Putting People First

NEDSRA

Special Recreation Association

Board Packet

Thursday, June 14, 2018
1770 West Centennial Place, Addison, Illinois

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

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Putting People First
NEDSRA
Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

Agenda
Board of Trustees Regular Meeting
Thursday, June 14, 2018, 1:30 PM - NEDSRA Office

1. **Call to Order** — **Chairman Friedrichs**

2. **Roll Call** — **Chairman Friedrichs**

3. **Introduction of Guests and Staff**
   Amanda Hagen, Recreation Specialist — **Chairman Friedrichs**

4. **Public Comments** — **Chairman Friedrichs**
   a. For matters not on the Agenda. Limited to one, three-minute comment per person. Maximum 15 minutes.

5. **Approval of Meeting Minutes** — **Chairman Friedrichs**
   a. Approval of Board of Trustees Regular Meeting Minutes – May 2, 2018 — **Voice Vote**

6. **Comments and Communications** — **Executive Director Poole**
   a. HMHB Pinning Ceremony Participation

7. **Consent Agenda – Financial Reports** — **Chairman Friedrichs**
   a. Ratify NEDSRA Disbursements and Financial Statements – Period Ending April 30, 2018 — **Roll Call Vote**

8. **Chairman of the Board Comments** — **Chairman Friedrichs**

9. **Agency Report** — **Executive Director Poole**

10. **Unfinished Business** — **Chairman Friedrichs**
    a. Location of December 6, 2018 Board Meeting and Holiday Gathering – Discussion.

11. **New Business**
    a. Election of officers — **Chairman Friedrichs** **Roll Call Vote**

    b. Inclusion Policy presentation — **Superintendent Barton** **Coordinator Cline**
       i. Inclusion Policy approval — **Roll Call Vote**
       ii. Increase inclusion budget expenses — **Roll Call Vote**

12. **Board of Trustees Comments** — **Chairman Friedrichs**

13. Motion to Convene into Closed Meeting **Chairman Friedrichs**

a. Approval to convene into Closed Session for the purposes of discussing issues Related to the appointment, employment, compensation, discipline, performance or dismissal of personnel pursuant to the Open Meetings Act, 5 ILCS 120/2/(c)(1). **Roll Call Vote**

14. Closed Meeting

15. Reconvene Open Meeting **Chairman Friedrichs**

Take action on items discussed in Closed Session pursuant to Section 2(c)(1) of the Open Meetings Act.

a. Possible action regarding the Executive Director's compensation. **Roll Call Vote**

16. Next Meeting Date Wednesday, September 5, 2018, at 1:30 PM, NEDSRA Office. **Chairman Friedrichs**

17. Adjournment **Chairman Friedrichs**

Northeast DuPage Special Recreation Association (NEDSRA) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact **ADA Coordinator at 630.620.4500** promptly to allow the Association to make reasonable accommodations.

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BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, May 2, 2018

1. **Call to Order:** Chairperson Friedrichs called the meeting to order at 1:31 p.m.

2. **Roll Call:** The following Roll Call was taken:

   Members Present: Geri Estvanik, Addison Park District (2:02 pm)
   Sara June, Butterfield Park District
   Keith Knautz, Village of Glendale Heights
   Maryfran Leno, Itasca Park District
   Paul Friedrichs, Lombard Park District
   Bruce Baum, Medinah Park District
   Cathy Fallon, Oakbrook Terrace Park District
   Matt Ellmann, Wood Dale Park District (1:33 pm)

   Members Absent: Joe Vallez, Bensenville Park District
   John Bealer, Village of Schiller Park
   Greg Gola, Village of Villa Park

   Staff Present: Rick Poole, Executive Director
   Jerry Barton, Superintendent of Recreation
   Sue Martellotta, Executive Assistant to the Director/HR
   Kristen Chereso, Marketing & Communications Manager
   Lara Batten, Accountant, Lauterbach & Amen, Business Services

3. **Introduction of Guests and Staff**: No guests or other staff were in attendance.

4. **Public Comments:** None

5. **Approval of Meeting Minutes:**
   a. Chairperson Friedrichs requested a motion for Board of Trustees regular meeting minutes of April 4, 2018. Motion to approve was made by Trustee Knautz and a second made by Trustee Baum. There being no discussion, motion passed unanimously on a voice vote with 7 ayes and 0 nays.

6. **Comments and Communications:** None.

7. **Consent Agenda – Ratify NEDSRA Financial Statements:** Chairperson Friedrichs requested a motion to ratify NEDSRA's Disbursements and Financial Statements for the period ending March 31, 2018. The motion was made by Trustee Leno and seconded by Trustee Knautz. On a roll call vote, voting aye: Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 7 ayes and 0 nays.

8. **Chairperson of the Board Comments:** Chairman Friedrichs said that he had heard the father of former Executive Director of SEASPAR, Sue Friend, had passed away.

9. **Agency Report:** Director Poole stated that NEDSRA still awaits the check for the DCEO grant; he thanked Sue Martellotta for her work on the grant process. He also announced that the leak in the basement was repaired. Superintendent Barton pointed out the inclusion information included in the agency report and that the Inclusion Committee is working towards completing a report in June. The NEDSRA Track Meet is upcoming in May and the Reach for the Stars (RFTS) event is in June. Chairman Friedrichs asked how the RFTS invitations were distributed. Superintendent Barton stated that some are mailed directly to homes or offices, some are sent to the Trustees for distribution. He asked if there is a method the Board would prefer. Chairman Friedrichs asked that some be sent to him at his office as well as the direct mail. He would then have something to take to his meetings to remind his board. It was agreed that this method would be used in the future. Director Poole asked for Trustees to let him know if they are attending the Track Meet, so that they may be recognized at the event. Manager Chereso spoke about the success of the April 28 BBQ Bash. The event brought in 189 people, which is 15 more than last year's event. To date the net revenue for the BBQ Bash is approximately $5000. Applications for the Marketing Assistant have been received and the decision will be made soon. The Chipotle fundraiser had 105 individuals participate, which brought in $507.90 for NEDSRA. Manager Chereso thanked all that participated and stated that it was a quick turn-around from the date of the event to the receipt of the check. NEDSRA has recently received two more checks from the Knights of Columbus. She also reminded the Board that the Golf Marathon is coming up. The summer brochure is in, as well. Lara Batten, Business Services Consultant stated that the NEDSRA fiscal year ended on April 30 and she is preparing for the annual audit. The preliminary work is scheduled for June 5 and the Board should expect to receive their respective confirmations shortly after that date. The field work will be performed the last week of June and the audit will be presented at the September 5, 2018 board meeting. Director Poole noted that all of the Golf Classic pledged donations had been received from the Roesch family. Director Poole spoke about the applicants for the Jeena Greenwalt Scholarship Award and looks forward to the Executive Committee's decision. Trustee Leno asked that staff keep Trustees informed of participants that may need scholarships in their respective districts, because they may have scholarship money to provide.

10. **Unfinished Business:** None.

11. **New Business:**

    a. Retrofit light fixtures with LED lighting. Executive Director Poole presented the Acculight USA proposal to retrofit NEDSRA light fixtures to LED lighting. The energy savings is expected to be realized in less than three years. Chairman Friedrichs stated that Lombard has approved this at Lombard Park District and it was worth the savings and benefits. The program expires May 31, 2018. Trustee Leno asked if Centennial Gym was included in the proposal; it does not. Trustee Ellmann asked about exterior lights and Director Poole stated that NEDSRA has a few exterior lights and they are included; however parking lot lights are not. Details are included in the proposal included in the May Board Packet. Chairman Friedrichs noted that Acculight stated that there would be a 30% increase after June 1.

    A motion was made to accept the $15, 278.50 proposal by Acculight USA for retrofitting NEDSRA light fixtures with LED lighting using NEDSRA Fund Balance funding by Trustee Ellmann and a second was made by Trustee Knautz. On a roll call vote, voting aye: Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Ellmann, Wood Dale Park District. Motion passed with 7 ayes and 0 nays.

b. Discussion of June 2018 meeting date. Chairman Friedrichs said that the current scheduled date is Wednesday, June 13, however many of the Trustees and some staff have a conflict with that date. He asked if the Board would be agreeable to moving it 24 hours to Thursday, June 14. Trustee Ellmann stated he would be out that week and would be sending the Wood Dale Alternate. There were no other conflicts. The meeting was rescheduled for Thursday, June 14 at 1:30 PM. A public notice will be posted.

12. **Board of Trustees Comments:** Trustee Ellmann stated concern that there are missing Board members at recent meetings. Director Poole noted that there was an increase in meetings from the time he started at NEDSRA and possibly the meeting dates and times should be looked into. Trustee Baum congratulated staff on the BBQ Bash success. Trustee Estvanik congratulated on the BBQ success and apologized for arriving late to the meeting. There were no further Trustee comments.

13. **Motion to Convene into Closed Meeting at 2:04 PM.**
    a. A motion was made by Trustee Knautz and seconded by Trustee Ellmann for approval to convene into Closed Session for the purposes of discussing issues related to the appointment, employment, compensation, discipline, performance or dismissal of personnel pursuant to the Open Meetings Act, 5 ILCS 120/2/(c)(1). On a roll call vote, voting aye: Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Ellmann, Wood Dale Park District; Trustee Estvanik; Addison Park District. Motion passed with 8 ayes and 0 nays.

14. **Closed Meeting.**

15. **Reconvene to Open Meeting at 3:38 PM.**
    a. No action taken on closed meeting items.

16. **Next Meeting Date:** Thursday, June 14, 2018. 1:30 pm at the NEDSRA offices.

17. **Adjournment:** Chairperson Friedrichs stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Ellmann and a second by Trustee Fallon. The motion passed unanimously on a voice vote with 8 ayes and no nays. The meeting was adjourned at 3:42 PM.

Respectfully submitted,

Susan Martellotta, Recording Secretary

Paul Friedrichs, Chairperson

Matt Ellmann, Board Secretary

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MAY 30, 2018
VIETNAM ERA
VETERANS PINNING
GLENDALE HEIGHTS VFW

Veterans are pictured with U.S. Congressman Krishnamoorthi, Glendale Heights Village President Linda Jackson and Donna Allen-Sebok, NEDSRA HMHB Coordinator.

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FINANCIALS NARRATIVE

To: NEDSRA Board of Trustees
From: Lara Batten, Business Services
Date: June 14, 2018
Re: Financial Statements for Period Ending 04/30/2018 (Unaudited)

For the month of April, we recorded the grant receivable of $232,180. We anticipate receiving the check from the State by the end of June, as this is the State's year end.

	4/30/2018 YTD Actual	2017/18 Budget	04/30/2017 YTD Actual
Revenue	$2,304,996	$2,114,996	$2,323,377
Expenses	$2,060,498	$2,211,036	$2,240,019
Net Revenue/Expenses *	**$244,498**	**($96,040)**	**$83,358**

* Net *revenue includes ($7,009) in the Vehicle Fund*

General Fund	04/30/2018 YTD Actual	2017/18 Budget
Beginning Balance	$881,277	$881,277
*** Increase/Decrease**	$251,507	($93,870)
Ending General Fund Balance (Unaudited)	**$1,132,784**	**$787,407**

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Disbursements

Period Ending 04/30/2018

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Integrity ◆Commitment ◆Fun

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Northeast DuPage Special Recreation Association
Check List
All Bank Accounts
April 1, 2018 - April 30, 2018

Check Number	Check Date	Payee		Amount
Vendor Checks				
51749	04/06/18	Addison Park District		3,441.38
51750	04/06/18	All Suburban Plumbing & Sewer Service Inc		225.00
51751	04/06/18	Andrews, Caryn		1,856.00
51752	04/06/18	Ashley, Lisa		780.00
51753	04/06/18	AT&T		127.27
51754	04/06/18	Carol Stream Park District		35.00
51755	04/06/18	Comcast		365.00
51756	04/06/18	Comcast Business		397.01
51757	04/06/18	ComEd		1,002.59
51758	04/06/18	Corso, Beth		400.00
51759	04/06/18	Illinois Secretary of State		10.00
51760	04/06/18	Jackson, Victoria		50.00
51761	04/06/18	Konica Minolta Business Solutions, Inc.		412.72
51762	04/06/18	Lauterbach & Amen, LLP		4,583.33
51763	04/06/18	M & M Sports Scene, INC		403.50
51764	04/06/18	NICOR		1,026.17
51765	04/06/18	Orkin		89.98
51766	04/06/18	Park District Risk Management Agency		24,501.40
51767	04/06/18	Sentry Security, Inc.		96.00
51768	04/06/18	TechPro, Inc.		4,645.50
51769	04/06/18	Warehouse Direct Workplace Solutions		529.57
51770	04/12/18	SEASPAR		75.00
51771	04/12/18	Addison Park District		250.47
51772	04/16/18	Illinois Director of Employment Security		6.23
51773	04/20/18	Butterfield Park District		64.75
51774	04/20/18	Glendale Lakes Golf Club		2,177.83
51775	04/20/18	Lily Cache Special Recreation Association		80.00
51776	04/20/18	Morton Suggestion		166.69
51777	04/20/18	Robbins Schwartz Nicholas Lifton & Taylor		1,125.71
51778	04/20/18	Sentry Security, Inc.		154.00
51779	04/20/18	WDSRA		131.16
51780	04/25/18	Chereso, Kristen		400.00
51803	04/30/18	TechPro, Inc.		900.00
4/09/2018	04/09/18	Sams Club Direct		111.58
4/15/2018	04/30/18	Paychex		368.77
4/15/2018	04/15/18	WageWorks		104.00
4/15/2018	04/15/18	Pitney Bowes Global Financial Services LLC		1,304.61
4/24/2018	04/30/18	AFLAC		20.04
4/30/2018	04/30/18	Konica Minolta Premier Finance		351.69
4/30/2018	04/30/18	Konica Minolta Premier Finance		351.69
4/30/2018	04/30/18	BMO Harris P-Card		16,221.49
4/30/2018	04/30/18	Paychex		387.57
4/9/2018	04/09/18	AFLAC		20.04
			Vendor Check Total	69,750.74
			Check List Total	69,750.74

Check count = 43

Northeast DuPage Special Recreation Association
Check Register
All Bank Accounts
April 2018

Payee / Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Addison Park District				51749	04/06/18	3,441.38
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	Addison Park District Inv # 20-884	816.95			
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	Addison Park District Inv # 20-874	676.82			
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	Addison Park District Inv # 20-888	693.86			
58920	Miscellaneous Expenses:Park District Portion	Addison Park District Inv # 20-877	1,253.75			
All Suburban Plumbing & Sewer Service Inc				51750	04/06/18	225.00
58500	Building Expenses:Maintenance Expenses	All Suburban Plumbing & Sewer Service Inc	225.00			
Andrews, Caryn				51751	04/06/18	1,856.00
54300	Contractual Services	Andrews, Caryn Inv # 4498	1,856.00			
Ashley, Lisa				51752	04/06/18	780.00
54300	Contractual Services	Ashley, Lisa - Private Music Instructor	780.00			
AT&T				51753	04/06/18	127.27
58100	Building Expenses: Telephones/Internet	AT&T - Inv # 630916686003	127.27			
Carol Stream Park District				51754	04/06/18	35.00
53300	Meeting Related Expenses	Carol Stream Park District Inv # 201803211333	35.00			
Comcast				51755	04/06/18	365.00
58100	Building Expenses: Telephones/Internet	Comcast - Acct # 8771 20 183 0128322	365.00			
Comcast Business				51756	04/06/18	397.01
58100	Building Expenses: Telephones/Internet	Comcast Business Inv # 63008377	397.01			
ComEd				51757	04/06/18	1,002.59
58200	Building Expenses:Electricity	ComEd - Acct # 7526727003	1,002.59			
Corso, Beth				51758	04/06/18	400.00
53500	Program Supplies	Corso, Beth - Meals & Misc Supplies	400.00			
Illinois Secretary of State				51759	04/06/18	10.00
55100	Legal Publications	Illinois Secretary of State File # 5117-056-3	10.00			
Jackson, Victoria				51760	04/06/18	50.00
54300	Contractual Services	Jackson, Victoria - Yoga Instructor	50.00			
Konica Minolta Business Solutions, Inc.				51761	04/06/18	412.72
54400	Office Maint/Contractual Agree.	Konica Minolta Business Solutions, Inc. Inv # 9004416063	412.72			

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April 2018

Payee / Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Lauterbach & Amen, LLP				51762	04/06/18	4,583.33
54100	Business Services - Contract	Lauterbach & Amen, LLP Inv # 27418	4,583.33			
M & M Sports Scene, INC				51763	04/06/18	403.50
61300	Reserve Fund Expenses:Booster Expenses:S.O. Boosters Expenses	M & M Sports Scene, INC Inv # 49832	403.50			
NICOR				51764	04/06/18	1,026.17
58300	Building Expenses:Natural Gas	NICOR, Meter # 4073276	1,026.17			
Orkin				51765	04/06/18	89.98
54400	Office Maint/Contractual Agree.	Orkin - Inv # 169112862	89.98			
Park District Risk Management Agency				51766	04/06/18	24,501.40
52400	Property Insurance	Park District Risk Management Agency Inv # Q118139	4,218.96			
52300	Liability Insurance	Park District Risk Management Agency Inv # Q118139	967.95			
52000	Workers Compensation	Park District Risk Management Agency Inv # Q118139	1,613.37			
52300	Liability Insurance	Park District Risk Management Agency Inv # Q118139	2,055.12			
52300	Liability Insurance	Park District Risk Management Agency Inv # Q118139	125.52			
51600	Payroll:Health Insurance	Park District Risk Management Agency Inv # Q118139H	15,520.48			
Sentry Security, Inc.				51767	04/06/18	96.00
54400	Office Maint/Contractual Agree.	Sentry Security, Inc. - Inv # 225939	96.00			
TechPro, Inc.				51768	04/06/18	4,645.50
53900	Professional Consultants	TechPro, Inc. Inv # 243524 - Feb	168.50			
53900	Professional Consultants	TechPro, Inc. Inv # 243525	900.00			
53900	Professional Consultants	TechPro, Inc. Inv # 243833 - March	168.50			
53900	Professional Consultants	TechPro, Inc. Inv # 243834	900.00			
58600	Building Expenses:Office Improvements	TechPro, Inc. Inv # 243973 - 2 New Computers	2,340.00			
53900	Professional Consultants	TechPro, Inc. Inv # 244201 - April	168.50			
Warehouse Direct Workplace Solutions				51769	04/06/18	529.57
53300	Meeting Related Expenses	Warehouse Direct Workplace Solutions	124.03			
53400	Office Supplies & Duplicating	Warehouse Direct Workplace Solutions	248.31			
53500	Program Supplies	Warehouse Direct Workplace Solutions	27.30			
58500	Building Expenses:Maintenance Expenses	Warehouse Direct Workplace Solutions	129.93			
SEASPAR				51770	04/12/18	75.00
56000	Continuing Education	SEASPAR	75.00			
Addison Park District				51771	04/12/18	250.47

Northeast DuPage Special Recreation Association
Check Register
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April 2018

Payee / Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
58500	Building Expenses:Maintenance Expenses	Addison Park District Inv # 20-873	250.47			
Illinois Director of Employment Security				51772	04/16/18	6.23
52100	Unemployment Compensation	Illinois Director of Employment Security - 2017	6.23			
Butterfield Park District				51773	04/20/18	64.75
51200	Payroll:Part Time Wages & Salaries	Butterfield Park District, Inv # 4218	64.75			
Glendale Lakes Golf Club				51774	04/20/18	2,177.83
61300	Reserve Fund Expenses:Booster Expenses:S.O. Boosters Expenses	Glendale Lakes Golf Club	2,000.00			
53500	Program Supplies	Glendale Lakes Golf Club	177.83			
Lily Cache Special Recreation Association				51775	04/20/18	80.00
53600	Admissions & Facility Space	Lily Cache Special Recreation Association	80.00			
Morton Suggestion				51776	04/20/18	166.69
12300	Prepaid Expenses	Morton Suggestion - 2019 BBQ Bash	83.34			
53675	Fund Raising Expenses	Morton Suggestion	83.35			
Robbins Schwartz Nicholas Lifton & Taylor				51777	04/20/18	1,125.71
53800	Legal Services	Robbins Schwartz Nicholas Lifton & Taylor	1,125.71			
Sentry Security, Inc.				51778	04/20/18	154.00
54400	Office Maint/Contractual Agree.	Sentry Security, Inc.	154.00			
WDSRA				51779	04/20/18	131.16
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	WDSRA	131.16			
Chereso, Kristen				51780	04/25/18	400.00
10850	Petty Cash	Chereso, Kristen - BBQ Bash Cash Banks	400.00			
TechPro, Inc.				51803	04/30/18	900.00
53900	Professional Consultants	TechPro, Inc Inv # 244202	900.00			
Sams Club Direct				4/09/2018	04/09/18	111.58
53500	Program Supplies	Sams Club Direct	111.58			
Paychex				4/15/2018	04/30/18	368.77
54000	Payroll Services - Contract	Paychex (Inv # 86178)	63.19			
54000	Payroll Services - Contract	Paychex (Inv # 86164)	305.58			
WageWorks				4/15/2018	04/15/18	104.00
21250	Payroll Liabilities:FSA Deduction	WageWorks (Inv # 653971)	104.00			
Pitney Bowes Global Financial Services LLC				4/15/2018	04/15/18	1,304.61
53100	Postage Expense	Pitney Bowes Global Financial Services LLC	1,304.61			

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April 2018

Payee / Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
AFLAC				4/24/2018	04/30/18	20.04
21200	Payroll Liabilities:Fringe Benefits (AFLAC)	AFLAC (Inv # 250486)	20.04			
Konica Minolta Premier Finance				4/30/2018	04/30/18	351.69
54400	Office Maint/Contractual Agree.	Konica Minolta Premier Finance (Inv # 355066101)	351.69			
Paychex				4/30/2018	04/30/18	387.57
54000	Payroll Services - Contract	Paychex Inv # 86998	66.92			
54000	Payroll Services - Contract	Paychex Inv # 86976	320.65			
Konica Minolta Premier Finance				4/30/2018	04/30/18	351.69
54400	Office Maint/Contractual Agree.	Konica Minolta Premier Finance	351.69			
BMO Harris P-Card				4/30/2018	04/30/18	16,221.49
12300	Prepaid Expenses	BMO Harris P-Card	800.00			
53100	Postage Expense	BMO Harris P-Card	24.70			
53300	Meeting Related Expenses	BMO Harris P-Card	178.69			
53400	Office Supplies & Duplicating	BMO Harris P-Card	41.53			
53500	Program Supplies	BMO Harris P-Card	6,279.20			
53600	Admissions & Facility Space	BMO Harris P-Card	4,374.68			
53650	Program Equipment	BMO Harris P-Card	1,218.05			
53675	Fund Raising Expenses	BMO Harris P-Card	831.26			
55000	Public Relations	BMO Harris P-Card	126.85			
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	BMO Harris P-Card	925.05			
57300	Vehicle Expenses:Van Repair & Parts	BMO Harris P-Card	351.06			
58100	Building Expenses: Telephones/Internet	BMO Harris P-Card	209.37			
58910	Risk Management	BMO Harris P-Card	90.00			
58930	Miscellaneous Expenses:Director's Administ. Fund	BMO Harris P-Card	771.05			
AFLAC				4/9/2018	04/09/18	20.04
21200	Payroll Liabilities:Fringe Benefits (AFLAC)	AFLAC	20.04			

Check List Total 69,750.74

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NEDSRA PCard Detail
P/E 04/27/2018

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
04022018	NCL RESERVATIONS USD	PPT Trip Deposit for August	12300 / 53608	800.00	800.00	BETH CORSO
04192018	USPS.COM CLICKNSHIP	Overnight Brochure Proof	53100	24.70	24.70	SUSAN J MARTELLOTTA
04112018	TARGET 00008938	Intern Farewell Social	53300	58.99		SEAN TOVEY
03292018	AMAZON MKTPLACE PMTS	Board Digital Mtg Recorders	53300	64.72		SUSAN J MARTELLOTTA
04112018	AMAZON MKTPLACE PMTS	Digital Recorder Cases	53300	54.98	178.69	SUSAN J MARTELLOTTA
04022018	ACCO BRANDS DIRECT	Office Calendar	53400	41.53	41.53	SUSAN J MARTELLOTTA
04192018	AMAZON MKTPLACE PMTS W	BBQ Bash Supplies	53500	49.86		A MAGGIE GOODE
04192018	AMAZON MKTPLACE PMTS W	BBQ Bash supplies	53500	28.99		A MAGGIE GOODE
04262018	AMAZON MKTPLACE PMTS	Nikki's Garden Supplies	53500	22.98		A MAGGIE GOODE
04062018	LITTLE CAESARS 1746-00	EXCEL	53500	60.00		BETH CORSO
04112018	SAMSCLUB #6487	Trip	53500	109.98		BETH CORSO
04172018	FUNKY FISH OUTDOORS	Savannah Trip Supplies	53500	192.60		BETH CORSO
03282018	TST* GRANNY S RESTAURA	Lunch for ppts and staff for New Release	53500	93.60		CARRIE HENRY
04052018	TARGET 00008367	PPT Program Supplies/Admissions	53500	80.88		COLLEEN CLINE
04052018	Etsy.com	PPT Program Supplies/Admissions	53500	6.90		COLLEEN CLINE
04202018	WONDER WORKS CHILDREN	PPT Program Supplies/Admissions	53500	57.00		COLLEEN CLINE
04242018	PEACHWAVE - GLENDALE H	PPT Program Supplies/Admissions	53500	49.49		COLLEEN CLINE
04242018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	50.63		COLLEEN CLINE
04032018	WAL-MART #5442	PPT Program Supplies/Admissions	53500	5.96		DEBBI PAWINSKI
04092018	MCDONALD S F78	PPT Program Supplies/Admissions	53500	4.18		DEBBI PAWINSKI
04092018	JEWEL #3260	PPT Program Supplies/Admissions	53500	2.15		DEBBI PAWINSKI
04092018	SALT CREEK POTTERY -CL	PPT Program Supplies/Admissions	53500	60.00		DEBBI PAWINSKI
04172018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	18.74		DEBBI PAWINSKI
04202018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	7.18		DEBBI PAWINSKI
04202018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	43.86		DEBBI PAWINSKI
04202018	LABRIOLA RISTORANTE &	PPT Program Supplies/Admissions	53500	90.48		DEBBI PAWINSKI
04202018	LABRIOLA RISTORANTE &	PPT Program Supplies/Admissions	53500	6.99		DEBBI PAWINSKI
04272018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	36.00		DEBBI PAWINSKI
04062018	PANERA BREAD #601447	Bowl Appetite	53500	115.10		GERARD MORAN
04132018	SERINOS DELI	Bowl Appetite	53500	72.90		GERARD MORAN
04202018	PANDA EXPRESS 1984	Bowl Appetite	53500	84.10		GERARD MORAN
04272018	GIORDANOS ADDISON	Bowl Appetite	53500	100.00		GERARD MORAN
04062018	OLIVE THEORY PIZZERIA	PPT Program Supplies/Admissions	53500	76.45		JACOB BOYKO
04022018	GROUPON INC	TREC Supplies	53500	5.00		KRISTEN ROBERTSON
04032018	WAL-MART #5442	TREC Supplies	53500	24.03		KRISTEN ROBERTSON
04122018	TARGET 00008938	TREC Supplies	53500	8.09		KRISTEN ROBERTSON
04172018	WM SUPERCENTER #5442	TREC supplies	53500	48.14		KRISTEN ROBERTSON
04062018	WAL-MART #5442	PPT Program Supplies/Admissions	53500	77.90		MEGAN CZACHORSKI
04132018	WAL-MART #5442	PPT Program Supplies/Admissions	53500	11.27		MEGAN CZACHORSKI
04202018	WAL-MART #5442	PPT Program Supplies/Admissions	53500	21.42		MEGAN CZACHORSKI
04272018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	23.24		MEGAN CZACHORSKI
04272018	SQ *SQ *VEDAT ATILLA	PPT Program Supplies/Admissions	53500	11.00		MEGAN CZACHORSKI
04092018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	26.48		MINDY JACK
04202018	STARDUST BOWL OF A	PPT Program Supplies/Admissions	53500	31.50		NEDSRA NEDSRA1
03282018	PEACHWAVE - GLENDALE H	PPT Program Supplies/Admissions	53500	117.99		NESDRA CAMP 2

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
03282018	PEACHWAVE - GLENDALE H	PPT Program Supplies/Admissions	53500	(117.99)		NESDRA CAMP 2
03282018	PEACHWAVE - GLENDALE H	PPT Program Supplies/Admissions	53500	74.29		NESDRA CAMP 2
03292018	REDBOX *DVD RENTAL	PPT Program Supplies/Admissions	53500	7.88		NESDRA CAMP 2
04042018	WAL-MART #5442	PPT Program Supplies/Admissions	53500	54.59		NESDRA CAMP 2
04062018	WAL-MART #5442	PPT Program Supplies/Admissions	53500	10.98		NESDRA CAMP 2
04062018	Billy Goat Tavern - Me	PPT Program Supplies/Admissions	53500	42.70		NESDRA CAMP 2
04112018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	35.26		NESDRA CAMP 2
04132018	WAL-MART #5442	PPT Program Supplies/Admissions	53500	36.13		NESDRA CAMP 2
04032018	DESKTOP SUPPLIES.COM	PPT Program Supplies/Admissions	53500	95.58		NORA SANDOVAL
04052018	WM SUPERCENTER #5442	FNR	53500	45.58		ROBERT GRIFFIN
04052018	WM SUPERCENTER #5442	Cooking Basic	53500	45.10		ROBERT GRIFFIN
04112018	WM SUPERCENTER #5442	Cooking Basic	53500	39.44		ROBERT GRIFFIN
04112018	WAL-MART #5442	NEDSRA Idol	53500	20.00		ROBERT GRIFFIN
04182018	WM SUPERCENTER #5442	Cooking Basic	53500	44.67		ROBERT GRIFFIN
04202018	GREEN STREET GRILLE	FNR	53500	208.20		ROBERT GRIFFIN
04232018	SHARKOS BBQ 2	Progressive Dinner	53500	61.60		ROBERT GRIFFIN
04232018	SHARKOS BBQ 2	Progressive Dinner	53500	32.70		ROBERT GRIFFIN
04232018	SHARKOS BBQ 2	Progressive Dinner	53500	47.70		ROBERT GRIFFIN
04232018	SHARKOS BBQ 2	Progressive Dinner	53500	36.47		ROBERT GRIFFIN
04232018	GRANITE CTY FOOD&BREWE	Progressive Dinner	53500	118.03		ROBERT GRIFFIN
04242018	WHITE CHOCOLATE GRILL	Progressive Dinner	53500	105.05		ROBERT GRIFFIN
04252018	DOLLAR TREE	Bingo Night	53500	21.00		ROBERT GRIFFIN
04252018	WAL-MART #5442	Bingo Night	53500	53.70		ROBERT GRIFFIN
04262018	WAL-MART #5442	Cooking Basic	53500	44.84		ROBERT GRIFFIN
04052018	WAL-MART #5442	4H Supplies	53500	10.62		SEAN FRITSCH
04092018	FRANKY S RED HOTS	Theater Cast Party Supplies	53500	91.25		SEAN FRITSCH
04172018	WM SUPERCENTER #5442	Traveling Tourist/Cooking Crew Supplies	53500	44.64		SEAN FRITSCH
04192018	WM SUPERCENTER #5442	4H Supplies	53500	15.20		SEAN FRITSCH
04242018	WM SUPERCENTER #5442	Mad Scientist Supplies	53500	4.12		SEAN FRITSCH
04252018	MEATHEADS SCHAUMBU	Day Trippers Meal	53500	139.00		SEAN FRITSCH
04112018	JEWEL #3294	Savannah Trip Supplies	53500	195.02		SEAN TOVEY
04122018	PILOT 00001651	Trip Supplies	53500	4.24		SEAN TOVEY
04132018	TYBEE MARKET IGA	Trip Supplies	53500	48.54		SEAN TOVEY
04132018	THE DECK - TYBEE ISLAN	Trip Meals	53500	259.36		SEAN TOVEY
04132018	KROGER #609	Trip Supplies	53500	353.94		SEAN TOVEY
04132018	SHELL OIL 575274607QPS	Trip Supplies	53500	5.00		SEAN TOVEY
04132018	JACK CAWTHON`S BAR-B-Q	Trip Meals	53500	190.61		SEAN TOVEY
04162018	TYBEE MARKET IGA	Trip Supplies	53500	31.79		SEAN TOVEY
04162018	THE DISTILLERY	Trip Meals	53500	218.66		SEAN TOVEY
04162018	CRAB SHACK	Trip Meals	53500	298.30		SEAN TOVEY
04182018	CHEVRON 0207611	Trip Supplies	53500	3.69		SEAN TOVEY
04182018	COCO S SUNSET GRILLE	Trip Meals	53500	183.24		SEAN TOVEY
04192018	SPEEDWAY 09373 LOU	Trip Supplies	53500	4.18		SEAN TOVEY
04202018	ARBYS 5403	Trip Supplies	53500	82.15		SEAN TOVEY
04272018	CULVERS OF ELGIN #	Traveling Tourists Meals	53500	80.00		SEAN TOVEY

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
04092018	MCDONALD S F78	PPT Program Supplies/Admissions	53500	17.54		SHARON PEARCE
04092018	WOOD DALE BOWL	PPT Program Supplies/Admissions	53500	150.00		SHARON PEARCE
04092018	SALT CREEK POTTERY -CL	PPT Program Supplies/Admissions	53500	250.00		SHARON PEARCE
04162018	WOOD DALE BOWL	PPT Program Supplies/Admissions	53500	126.00		SHARON PEARCE
04232018	RUSSELLS BARBECUE INC	PPT Program Supplies/Admissions	53500	180.62		SHARON PEARCE
04022018	CHICK-FIL-A #02997	Little Tykes Camp supplies	53500	62.89		TESSA LONGO
04042018	JEWEL #3068	Sensory Swim snack supply	53500	19.74		TESSA LONGO
04052018	HOBBY-LOBBY #0204	Sensory Swim activity supply	53500	13.23		TESSA LONGO
04092018	JEWEL #3068	Sensory swim program supply	53500	7.28		TESSA LONGO
04092018	HOBBY-LOBBY #0204	Sensory Swim program supply	53500	15.97		TESSA LONGO
04132018	WM SUPERCENTER #5442	PPT Program Supplies/Admissions	53500	75.82	6,279.20	TESSA LONGO
04272018	KANE COUNTY COUGARS	EXCEL Admissions	53600	174.00		A MAGGIE GOODE
04272018	KANE COUNTY COUGARS	EXCEL Admissions	53600	13.00		A MAGGIE GOODE
04032018	OLD SAVANNAH TOURS LLC	PPT Trip	53600	270.00		BETH CORSO
04132018	HOLIDAY INN EXPRESS &	Savannah Trip Supplies	53600	193.38		BETH CORSO
04132018	HOLIDAY INN EXPRESS &	Savannah Trip Supplies	53600	193.38		BETH CORSO
04132018	HOLIDAY INN EXPRESS &	Savannah Trip Supplies	53600	193.38		BETH CORSO
04132018	HOLIDAY INN EXPRESS &	Savannah Trip Supplies	53600	199.59		BETH CORSO
04132018	HOLIDAY INN EXPRESS &	Savannah Trip Supplies	53600	193.38		BETH CORSO
04162018	THE TYBEE ISLAND HISTO	Savannah Trip Supplies	53600	84.00		BETH CORSO
04202018	DRURY INN AND SUITES L	Savannah Trip Supplies	53600	179.89		BETH CORSO
04202018	DRURY INN AND SUITES L	Savannah Trip Supplies	53600	156.68		BETH CORSO
04202018	DRURY INN AND SUITES L	Savannah Trip Supplies	53600	156.68		BETH CORSO
04202018	DRURY INN AND SUITES L	Savannah Trip Supplies	53600	156.68		BETH CORSO
04202018	DRURY INN AND SUITES L	Savannah Trip Supplies	53600	156.68		BETH CORSO
04242018	ACT FORESTPRDISTOFDUP	EXCEL	53600	29.00		BETH CORSO
04252018	ACT FORESTPRDISTOFDUP	EXCEL	53600	27.00		BETH CORSO
04262018	ACT FORESTPRDISTOFDUP	EXCEL	53600	25.00		BETH CORSO
04272018	ACT FORESTPRDISTOFDUP	EXCEL	53600	26.00		BETH CORSO
03282018	FANDANGO.COM	Admission for New Release Tuesdays	53600	40.00		CARRIE HENRY
04062018	STARDUST BOWL OF A	Bowling Fees for Bowling Mania	53600	36.00		CARRIE HENRY
04272018	MARRIOTT THEATRE	Tickets for Oklahoma!	53600	450.00		CARRIE HENRY
04062018	STARDUST BOWL OF A	Bowl Appetite	53600	20.25		GERARD MORAN
04132018	STARDUST BOWL OF A	Bowl Appetite	53600	36.00		GERARD MORAN
04202018	STARDUST BOWL OF A	Bowl Appetite	53600	36.00		GERARD MORAN
04272018	STARDUST BOWL OF A	Bowl Appetite	53600	20.25		GERARD MORAN
04132018	STARDUST BOWL OF A	Bowling Mania Lane Fees	53600	36.00		JERRY BARTON
04122018	BENSENVILLE THEATRE	TREC Admissions	53600	77.00		KRISTEN ROBERTSON
04182018	THE PAINTED PENGUIN YO	TREC Admissions	53600	85.74		KRISTEN ROBERTSON
04132018	GREEN VALLEY GOLF RANG	PPT Program Supplies/Admissions	53600	42.00		MEGAN CZACHORSKI
04252018	ACT*Dupage Forest	PPT Program Supplies/Admissions	53600	35.00		MEGAN CZACHORSKI
04272018	STARDUST BOWL OF A	PPT Program Supplies/Admissions	53600	37.00		NEDSRA NEDSRA1
04062018	METRA VILLA PARK	PPT Program Supplies/Admissions	53600	178.50		NESDRA CAMP 2
04162018	ENCHANTED CASTLE - IL	PPT Program Supplies/Admissions	53600	39.80		NESDRA CAMP 2
03282018	STARDUST BOWL OF A	Spring Break Day Camp Admissions	53600	22.50		SEAN FRITSCH

NEDSRA PCard Detail
P/E 04/27/2018

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
04022018	MUSEUM OF SCIENCE&INDU	Spring Break Day Camp Admissions	53600	261.20		SEAN FRITSCH
04052018	846 - BRUNSWICK ZONE -	Day Trippers Admissions	53600	47.21		SEAN FRITSCH
04052018	846 - BRUNSWICK ZONE -	Day Trippers Admissions	53600	25.76		SEAN FRITSCH
04262018	COLOR ME MINE - SCHAUM	Day Trippers Admissions	53600	135.00		SEAN FRITSCH
04232018	WOOD DALE BOWL	PPT Program Supplies/Admissions	53600	153.00		SHARON PEARCE
03282018	STARDUST BOWL OF A	Little Tykes Camp bowling admissions	53600	15.75		TESSA LONGO
04022018	FIREZONE	Little Tykes Camp Admissions	53600	63.00		TESSA LONGO
04022018	PICTURE SHOW BLOOMINGD	Little Tykes Camp admissions	53600	45.00		TESSA LONGO
04022018	PICTURE SHOW BLOOMINGD	Little Tykes Camp admissions	53600	9.00	4,374.68	TESSA LONGO
04252018	AMAZON MKTPLACE PMTS	SO Equipment	53650	29.97		A MAGGIE GOODE
04252018	AMAZON MKTPLACE PMTS	Pro League Equipment	53650	17.60		A MAGGIE GOODE
04262018	AMAZON.COM AMZN.COM/BI	Pro League Equipment	53650	152.81		A MAGGIE GOODE
04272018	AMAZON MKTPLACE PMTS	Pro League Equipment	53650	47.74		A MAGGIE GOODE
04272018	AMAZON MKTPLACE PMTS W	Rec Equipment - Power Drill	53650	32.47		SEAN FRITSCH
04272018	PAYPAL *EZPROGEAR	Rec Equipment - Microphones	53650	538.00		SEAN FRITSCH
04042018	GOT SPECIAL KIDS	Sensory Station equipment	53650	198.55		TESSA LONGO
04192018	AMAZON MKTPLACE PMTS	Sensory Station equipment	53650	45.89		TESSA LONGO
04202018	JET.COM	Sensory Station equipment	53650	62.63		TESSA LONGO
04232018	AMAZON MKTPLACE PMTS	Sensory Station equipment	53650	63.81		TESSA LONGO
04232018	BED BATH & BEYOND #53	Sensory Station equipment	53650	28.58	1,218.05	TESSA LONGO
03292018	STK*BIGSTOCKPHOTO.COM	Marketing/Fundraising	53675	59.00		KRISTEN CHERESO
04032018	VISTAPR*VistaPrint.com	Marketing/Fundraising	53675	14.48		KRISTEN CHERESO
04042018	CTC*CONSTANTCONTACT.C	Marketing/Fundraising	53675	378.00		KRISTEN CHERESO
04092018	FACEBK Z8HUUF6FU2	Marketing/Fundraising	53675	10.00		KRISTEN CHERESO
04172018	FACEBK 2XAXAFEFU2	Marketing/Fundraising	53675	25.00		KRISTEN CHERESO
04252018	SAMS CLUB #6487	Marketing/Fundraising	53675	7.94		KRISTEN CHERESO
04252018	SAMSCLUB #6487	Marketing/Fundraising	53675	167.25		KRISTEN CHERESO
04262018	PARTY CITY	Marketing/Fundraising	53675	61.89		KRISTEN CHERESO
04262018	PARTY CITY #966	Marketing/Fundraising	53675	30.72		KRISTEN CHERESO
04272018	STK*BIGSTOCKPHOTO.COM	Marketing/Fundraising	53675	59.00		KRISTEN CHERESO
04272018	WAL-MART #5442	Marketing/Fundraising	53675	17.98	831.26	KRISTEN CHERESO
04062018	SIGNUPGENIUS	PPT Program Supplies/Admissions	55000	24.99		NEDSRA NEDSRA1
03292018	ADOBE SYSTEMS, INC.	Graphics Subscription	55000	31.86		SUSAN J MARTELLOTTA
04042018	CTC*CONSTANTCONTACT.C	Email Marketing	55000	70.00	126.85	SUSAN J MARTELLOTTA
04092018	AmazonPrime Membership	Amazon Subscription	55200	12.99		A MAGGIE GOODE
04122018	PREMIER PARKING OF TN	Trip	57100	50.00		BETH CORSO
04272018	LINCOLN PARK ZOO PARKI	PPT Program Supplies/Admissions	57100	20.00		MEGAN CZACHORSKI
04232018	SAMSCLUB #6487	Fuel	57100	32.20		ROBERT GRIFFIN
04092018	SAMS CLUB #6487	Van Fuel	57100	57.53		SEAN FRITSCH
04122018	PILOT 00001651	Vehicle Fuel	57100	11.23		SEAN TOVEY
04122018	PILOT 00001651	Vehicle Fuel	57100	100.00		SEAN TOVEY
04132018	LOVES TRAVEL S00003590	Vehicle Fuel	57100	82.33		SEAN TOVEY
04132018	PREMIER PARKING - CENT	Vehicle Parking	57100	22.00		SEAN TOVEY
04162018	CHEVRON 0207611	Vehicle Fuel	57100	100.00		SEAN TOVEY
04182018	CHEVRON 0207611	Vehicle Fuel	57100	62.41		SEAN TOVEY

NEDSRA PCard Detail
P/E 04/27/2018

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
04192018	CITGO DOWNTOWN HARTFOR	Vehicle Fuel	57100	100.00		SEAN TOVEY
04192018	CITGO DOWNTOWN HARTFOR	Vehicle Fuel	57100	15.33		SEAN TOVEY
04192018	SPEEDWAY 09373 LOU	Vehicle Fuel	57100	100.00		SEAN TOVEY
04202018	FAMILY EXPRESS	Vehicle Fuel	57100	79.03		SEAN TOVEY
04132018	IL TOLLWAY AUTO REPLEN	IPASS Replenish	57100	40.00		SUSAN J MARTELLOTTA
04252018	IL TOLLWAY AUTO REPLEN	IPASS Replenish	57100	40.00	925.05	SUSAN J MARTELLOTTA
04052018	KRAGE S SERVICE CENTER	Vehicle Repair Parts	57300	60.68		SEAN TOVEY
04132018	SHELL OIL 575274607QPS	Vehicle Fuel	57300	95.00		SEAN TOVEY
04262018	KRAGE S SERVICE CENTER	Vehicle Repair	57300	195.38	351.06	SEAN TOVEY
04112018	VZWRLSS*MY VZ VB P	Telephone	58100	209.37	209.37	SUSAN J MARTELLOTTA
04262018	CHICK-FIL-A #02735	Loss Prevention Incentive Program	58910	90.00	90.00	A MAGGIE GOODE
04252018	ARBYS 5463	Legislative Conference Meals	58930	14.74		RICK POOLE
04272018	CROWNE PLAZA SPRINGFIE	Legislative Conference Lodging	58930	134.47		RICK POOLE
04192018	4IMPRINT	Staff Jackets	58930	384.43		SUSAN J MARTELLOTTA
04252018	LANDS END BUS OUTFITTE	Staff Apparel	58930	237.41	771.05	SUSAN J MARTELLOTTA
				16,221.49	16,221.49	

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Putting People First

NEDSRA

Special Recreation Association

Consolidated Monthly Financial Statements (Unaudited) Period Ending 04/30/2018

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

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Northeast DuPage Special Recreation Association
Balance Sheet
As of April 30, 2018 and 2017

	April 30, 2018	April 30, 2017	Variance	% Variance
Assets				
MB Financial - Operating #4960	$ 166,807.87	$ 69,505.14	$ 97,302.73	139.99%
MB Financial - Payroll #4979	3,465.52	12,761.14	(9,295.62)	-72.84%
Petty Cash	2,125.00	1,725.00	400.00	23.19%
Grant Receivable	232,180.00	0.00	232,180.00	0.00%
Prepaid Expenses	2,658.34	4,349.00	(1,690.66)	-38.87%
Accounts Receivable	86,403.81	22,604.31	63,799.50	282.24%
MB Financial - MM #9401	480,846.26	651,006.43	(170,160.17)	-26.14%
Maxsafe Wintrust - MM #2599	1,024,371.03	1,023,361.24	1,009.79	0.10%
Total Assets	$ 1,998,857.83	$ 1,785,312.26	$ 213,545.57	-10.10%
Liabilities and Fund Balance				
Accounts Payable	$ 22,409.09	$ 34,982.12	$ 12,573.03	35.94%
Due to Members (ADA)	722,626.94	722,626.94	0.00	0.00%
Payroll Liabilities	16,063.51	35,288.57	19,225.06	54.48%
Deferred Income	7,168.90	18,707.00	11,538.10	61.68%
Gift Certificate Deferred Revenue	120.00	0.00	(120.00)	0.00%
Vehicle Replacement Fund	99,405.81	99,405.81	0.00	0.00%
S.O. Boosters	12,243.20	12,243.20	0.00	0.00%
General Fund Balance	1,118,820.38	862,058.62	(256,761.76)	-29.78%
Total Liabilities and Fund Balance	$ 1,998,857.83	$ 1,785,312.26	$ 213,545.57	11.96%

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Northeast DuPage Special Recreation Association
Revenue Over Expenditures
For the 1 Month and 12 Months, Months Ending April 30, 2018

REVENUE RECAP		Anticipated Revenue	Monthly Summary	Cumulative Summary	Budget Variance Over / (Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Account #	Account								
41000	Partner Contributions	1,564,086.00	0.00	1,564,086.00	0.00	100.00	1,531,915.00	32,171.00	2.06
42000	Fees & Charges	304,357.00	18,994.19	340,452.19	36,095.19	112%	327,450.08	13,002.11	3.82
42020	Scholarship/Fee Assistance	0.00	0.00	14,212.54	14,212.54	0%	21,516.28	(7,303.74)	-51.39
43000-44000	Fund Development	234,428.00	25,936.79	375,223.00	140,795.00	160%	129,052.46	(36,388.94)	-39.27
44210-44230	Booster Club Revenue	3,500.00	0.00	7,196.00	3,696.00	206%	3,472.00	3,724.00	51.75
44300	Partner ADA Revenue	0.00	0.00	376,657.35	376,657.35	0%	0.00	376,657.35	100.00
46000	Miscellaneous Income	3,725.00	20.00	3,751.14	26.14	101%	16,250.86	(12,499.72)	-333.22
46400	Park District Portion Income	1,500.00	0.00	1,337.69	(162.31)	89%	1,494.09	(156.40)	-11.69
47000	Interest Earned	2,400.00	176.47	2,299.62	(100.38)	96%	2,141.66	157.96	6.87
Total Revenue		2,113,996.00	45,127.45	2,685,215.53	571,219.53	113.65	2,033,292.43	369,363.62	15.37

EXPENDITURE RECAP		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Variance Over / (Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Account #	Account								
51100-51300	Salaries	1,247,933.00	77,455.03	1,134,310.50	(113,622.50)	90.90	1,278,771.85	(144,461.35)	-12.74
51400-52400	Insurance/Pension	417,713.00	60,325.39	405,783.05	(11,929.95)	97.14	422,975.32	(17,192.27)	-4.24
53000-56200	Operations	368,340.00	40,158.83	359,736.97	(8,603.03)	97.66	349,805.34	9,931.63	2.76
57100-57400	Vehicles	35,464.00	3,827.03	25,786.51	(9,677.49)	72.71	35,268.90	(9,482.39)	-36.77
58100-58400	Utilities	55,867.00	7,989.57	60,450.74	4,583.74	108.20	51,292.44	9,158.30	15.15
58600-58800	Special Projects	31,715.00	0.00	26,511.42	(5,203.58)	83.59	2,831.05	23,680.37	89.32
58910-58940	Miscellaneous	9,962.00	1,836.91	7,366.73	(2,595.27)	73.95	10,362.11	(2,995.38)	-40.66
61100-61300	Fund Development	2,000.00	2,425.77	4,918.79	2,918.79	245.94	3,407.06	1,511.73	30.73
62000-69000	Other	25,000.00	720.00	386,019.96	361,019.96	1544.08	85,305.28	300,714.68	77.90
Total Expenditures		2,193,994.00	194,738.53	2,410,884.67	216,890.67	109.89%	2,240,019.35	170,865.32	0.00
Net Revenue over Expenditures		(79,998.00)	(149,611.08)	274,330.86	354,228.86		(206,726.92)	198,498.30	

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Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 12 Months, Months Ending April 30, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Salaries									
51100	Payroll:Full Time Salaries	860,669.00	59,001.52	784,288.00	(76,381.00)	91.13%	913,616.45	(129,328.45)	-16.49%
51200	Payroll:Part Time Wages & Salaries	270,264.00	17,338.36	266,174.44	(4,089.56)	98.49%	365,155.40	(98,980.96)	-37.19%
51210	Part Time Wages - Inclusion	117,000.00	1,115.15	83,848.06	(33,151.94)	71.67%	0.00	83,848.06	100.00%
		1,247,933.00	77,455.03	1,134,310.50	(113,622.50)	90.90%	1,278,771.85	(144,461.35)	-12.74%
Insurance/Pension									
51400	Payroll:FICA & Medicare	74,789.00	5,675.13	83,731.74	8,942.74	111.96%	93,686.15	(9,954.41)	-11.89%
51500	Payroll:IMRF	149,460.00	17,532.03	128,235.26	(21,224.74)	85.80%	137,564.55	(9,329.29)	-7.28%
51600	Payroll:Health Insurance	156,416.00	17,979.08	142,237.75	(14,178.25)	90.94%	148,958.70	(6,720.95)	-4.73%
52000	Workers Compensation	7,247.00	1,613.37	7,048.65	(198.35)	97.26%	8,891.88	(1,843.23)	-26.15%
52100	Unemployment Compensation	0.00	10,158.23	14,811.23	14,811.23	0.00%	3,711.50	11,099.73	74.94%
52300	Liability Insurance	12,781.00	3,148.59	12,734.31	(46.69)	99.63%	12,099.24	635.07	4.99%
52400	Property Insurance	17,020.00	4,218.96	16,984.11	(35.89)	99.79%	18,063.30	(1,079.19)	-6.35%
		417,713.00	60,325.39	405,783.05	(11,929.95)	97.14%	422,975.32	(17,192.27)	-4.24%
Operations									
53000	Bank Fees & Charges	3,660.00	302.99	3,604.55	(55.45)	98.48%	3,461.12	143.43	3.98%
53010	Credit Card Fees	8,943.00	771.79	7,244.01	(1,698.99)	81.00%	6,896.08	347.93	4.80%
53100	Postage Expense	7,000.00	1,329.31	8,143.95	1,143.95	116.34%	7,043.84	1,100.11	13.51%
53200	Printing Expenses	20,540.00	0.00	13,926.04	(6,613.96)	67.80%	17,176.86	(3,250.82)	-23.34%
53300	Meeting Related Expenses	2,725.00	407.66	1,846.15	(878.85)	67.75%	2,988.29	(1,142.14)	-61.87%
53400	Office Supplies & Duplicating	8,500.00	705.34	9,373.58	873.58	110.28%	8,855.50	518.08	5.53%
53440	Office Supplies & Duplicating: Miscellaneous	0.00	0.00	0.00	0.00	0.00%	90.00	(90.00)	0.00%
53500	Program Supplies	77,335.00	6,731.62	79,823.84	2,488.84	103.22%	70,423.26	9,400.58	11.78%
53510	Support Staff Supplies	3,360.00	(50.00)	424.00	(2,936.00)	12.62%	0.00	424.00	100.00%
53520	Inclusion Staff Supplies	460.00	0.00	179.00	(281.00)	38.91%	0.00	179.00	100.00%
53530	HMHB Program Supplies	1,400.00	0.00	620.68	(779.32)	44.33%	0.00	620.68	100.00%
53600	Admissions & Facility Space	60,690.00	4,454.68	56,497.19	(4,192.81)	93.09%	53,154.97	3,342.22	5.92%
53630	HMHB Admissions & Facility Space	250.00	0.00	0.00	(250.00)	0.00%	0.00	0.00	0.00%
53650	Program Equipment	7,047.00	1,218.05	2,826.78	(4,220.22)	40.11%	4,597.97	(1,771.19)	-62.66%
53675	Fund Raising Expenses	26,511.00	2,059.61	22,584.63	(3,926.37)	85.19%	21,553.54	1,031.09	4.57%
53700	Auditor	10,000.00	0.00	10,100.00	100.00	101.00%	11,300.00	(1,200.00)	-11.88%
53800	Legal Services	6,900.00	1,125.71	4,077.41	(2,822.59)	59.09%	32,176.70	(28,099.29)	-689.15%
53900	Professional Consultants	17,040.00	3,205.50	19,031.00	1,991.00	111.68%	20,626.50	(1,595.50)	-8.38%
54000	Payroll Services - Contract	10,000.00	756.34	9,655.30	(344.70)	96.55%	9,578.52	76.78	0.80%
54100	Business Services - Contract	24,460.00	9,166.66	36,339.41	11,879.41	148.57%	20,425.00	15,914.41	43.79%
54300	Contractual Services	35,350.00	5,642.00	37,174.50	1,824.50	105.16%	42,807.11	(5,632.61)	-15.15%
54330	HMHB Contractual Services	19,500.00	0.00	13,505.00	(5,995.00)	69.26%	0.00	13,505.00	100.00%
54400	Office Maint/Contractual Agree.	13,679.00	2,194.72	18,449.17	4,770.17	134.87%	12,974.31	5,474.86	29.68%
55000	Public Relations	1,680.00	126.85	1,767.49	87.49	105.21%	1,786.74	(19.25)	-1.09%
55100	Legal Publications	1,310.00	10.00	2,543.29	1,233.29	194.14%	1,889.03	654.26	25.72%

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 12 Months, Months Ending April 30, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
		368,340.00	40,158.83	359,736.97	(8,603.03)	97.66%	349,805.34	9,931.63	2.76%
Vehicles									
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	18,417.00	3,243.84	12,946.60	(5,470.40)	70.30%	17,032.42	(4,085.82)	-31.56%
57200	Vehicle Expenses:Staff Vehicle Reimbursement	4,813.00	232.13	4,800.37	(12.63)	99.74%	4,526.67	273.70	5.70%
57300	Vehicle Expenses:Van Repair & Parts	11,834.00	351.06	6,631.54	(5,202.46)	56.04%	11,361.09	(4,729.55)	-71.32%
57400	Vehicle Expenses:Van Rental	400.00	0.00	1,408.00	1,008.00	352.00%	2,348.72	(940.72)	-66.81%
		35,464.00	3,827.03	25,786.51	(9,677.49)	72.71%	35,268.90	(9,482.39)	-36.77%
Utilities									
58100	Building Expenses:Telephones/Internet	12,000.00	1,605.79	12,923.20	923.20	107.69%	12,472.34	450.86	3.49%
58200	Building Expenses:Electricity	12,850.00	1,986.55	12,150.83	(699.17)	94.56%	14,156.83	(2,006.00)	-16.51%
58300	Building Expenses:Natural Gas	6,200.00	1,026.17	7,434.05	1,234.05	119.90%	6,034.77	1,399.28	18.82%
58400	Building Expenses:Village Water	1,514.00	323.77	1,574.69	60.69	104.01%	1,468.16	106.53	6.77%
58500	Building Expenses:Maintenance Expenses	14,223.00	707.29	18,553.43	4,330.43	130.45%	14,080.11	4,473.32	24.11%
58600	Building Expenses:Office Improvements	9,080.00	2,340.00	7,814.54	(1,265.46)	86.06%	3,080.23	4,734.31	60.58%
		55,867.00	7,989.57	60,450.74	4,583.74	108.20%	51,292.44	9,158.30	15.15%
Special Projects									
58700	Synergy Expenses	31,715.00	0.00	25,771.46	(5,943.54)	81.26%	2,053.87	23,717.59	92.03%
58800	Special Projects	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
58850	Restricted Donation Expense	0.00	0.00	739.96	739.96	0.00%	777.18	(37.22)	-5.03%
		31,715.00	0.00	26,511.42	(5,203.58)	83.59%	2,831.05	23,680.37	89.32%
Miscellaneous Expenses									
58900	Miscellaneous Expenses	0.00	(359.79)	(359.79)	(359.79)	0.00%	0.00	(359.79)	100.00%
58910	Risk Management	3,177.00	90.00	1,618.07	(1,558.93)	50.93%	2,766.67	(1,148.60)	-70.99%
58920	Miscellaneous Expenses:Park District Portion	3,135.00	1,293.75	2,856.43	(278.57)	91.11%	3,633.09	(776.66)	-27.19%
58930	Miscellaneous Expenses:Director's Administ. Fund	2,300.00	796.03	1,869.27	(430.73)	81.27%	3,481.70	(1,612.43)	-86.26%
58940	Miscellaneous Expenses:Employee Recognition/Relations	1,350.00	16.92	1,382.75	32.75	102.43%	480.65	902.10	65.24%
		9,962.00	1,836.91	7,366.73	(2,595.27)	73.95%	10,362.11	(2,995.38)	-40.66%
Fund Development Expenses									
61300	Reserve Fund Expenses:Booster Expenses:S.O. Boosters Expenses	2,000.00	2,425.77	4,918.79	2,918.79	245.94%	3,407.06	1,511.73	30.73%
		2,000.00	2,425.77	4,918.79	2,918.79	245.94%	3,407.06	1,511.73	30.73%

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 12 Months, Months Ending April 30, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Other Expenses									
65000	Reserve Fund Expenses:Vehicle Replacement	25,000.00	0.00	21,203.00	(3,797.00)	84.81%	63,789.00	(42,586.00)	-200.85%
66000	Reserve Fund Expenses:ADA Partner Reimbursement	0.00	720.00	350,386.92	350,386.92	0.00%	0.00	350,386.92	100.00%
67100	Reserve Fund Expenses:Working Cash Payout:Scholarship/Fee Assistance	0.00	0.00	14,430.04	14,430.04	0.00%	21,516.28	(7,086.24)	-49.11%
		25,000.00	720.00	386,019.96	361,019.96	1544.08%	85,305.28	300,714.68	77.90%
Total Expenditures		2,193,994.00	194,738.53	2,410,884.67	216,890.67	109.89%	2,240,019.35	170,865.32	0.00%

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	Budgeted Member Partner Contribution Due 2017/2018	Operation Allocation Received as of 4/30/2018	Balance Due to Operations Allocation 4/30/2018	Percentage of Operations Allocation Collected as of 4/30/2018	Beginning ADA/Access Reserve Balance	ADA/Access Reserve Received 2017/2018	ADA/Access Reserve Paid 2017/2018	Available ADA/Access Reserve Balance
Addison	$274,003.00	$274,003.00	$0.00	100.00%	$352,219.28	$0.00	$0.00	$352,219.28
Bensenville	$178,293.00	$178,293.00	$0.00	100.00%	$153,910.72	$0.00	$0.00	$153,910.72
Butterfield	$60,844.00	$60,844.00	$0.00	100.00%	$0.00	$40,643.00	$40,643.00	$0.00
Glendale Heights	$168,450.00	$168,450.00	$0.00	100.00%	$3,466.00	$0.00	$0.00	$3,466.00
Itasca	$87,392.00	$87,392.00	$0.00	100.00%	$1.00	$0.00	$0.00	$1.00
Lombard	$290,004.00	$290,004.00	$0.00	100.00%	$0.00	$211,201.37	$211,201.37	$0.00
Medinah	$83,022.00	$83,022.00	$0.00	100.00%	$86,734.52	$47,130.34	$71,017.41	$62,847.45
Oakbrook Terrace	$65,801.00	$65,801.00	$0.00	100.00%	$0.00	$0.00	$0.00	$0.00
Schiller Park	$87,843.00	$43,921.50	$43,921.50	50.00%	$0.00	$0.00	$0.00	$0.00
Villa Park	$135,705.00	$135,705.00	$0.00	100.00%	$120,756.42	$77,682.64	$27,525.14	$170,913.92
Wood Dale	$132,729.00	$132,729.00	$0.00	100.00%	$5,539.00	$0.00	$0.00	$5,539.00
Total	$1,564,086.00	$1,520,164.50	$43,921.50	97.19%	$722,626.94	$376,657.35	$350,386.92	$748,897.37

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Putting People First

NEDSRA

Special Recreation Association

ADDISON

Description	Date	Dollar Amt.	Fiscal Year 2017-2018 Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	ADA/Access Reserve Balance
Beginning Balance						**$352,219.28**
Check #62028	08/01/2017	$137,001.50	$137,001.50			
Check #62378	12/21/2017	$137,001.50	$137,001.50			
Totals			**$274,003.00**	**$0.00**	**$0.00**	**$352,219.28**

BENSENVILLE

Description	Date	Dollar Amt.	Fiscal Year 2017-2018 Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	ADA/Access Reserve Balance
Beginning Balance						**$153,910.72**
Check #50340	07/07/2017	$89,146.00	$89,146.00			
Check #51374	12/19/2017	$89,147.00	$89,147.00			
Totals			**$178,293.00**	**$0.00**	**$0.00**	**$153,910.72**

BUTTERFIELD

Description	Date	Dollar Amt.	Fiscal Year 2017-2018 Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	ADA/Access Reserve Balance
Beginning Balance						**$0.00**
Check #16512	07/14/2017	$30,422.00	$30,422.00			
Check #16860	12/19/2017	$30,422.00	$30,422.00			
Check #16198	01/23/2018	$40,643.00		$40,643.00		$40,643.00
ADA Reimbursement	02/18/2018	$40,643.00			$40,643.00	($40,643.00)
Totals			**$60,844.00**	**$40,643.00**	**$40,643.00**	**$0.00**

GLENDALE HEIGHTS

Description	Date	Dollar Amt.	Fiscal Year 2017-2018 Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	ADA/Access Reserve Balance
Beginning Balance						**$3,466.00**
Check #192750	08/30/2017	$84,225.00	$84,225.00			
Check #194578	01/11/2018	$84,225.00	$84,225.00			
Totals			**$168,450.00**	**$0.00**	**$0.00**	**$3,466.00**

ITASCA			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$1.00**
Check #54737	06/30/2017	$43,696.00	$43,696.00			
Check #55056	09/18/2017	$43,696.00	$43,696.00			
Totals			**$87,392.00**	**$0.00**	**$0.00**	**$1.00**

LOMBARD			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
ACH Deposit	06/29/2017	$253,140.33	$146,000.00	$107,140.33		$107,140.33
ADA Reimbursement	07/07/2017	$107,140.33			$107,140.33	($107,140.33)
ACH Deposit	07/13/2017	$3,919.76	$3,919.76			
ACH Deposit	08/24/2017	$5,630.50	$5,630.50			
ACH Deposit	09/21/2017	$213,723.30	$134,453.74	$79,269.56		$79,269.56
ACH Deposit	10/05/2017	$11,896.78		$11,896.78		$11,896.78
ADA Reimbursement	10/13/2017	$79,269.56			$79,269.56	($79,269.56)
ADA Reimbursement	10/13/2017	$11,896.78			$11,896.78	($11,896.78)
ACH Deposit	11/07/2017	$6,722.98		$6,722.98		$6,722.98
ADA Reimbursement	11/30/2017	$6,722.98			$6,722.98	($6,722.98)
ACH Deposit	12/31/2017	$6,171.72		$6,171.72		$6,171.72
ADA Reimbursement	01/05/2018	$6,171.72			$6,171.72	($6,171.72)
Totals			**$290,004.00**	**$211,201.37**	**$211,201.37**	**($0.00)**

MEDINAH			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$86,734.52**
ADA Reimbursement	05/31/2017	$100.00			$100.00	($100.00)
Check #25577	07/19/2017	$66,580.72	$66,580.72			
Check #25610	08/22/2017	$1,070.39	$1,070.39			
Check #25654	09/22/2017	$1,228.82	$1,228.82			
ADA Reimbursement	10/01/2017	$125.00			$125.00	($125.00)
ADA Reimbursement	10/01/2017	$2,500.00			$2,500.00	($2,500.00)
ADA Reimbursement	10/01/2017	$720.00			$720.00	($720.00)
Check #25744	10/25/2017	$55,944.92	$14,142.07	$41,802.85		$41,802.85
ADA Reimbursement	11/02/2017	$67,572.41			$67,572.41	($67,572.41)
Check #25779	11/28/2017	$3,659.55		$3,659.55		$3,659.55
Check #25856	12/28/2017	$943.82		$943.82		$943.82
Check #25909	01/19/2018	$724.12		$724.12		$724.12
Totals			**$83,022.00**	**$47,130.34**	**$71,017.41**	**$62,847.45**

OAKBROOK TERRACE			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Check #10537	07/07/2017	$32,900.50	$32,900.50			
Check #10726	01/11/2018	$32,900.50	$32,900.50			
Totals			**$65,801.00**	**$0.00**	**$0.00**	**$0.00**

SCHILLER PARK			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Check #62752	07/27/2017	$43,921.50	$43,921.50			
Totals			**$43,921.50**	**$0.00**	**$0.00**	**$0.00**

VILLA PARK			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$120,756.42**
ADA Reimbursement	06/30/2017	$9,673.00			$9,673.00	($9,673.00)
ADA Reimbursement	06/30/2017	$7,015.00			$7,015.00	($7,015.00)
Check #172160	07/03/2017	$111,172.60	$111,172.60			
ADA Reimbursement	12/19/2017	$10,117.14			$10,117.14	($10,117.14)
Check #175643	12/28/2017	$102,215.04	$24,532.40	$77,682.64		$77,682.64
ADA Reimbursement	04/01/2018	$720.00			$720.00	($720.00)
Totals			**$135,705.00**	**$77,682.64**	**$27,525.14**	**$170,913.92**

WOOD DALE			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$5,539.00**
Check #81628	06/27/2017	$66,364.50	$66,364.50			
Check #82470	12/28/2017	$66,364.50	$66,364.50			
Totals			**$132,729.00**	**$0.00**	**$0.00**	**$5,539.00**

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Putting People First
NEDSRA
Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

Date: June 14, 2018

To: Board of Trustees

From: Rick Poole, Executive Director

Re: Agency Report

Administration Report

Grant

NEDSRA has not yet received the grant funds of $232,180 from DCEO for fiscal year 17/18. We expect the check on or before the state budget year-end of June 30. NEDSRA has been informed by Butterfield Park District Executive Director Reiner that funding for NEDSRA has again been included in the State of Illinois 18/19 budget in the amount of $244,000. Staff has confirmed that NEDSRA is currently a line item in the Illinois Governor's 18/19 budget.

Audit

The annual audit is underway. Auditors were on site to perform preliminary work on June 5. They return to perform fieldwork the week of June 25. Initial feedback has been positive as staff from Lauterbach and Amen were well prepared.

Loss Control Review

PDRMA conducted their first site visit of the Loss Control Review and will visit again in late June to review the SRA section of the packet and visit camp.

Recreation Report

NEDSRA Track Meet

The 39th Annual Track & Field Meet held on May 19th was a huge success. We had over 180 athletes competing and over 200 volunteers assisting. Buffalo Wild Wings of Lombard and Bloomingdale sponsored the lunches for all athletes and volunteers. We are also thankful for our corporate sponsors: Cannon USA, Friends of Handicapped Children, Kiwanis Club of Elmhurst, Rotary Club of Lombard, Addison and Wood Dale Bank & Trust and Addison Sam's Club . The event could not happen without their generous contributions. Next year celebrates our 40th Anniversary of the meet and we can't wait!

Adult Programs

Forty-nine participants enjoyed the "Paris: City of Lights Prom" on May 11th at Itasca Country Club. The group enjoyed a multi-course formal dinner and dancing. Despite the dreary weather, everyone's smiles lit up the night.

Special Olympics

NEDSRA Huskies athletes are preparing for the Special Olympics Illinois State Summer Games! Twelve athletes and 2 unified partners qualified in swimming, powerlifting, track & field and bocce. The event runs June 15-17 at Illinois State University.

HMHB

On May 30th the Glendale Heights VFW and U.S. Congressman Raja Krishnamoorthi, Illinois' 8th District, hosted a Vietnam ERA Pinning Ceremony. NEDSRA's Healthy Minds Healthy Bodies Coordinator, Donna Allen-Sebok, and thirteen veterans (including seven NEDSRA residents) attended the ceremony.

Inclusion

NEDSRA has received 40 inclusion requests as of June 4 and more are expected to come in as member partner camps start this month. Colleen Cline, Recreation Coordinator, conducted part-time, camp counselor staff trainings for all 11 NEDSRA member partners.

Summer Programming

Twenty-six part-time staff participated in summer camp orientation on June 4. Fifty campers, which includes five new participants, are registered for summer camp, with an additional 14 registrations received for post camp.

NEDSRA is again partnering with District 45, North DuPage Special Education Cooperative (NDSEC) and Cooperative Association for Special Education (CASE) this summer to offer recreation based activities to enhance each organization's extended school year program. The District 45 program takes place June 6 through June 18, NDSEC runs June 18 through July 18 and CASE runs June 19 through July 19.

Marketing & Fund Development

Marketing & Communications Assistant

Sharvari Kulkarni started with NEDSRA on May 25. She comes to us with a BFA in Graphic Design from Columbia University. Sharvari has a bright personality and is willing to jump in to assist on any marketing request needs. Her background of commercial social media skills will develop a consistent social media platform, while branding the NEDSRA image with the goal of bringing in new users and potential sponsors.

Brochure

The Fall Brochure is in production and will be reviewed by staff the week of June 11.

Annual Service Report (ASR)

Kristen and Lori will be working together to develop the ASR, with collaboration from the entire NEDSRA team.

Marketing Request Form

A marketing request form was developed and has now been in use for over a month. This has made the submitting, proofing and processing stages move quicker with less revisions and errors.

Buffalo Wild Wings

Support Team NEDSRA! Visit the Buffalo Wild Wings in Lombard or Bloomingdale as many times as you would like through August 19 and mention NEDSRA. They donate 10% of your purchase to NEDSRA's Track Meet!

Golf Classic

The development of the 27th Larry Roesch/NEDSRA Golf Classic is underway. "Save-the-date" cards and mailing lists are being initiated. NEDSRA has already received a number of calls from golfers interested in registering for the event. The fee was raised by $15 per a golfer this year. 195

Upcoming Events

27th Larry Roesch/NEDSRA Golf Classic
Wednesday, September 12, 2018
White Pines Golf Club, Bensenville

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MEMO

Date: June 14, 2018

To: NEDSRA Board of Trustees

From: Paul Friedrichs, Chairman

Re: Nomination of Officers

In keeping with the Articles of Agreement, NEDSRA's Board of Trustees is tasked with electing officers to serve in various positions. It is my suggestion that the following individuals serve as NEDSRA's officers for fiscal year 2018 - 2019.

Chairman	Paul Friedrichs
Vice Chairman	Bruce Baum
Secretary	Matt Ellmann
Treasurer	Rick Poole
Recording Secretary	Susan Martellotta

Recommended Motion:
I move to elect the following slate of officers to serve as officers of NEDSRA's Board of Trustees for 2018 - 2019, Chairman, Trustee Paul Friedrichs; Vice Chairman, Trustee Bruce Baum; Secretary, Trustee Matt Ellmann; Treasurer, Executive Director Rick Poole; and Recording Secretary Susan Martellotta.

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Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

MEMO

Date: June 14, 2018

To: NEDSRA Board of Trustees

From: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Colleen Cline, Recreation/Inclusion Coordinator

Re: NEDSRA Inclusion Policy

As the NEDSRA Board saw a need to enrich inclusion services, a NEDSRA Inclusion Committee was formed including staff and trustees. After researching and meeting, the committee developed an Inclusion Policy for implementation at NEDSRA (included with this memo).

The proposed solutions include additional staff recruitment which will require the use of funds not previously appropriated in the 2018/2019 Budget which was passed by the Board in April 2018. The Inclusion Committee believes that this is much needed and integral to enhance NEDSRA inclusion services.

Recommended 1st Motion:
I move to approve the NEDSRA Inclusion Policy as presented here on June 14, 2018.

Recommended 2nd Motion:
I move to approve an expense increase in the amount of $_____to the approved 2018/2019 budget, to support inclusion services.

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C. Inclusion Services Policy and Procedures (Page 37 General Operations Policies)

~~NEDSRA is committed to assisting our Member Partners, participants, and their parents/guardians in providing a safe and meaningful inclusion experience. Some participants with disabilities prefer recreational opportunities with participants who do not have disabilities. As a team, we can make this happen successfully by developing an inclusion plan that will benefit all those involved.~~

~~The American with Disabilities Act (ADA) is federal civil rights legislation which was enacted into law on July 26, 1990. It supports people with special needs to utilize and enjoy public recreational opportunities, with reasonable accommodations where necessary. The law's purpose is to break down social barriers and misconceptions, and to deter discriminatory practices, whether intentional or unintentional.~~

1. Denial of Service

It is important for everyone to understand if and when it is legally appropriate to say "no" to an inclusion placement. This decision should be taken very seriously and should be an action of last resort. Three reasons can be supported for denying access to a participant with a special need, while safety for the individual or other participants is always the most important. They are: 1) the participant's inability to abide by reasonable Codes of Conduct for the program and setting (even with a Leisure Buddy); 2) it places an undue financial burden on the Agency; and 3) the program or activity is significantly altered, or the nature of the experience is significantly changed.

Before denying an individual the right to participate, it is recommended that the Member Partner discusses this with their ADA Compliance Officer and/or legal consultation be sought, and/or contacts NEDSRA~~'s Executive Director and ADA compliance officer~~ for assistance in documenting the situation and determining the appropriate and legal course of action.

D. Encouraging Inclusion in Member Partners' Programs and Services

1. Registration Form

Member Partners are strongly encouraged to include a statement such as: "Does the participant have any special needs? If so, please describe any accommodation needed for the enjoyment of the program." ~~This is a welcoming statement and one that will provide more information about an individual's specific needs.~~

2. Code of Conduct

NEDSRA encourages our Member Partners' brochures to list their required Code of Conduct for all programs. If the partner chooses not to list the entire Code in the brochure, it should be clearly stated that the Agency adheres to a Code of Conduct and posts it at the Agency's administrative office. Any Code of Conduct must apply to all participants regardless of their ability level. Participants with a disability may not be held to a different Code of Conduct than those who are not disabled.

3. Support Staff

Member Partners, when hiring part-time staff, should seek applicants who meet the requirements of the job and who also have healthy attitudes and/or experience working with people who have special needs.

4. Provision of One-on-One Leisure Buddy

Once an assessment has been completed and it is determined that a leisure buddy is necessary, NEDSRA will be responsible for the recruitment and training of the leisure buddy. Should the individual continue on an extended basis, the Member Partner may choose to secure some of their program staff who has had experience working with individuals with special needs. In all cases, NEDSRA and the Member Partner should remember that it is the right of individuals with disabilities under the ADA to seek full inclusion into their community recreation district/department. Who provides the leisure buddy (if one is necessary), and who pays the leisure buddy, is not the issue for the participant or his/her family. The individual should feel no change in quality of service when the responsibility changes from NEDSRA to the Member Partner.

NEDSRA and our Member Partners should be making the accommodations that will encourage the person and allow him/her to be as independent as possible. The leisure buddy concept is instituted when other, less invasive, means of accommodations are not deemed adequate. It should then be the goal of NEDSRA and the Member Partner to phase out the leisure buddy as soon as this becomes feasible, thereby facilitating a less restrictive leisure environment. At times the continuation of a leisure buddy beyond the point of true necessity can deter the independence of the individual, and restrict the interaction between all the people involved in the program or activity. ~~We need to encourage the development of friendships and peer relationships.~~ If the NEDSRA staff member completing the assessment feels that a leisure buddy is not needed, the various supports previously listed will be reviewed as possible options for the inclusion. If the individual with a disability is functioning at a high level and seemingly independently in the program, no intervention will be necessary. Although the NEDSRA staff member completing the assessment will make the recommendation, mutual agreement with the Member Partner is desired.

5. Funding

NEDSRA has been assisting the inclusion process in our member communities since 1980. Over this period of time, the Association has experienced many changes in the demands for service, the nature of the service, as well as the costs for services. The NEDSRA Board of Trustees has reviewed the funding for this service and has adjusted the partners' funding support to reflect sufficient funding for the level of inclusion service that is being provided at this time. The Board of Trustees stands committed to this service and understands that it may vary greatly from community to community and from year to year.

The Member Partner is responsible for all direct costs associated with the placement of a leisure buddy which may include supply, admission, travel, transportation and lodging expenses. NEDSRA annually budgets for all other expenses, including part time wages, for inclusion services for NEDSRA residents.

~~In 2006, the Board of Trustees adopted a plan of providing comprehensive inclusion services for residents of NEDSRA from the operations budget of the Association rather than from each individual partner. A reserve fund has also been established to cover any unanticipated increases in the costs for inclusion in a given year. This would provide adequate time for the Board of Trustees to review the policy and process, and alter the policy if necessary.~~

6. Ongoing Programs and Services

From time to time, there may be circumstances when a leisure buddy may be required for a program that is every day or five (5) days per week for an extended period of time. Some Member Partners have recognized the significant financial impact of providing these services for their resident without any off-setting revenue, and have placed the leisure buddy on the Member Partner's payroll, paying for said services from their Special Recreation Fund. NEDSRA continues to provide all of the related inclusion services. This is a very beneficial arrangement with regard to communication, daily attendance issues, supervision and expectations, and coordination with other Member Partner staff, as well as liability. This arrangement~~, while obviously beneficial,~~ is ~~totally~~ optional and at the discretion of each Member Partner.

7. Nonresident Participation in Inclusion Services

NEDSRA will provide our Member Partners with comprehensive inclusion ~~consultation~~ services as needed for non-residents of NEDSRA participating in Member Partner programs and services. If a leisure buddy or interpreter is needed for an out-of-district participant (someone who does not reside in one of NEDSRA's 11 Member Partners), the direct service personnel can ~~will~~ be employed by ~~the Member Partner not on~~ NEDSRA~~'s payroll~~, and the Partner will assume all direct employment costs and responsibilities. NEDSRA will invoice the Partner for wage and FICA expenses for all leisure buddies supporting a non-resident. ~~All other costs related to consultations, observations, trainings, or assessments of the individual would be covered 100% by NEDSRA.~~

In addition, NEDSRA will invoice Member Partners for the following inclusion services that NEDSRA provides for each non-resident. Service fees will be evaluated each fiscal year and be included annually in the Agency budget.

Program Observation and Intake Process
Consultation (phone, email, in person) with Member Partner and Participant's Guardian
Implementation of Behavior Management Supports and/or Leisure Buddy

In the event of nonresident participation in Inclusion services in a park district or village entity, it may be advantageous for the districts to contact one another to either establish reciprocal agreements regarding costs or establishing a system for recovering the costs of providing said services from locally held ADA funds (5:8 or 11-95-14) under the control of the local entity.

8. ADA/Interpreter Costs

~~From time to time,~~ It may be necessary for our Member Partners to utilize interpreters or other reasonable accommodations for administrative, human resource management, ~~or~~ governing board-related meeting or other non-program related issues. NEDSRA will assist in identifying these resources whenever feasible; however, ~~the costs for these services are the responsibility of~~ the Member Partner will be responsible for securing the services and associated costs on an individual Agency basis.