	$84,765.00	$84,765.00	$0.00	100.00%	$62,847.45	$47,583.12	$660.00	$109,770.57
Oakbrook Terrace	$67,183.00	$33,591.50	$33,591.50	50.00%	$0.00	$0.00	$0.00	$0.00
Schiller Park	$89,687.00	$44,843.50	$44,843.50	50.00%	$0.00	$0.00	$0.00	$0.00
Villa Park	$138,555.00	$114,484.96	$24,070.04	82.63%	$170,913.92	$0.00	$63,964.00	$106,949.92
Wood Dale	$135,516.00	$67,758.00	$67,758.00	50.00%	$5,539.00	$0.00	$0.00	$5,539.00
Total	$1,596,929.00	$1,013,650.60	$583,278.40	63.47%	$748,897.37	$159,023.52	$176,064.40	$731,856.49

ADDISON			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$352,219.28**
Ck #62833	07/03/2018	$139,878.50	$139,878.50			
Totals			**$139,878.50**	**$0.00**	**$0.00**	**$352,219.28**

BENSENVILLE			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$153,910.72**
Ck # 52384	06/18/2018	$91,018.00	$91,018.00			
Totals			**$91,018.00**	**$0.00**	**$0.00**	**$153,910.72**

BUTTERFIELD			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Ck # 17315	08/21/2018	$31,060.50	$31,060.50			
Totals			**$31,060.50**	**$0.00**	**$0.00**	**$0.00**

GLENDALE HEIGHTS			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$3,466.00**
Ck# 197246	07/03/2018	$85,933.50	$85,933.50			
Totals			**$85,933.50**	**$0.00**	**$0.00**	**$3,466.00**

ITASCA			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$1.00**
Ck # 56074	06/18/2018	$44,614.00	$44,614.00			
Totals			**$44,614.00**	**$0.00**	**$0.00**	**$1.00**

LOMBARD			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
ACH Deposit	06/30/2018	$148,047.00	$148,047.00			
ACH Deposit	06/30/2018	$953.00	$953.00			
ACH Deposit	06/30/2018	$13,260.55	$13,260.55			
ACH Deposit	06/30/2018	$111,440.40		$111,440.40		$111,440.40
ACH Deposit	07/31/2018	$4,436.49	$4,436.49			
ACH Deposit	08/29/2018	$109,006.10	$109,006.10			
ADA Reimbursement	10/01/2018	$111,440.40			$111,440.40	($111,440.40)
ACH Deposit	10/05/2018	$125,430.86		$125,430.86		$125,430.86
ADA Reimbursement	10/11/2018	$105,039.92			$105,039.92	($105,039.92)
Totals			**$275,703.14**	**$111,440.40**	**$111,440.40**	**$20,390.94**

MEDINAH			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$62,847.45**
Ck #26285	08/21/2018	$74,704.54	$74,704.54			
ADA Reimbursement	08/31/2018	$660.00			$660.00	($660.00)
Ck #26311	09/28/2018	$24,057.98	$10,060.46	$13,997.52		$13,997.52
Ck # 26404	10/15/2018	$33,585.60		$33,585.60		
Totals			**$84,765.00**	**$47,583.12**	**$660.00**	**$76,184.97**

OAKBROOK TERRACE			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Ck #10902	07/03/2018	$33,591.50	$33,591.50			
Totals			**$33,591.50**	**$0.00**	**$0.00**	**$0.00**

SCHILLER PARK			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Ck # 68250	06/26/2018	$44,843.50	$44,843.50			**$0.00**
Totals			**$44,843.50**	**$0.00**	**$0.00**	**$0.00**

VILLA PARK			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$170,913.92**
ADA Reimbursement	06/14/2018	$63,204.00			$63,204.00	($63,204.00)
Ck # 175416	07/06/2018	$114,484.96	$114,484.96			
ADA Reimbursement	08/31/2018	$760.00			$760.00	($760.00)
Totals			**$114,484.96**	**$0.00**	**$63,964.00**	**$106,949.92**

WOOD DALE			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$5,539.00**
Ck #83267	06/26/2018	$67,758.00	$67,758.00			
Totals			**$67,758.00**	**$0.00**	**$0.00**	**$5,539.00**

Putting People First
NEDSRA
Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

Date: December 6, 2018

To: Board of Trustees

From: Rick Poole, Executive Director

Re: Agency Report

Administration Report

Grant

The state has requested several format changes to the expense documentation submitted. These changes have been made, but will not delay payment and staff expects a check in excess of $80,000 for the first quarter.

Loss Control Review

Results for the PDRMA Loss Control Review have been received with NEDSRA receiving a score of 97%. As a result, NEDSRA has received our re-accreditation. Achieving re-accreditation is a team effort, but a special recognition to Maggie Goode and Jerry Barton for their extra efforts in coordination the review.

Facility

Over the past year, NEDSRA has had flooding and seepage events in the basement of our facility. As a result, through PDRMA, NEDSRA underwent a flood assessment with Bono Consulting, Inc. of Park Ridge. Recommendations are listed below and will be evaluated and implemented as needed through the upcoming budget process.

- Add a second 2-inch sump pump to the main pit.
- Add a back-up sump pump for each main 2-inch pump.
- Correct downspouts to move water away from the building.
- Place an asphalt overlay along the basement stairwell retaining wall and landing to enable surface water flows away from the landing.

A new 12.5 ton HVAC rooftop unit has been ordered for installation at NEDSRA. The unit will be installed in the next couple weeks. The cost of the project will be $14,617.00.

Synergy

A meeting has been scheduled for December 12 with staff from WDSRA, WSRA, Fox Valley SRA and SEASPAR to discuss opportunities to improve and share in the cost of adaptive sports programs. Directors and staff from each SRA are attending.

Recreation Report

Holiday Spirit

NEDSRA hosted the annual Holiday Party with Santa on December 1 at the Addison Community Building. The event included craft making, games, lunch and a visit from Santa. This free event was made possible by donations from Jewel-Osco (Addison), Target (Lombard) and Home Run Inn.

Supporting the even and making participants and families feel welcome were volunteers from Ancona Jewelers (Addison), Jewel-Osco of Addison, Marquardt School (Glendale Heights), College of DuPage, Student Chapter of Illinois Education Association, Addison Police and Fire, Addison Kiwanis Key Club. Over 50 were registered, marking it as the highest attendance since 2015.

New This Fall

NEDSRA was able to increase service to our community members by expanding existing programs and offering new programs this fall. Soccer Skills and Teen Scene grew to six and five weeks respectively. Mini Mozarts and Sensory smARTS were added to the line-up offering more choices for participants during late November. The Harvest Hoedown, Spooky Sensory Halloween Party and Sensing Sundays were offered for the first time, and all ran successfully. Our Huskies athletic program added a basketball team with a total of sixty youth and adult basketball players this season.

Registration Software

NEDSRA's timeline for a registration software recommendation to the Board of Trustees has been delayed as a result of continued discussions with NEDSRA's IT provider and the software company. Staff is working diligently to provide a detailed recommendation at the Board meeting in February.

Marketing & Fund Development

#GivingTuesday

The #GivingTuesday event was on Tuesday, November 27 this year. NEDSRA raised $675.

2019 Calendar Fundraiser

The NEDSRA Marketing Department developed a 2019 NEDSRA Calendar that is available for purchase. This calendar marks our fundraisers for the 2019 calendar year, special events including the NEDSRA Track Meet and highlights popular programs/trips. Each month has photos of participants. To pre-order a calendar, please reference the Pre-Order Form included in this packet. Presales have already begun at a cost of $20 each.

Golf Marathon

The 2019 Golf Marathon has been moved to May 10. Please mark your calendars.

Ancona Jewelers Fundraiser

Ancona Jewelers is a local jeweler in Addison. The Ancona Family has a desire to work with NEDSRA towards enhance the Sensory Station. On December 6 and 7, the store is holding a Holiday event wherein a percentage of the proceeds will be donated to NEDSRA for the Sensory Station. NEDSRA plans to have a booth with information, portable sensory items and a slideshow video playing at the jeweler during the event. Ancona is marketing to their customers (direct mailers, social media, new release, emails, etc.). NEDSRA is sharing the information via email and email blast. See flyer included in the packet for more information.

Upcoming Events

Medinah Supper With Santa

Friday, December 14

Connolly Recreation Center, Medinah