

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Thursday, December 7, 2017

1. **Call to Order:** Chairperson Friedrichs called the meeting to order at 4:00 p.m. at Salt Creek Golf Club, 1051 N. Prospect Ave., Wood Dale IL 60191.

2. **Roll Call:** The following Roll Call was taken:

Members Present: Geri Estvanik, Addison Park District
Sara June, Butterfield Park District
Keith Knautz, Village of Glendale Heights, (arrived 4:07pm)
Maryfran Leno, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Cathy Fallon, Oakbrook Terrace Park District
Greg Gola, Village of Villa Park
Matt Ellmann, Wood Dale Park District

Members Absent: Joe Vallez, Bensenville Park District
John Bealer, Village of Schiller Park

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Executive Assistant to the Director/HR
Kristen, Chereso, Marketing & Communications Manager
Tessa Longo, Recreation Specialist
Lara Batten, Lauterbach & Amen, Business Services

3. **Introduction of Guests and Staff:** Director Poole introduced Tessa Longo the new Rec Specialist, Kristen Chereso, the new Marketing and Communications Manager and spoke of their respective backgrounds. He also introduced the accountant from Lauterbach and Amen, Lara Batten, who will be filling the Business Services responsibilities.

4. **Public Comments:** None

5. **Approval of Meeting Minutes:** Chairperson Friedrichs requested a motion to approve the Board of Trustees meeting minutes of November 1, 2017. Trustee Baum noted that the Signatory should be changed to Secretary instead of Vice-Chairman. Motion was made by Trustee Ellmann and seconded by Trustee Baum to approve with the signatory change. There being no discussion, motion passed unanimously on a voice vote with 8 ayes and no nays.

6. **Comments and Communications:** None.

7. **Consent Agenda – Ratify NEDSRA Financial Statements:** Chairperson Friedrichs requested a motion to ratify NEDSRA's Disbursements and Financial Statements for the period ending October 31, 2017. Trustee Gola moved to ratify and Trustee Leno seconded. On a roll call vote, voting aye: Trustee June, Butterfield Park District; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trust Estvanik, Addison Park District. Motion Passed with 8 ayes and no nays.

8. **Chairperson of the Board Comments:** Chairperson Friedrichs wished everyone a very relaxing and safe holiday season. There were no other comments.
9. **Agency Report:** Director Poole spoke on the Statement of Economic Interest from DuPage county that must be completed by all board members for NEDSRA as well as their own agency. He also brought up the new Illinois public act on harassment and that staff have spoken with the attorney on how to proceed. He presented the two options for review. The Board agreed to put this item on the February meeting agenda with the revised policy from the attorney.

Superintendent Barton announced the addition of a forth TREC day due to participant interest and the success of the Holiday Party with Santa program. There were 20 volunteers from UPS in Addison at the Holiday Party; in addition NEDSRA is eligible to receive a check from UPS for up to \$5,000. NEDSRA has been selected to receive an IPRA award for the Theater Program at the 2018 conference. Chairman Friedrichs confirmed with Superintendent Barton that UPS was sufficiently acknowledged for their support. Director Poole expressed that the UPS volunteers were amazing.

Trustee Leno inquired on the age of the NEDSRA vans. Director Poole explained that the oldest van is about 6 years old and that NEDSRA is working on a schedule to rotate the vans out when they reach 100,000 miles.

10. **Unfinished Business:** None.
11. **New Business:** None.
12. **Board of Trustees Comments:** Trustee Ellmann said that he attended the Wheelchair Basketball Tournament and was very impressed on the organization and the level of competition. He said it was a great experience. He also announced that as of December 22nd, the Salt Creek facility would be closing for some renovations. Director Poole confirmed that it would not affect the NEDSRA 100-Hole Challenge in May. Trustee Leno extended congratulations to Wood Dale Park District for its 50 year anniversary. She also suggested that if the December Board meeting agenda is light going forward, the meeting time be moved back to 5:00 PM. Chairman Friedrichs agreed to consider her recommendation. He announced that Lombard Park District is half way through the construction of the new recreation center and there is an open invitation for anyone to have him take them over to see it. There will be a grand opening in July 2018.
13. **Next Meeting Date:** Wednesday, February 7, 2018 at the NEDSRA offices.
14. **Adjournment:** Chairperson Friedrichs stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Knautz and a second by Trustee Ellmann. The motion passed unanimously on a voice vote with 9 ayes and no nays. The meeting was adjourned at 4:16 PM.

Respectfully submitted,



Susan Martellotta, Recording Secretary



Paul Friedrichs, Chairperson



Matt Ellmann, Board Secretary