

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, November 1, 2017

1. **Call to Order** Chairperson Friedrichs called the meeting to order at 1:30 p.m. at NEDSRA's Administrative Office, 1770 W. Centennial Place, Addison, Illinois.

2. **Roll Call** The following Roll Call was taken:

Members Present: Phyllis Schmidt, Bensenville Park District (Alternate)
Sara June, Butterfield Park District
Keith Knautz, Village of Glendale Heights (Arrived 1:35pm)
Maryfran Leno, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Cathy Fallon, Oakbrook Terrace Park District
John Bealer, Village of Schiller Park
Matt Ellmann, Wood Dale Park District

Members Absent: Geri Estvanik, Addison Park District
Greg Gola, Village of Villa Park

Staff Present: Rick Poole, Executive Director
Jerry Barton, Superintendent of Recreation
Sue Martellotta, Administrative Services Manager (ASM)

5. **Public Comments**
None

6. **Approval of Meeting Minutes**
Chairperson Friedrichs requested a motion to approve the Board of Trustees Meeting minutes of September 6, 2017 and approval and release of all minutes as listed on the agenda. Trustee Leno motioned to approve the minutes. Trustee Fallon seconded the motion. There being no discussion, motion passed unanimously on a voice vote with 9 ayes and no nays.

7. **Comments and Communications**
Director Poole reiterated the Orientation to NEDSRA meeting flyer. He noted the time and place for the Member Partner Holiday Gather this year. Trustee Ellmann announced that due to the new tollway construction the address of Salt Creek has been changed to 1051 N. Prospect, Wood Dale.

8. **Consent Agenda - Ratify NEDSRA Financials**
Chairperson Friedrichs asked for a motion to ratify NEDSRA's Disbursements and Financial Statements for the periods ending August 31, 2017 and September 30, 2017. Trustee Leno moved to ratify said disbursements and statements and Trustee Bealer seconded the motion. On a roll call vote – voting aye: Trustee Leno, Itasca Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Chairperson Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Ellmann, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes, no nays.

9. Chairperson of the Board Comments

Chairperson Friedrichs thanked Director Poole for attending the Lombard Park District's September board meeting. He reminded the board that Rick will attend member partner meetings on annual basis. The Chair extended congratulations to Itasca Park District for winning the Gold Medal at NRPA in New Orleans.

10. Agency Report

Director Poole reminded the board that the December meeting is on a Thursday. He stated that NEDSRA received notification of a new grant for \$232,180 from DCEO and that staff is working on the application. The Grant Monitor from DCEO will be here to review three grants from 2011, 2013 and 2014 on November 6. There was some discussion what is requested and submitted for the new grant. Superintendent Barton announced that Recreation Coordinator Carrie Henry had her baby in October. Director Poole and Superintendent Barton spoke on the progress of the basement repair. Trustee Ellmann asked about the Wheelchair Bulls tournament.

11. Unfinished Business

There was none.

12. New Business

The 2018 Annual Board Calendar was presented and discussed. The November 7, 2018 meeting was rescheduled to November 14, 2018, due to conflicts. Hosting of the December 6, 2018 meeting is to be determined at a later date. A motion to approve the calendar with the changes was made by Trustee Leno and a second was made by Trustee Ellmann. On a voice vote the motion passed with 9 ayes, no nays.

Employee health insurance benefits were presented and costs discussed. A motion to approve as presented was made by Trustee Ellmann and seconded by Trustee Baum. Voting aye was Trustee Baum, Medinah Park District; Trustee Ellmann, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Chairperson Friedrichs, Lombard Park District. No nays.

The new business services contract was presented by Director Poole. Due to the lack of qualified candidates for a Business Manager, a contract with Lauterbach & Amen, LLP would be an efficient alternate plan. It is cost effective and Lauterbach & Amen has been working with NEDSRA for several years. There was discussion on specific duties. A motion was made by Trustee Knautz and a second by Trustee Fallon. Voting aye was Trustee Baum, Medinah Park District; Trustee Ellmann, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Chairperson Friedrichs, Lombard Park District. No nays.

Director Poole spoke on the financial status of the agency. The general fund balance of NEDSRA is in a healthy position. He pointed out some highlights. Overall the net position is in a good state. The Golf Classic has brought in approximately \$60,000 to date.

13. Board of Trustees Comments

Trustee Ellmann stated that Wood Dale Park District is celebrating their 50th anniversary on November 17. Trustee Bealer said that Schiller Park held its annual Halloween event with over 400 in attendance and that some NEDSRA staff came to help, which was very much appreciated. Trustee Schmidt said that Bensenville Park District also held its Halloween event with over 400 attending. She also stated that

NEDSRA does a stellar job with the Bensenville Park District after school program and that she, "can't speak highly enough" about NEDSRA.

14. Motion to Convene into Closed Meeting

At 2:25 p.m., Chairperson Friedrichs requested a motion to convene into closed meeting for the purposes of discussing the issues related to the appointment, employment, compensation, discipline, performance or dismissal of personnel pursuant to the Open Meetings Act, 5ILCS120/2(c)(1). Trustee Bealer moved to convene into closed meeting. Trustee Baum seconded the motion. On a roll call vote – Voting Aye: Trustee Leno, Itasca Park District; Trustee Baum, Medinah Park District; Trustee June Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Bealer, Village of Schiller Park, Trustee Schmidt, Bensenville Park District, Trustee Ellmann, Wood Dale Park District, Trustee Fallon and Chairperson Friedrichs, Lombard Park District. Motion passed with 9 ayes and no nays.

15. Return to Open Meeting - Take Action, if any,

At 2:50 p.m., Chairperson Friedrichs reconvened to open meeting and stated there was no action taken in closed session. Motion was made to approve and not release Board of Trustees Meeting Minutes from November 9, 2016; May 10, 2017; July 27, 2017; and September 6, 2017 by Trustee Knautz and a second by Trustee Leno. Voting aye: Trustee Leno, Itasca Park District; Trustee Baum, Medinah Park District; Trustee June Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Bealer, Village of Schiller Park, Trustee Schmidt, Bensenville Park District, Trustee Ellmann, Wood Dale Park District, Trustee Fallon and Chairperson Friedrichs, Lombard Park District. Motion passed with 9 ayes and no nays.


16. Next Regular Meeting


The next regular meeting of the Board of Trustees is Thursday, December 7, 2017 followed by the annual holiday gathering.

17. Adjournment

Chairperson Friedrichs stated there was no further business before the Board of Trustees and requested a motion to adjourn. Trustee Baum made the motion to adjourn and Trustee Bealer seconded the motion. The motion passed unanimously on a voice vote with 9 ayes and no nays. The meeting was adjourned at 3:00 p.m.

Respectfully submitted,


Susan Martellotta, Recording Secretary


Paul Friedrichs, Chairperson


~~Bruce Baum, Vice Chairperson~~
MATT ELLMANN