Putting People First

NEDSRA

Special Recreation Association

Board Packet

Wednesday, April 4, 2018
1770 West Centennial Place, Addison, Illinois

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

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1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

Agenda
Board of Trustees Regular Meeting
Wednesday, April 4, 2018, 1:30 PM
NEDSRA Office

1. **Call Order** — **Chairman Friedrichs**

2. **Roll Call** — **Chairman Friedrichs**

3. **Introduction of Guests and Staff** — **Chairman Friedrichs**

4. **Public Comments** — **Chairman Friedrichs**
   a. For matters not on the Agenda. Limited to one, three-minute comment per person. Maximum 15 minutes.

5. **Approval of Meeting Minutes** — **Chairman Friedrichs**
   a. Approval of Executive Committee Meeting Minutes – February 26, 2018 — **Voice Vote**
   b. Approval of Board of Trustees Regular Meeting Minutes – March 7, 2018 — **Voice Vote**

6. **Comments and Communications** — **Executive Director Poole**
   a. Chipotle Fundraiser April 10 (Flyer)
   b. BBQ Bash April 28 (Flyer)
   c. Golf Marathon May 4 (Flyers – 3)
   d. Board of Trustees Directory

7. **Consent Agenda – Financial Reports** — **Chairman Friedrichs**
   a. Ratify NEDSRA Disbursements and Financial Statements – Period Ending February 28, 2018 — **Roll Call Vote**

8. **Chairman of the Board Comments** — **Chairman Friedrichs**

9. **Agency Report** — **Executive Director Poole**

10. **Unfinished Business** — **Chairman Friedrichs**
    a. Presentation, discussion and approval of 2018/2019 NEDSRA Budget — **Roll Call Vote**
    (Budget book provided at meeting; Document was emailed 03/26/18)

11. **New Business**
    a. Presentation and approval of van purchase — **Director Poole**, **Roll Call Vote**

    b. Distribute and sign annual Conflict of interest Disclosure form. — **Director Poole**

12. **Board of Trustees Comments** — **Chairman Friedrichs**

13. **Next Meeting Date Wednesday, May 2, 2018, at 1:30 PM, NEDSRA Office.** — **Chairman Friedrichs**

14. **Adjournment** — **Chairman Friedrichs**

Northeast DuPage Special Recreation Association (NEDSRA) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact **ADA Coordinator at 630.620.4500** promptly to allow the Association to make reasonable accommodations.

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Board of Trustees Executive Committee Meeting Minutes
Monday, February 26, 2018, 2:00 PM
NEDSRA Administrative Office - 1770 W. Centennial Place, Addison, IL 60101

1. Call to Order: Chairman Friedrichs called the meeting to order at 2:00 p.m.

2. Roll Call was taken.

   Members Present: Paul Friedrichs, Lombard Park District
   Bruce Baum, Medinah Park District
   Matt Ellmann, Wood Dale Park District
   Maryfran Leno, Itasca Park District

   No Committee members were absent.

   Staff Present: Rick Poole, Executive Director
   Sue Martellotta, Executive Assistant to the Director

3. Business Items:
   a. Review and Discussion of NEDSRA Board Policy Manual
   Two versions of sections 4, Agency Overview, and 5, Roles and Responsibilities, were presented to the Executive Committee; one with marked changes and attorney approval and a second with changes added after the most recent attorney review. The committee discussed the sections and definitions in the document. Discussion was also had regarding how many members of a committee would mean that meetings must comply with the Open Meetings Act (OMA). The Executive Committee recommended that staff ask the attorney what the number of members in a committee are to require it adhere to the OMA. Members discussed whether these sections are "Policy" or "Procedure" and how they could be presented in another fashion. The committee agreed that a "manual" does not require Board action, however a "policy" would require board action. The committee asked staff to draft a "Board of Trustees'" policy to replace section 5 and would include parts of section 4. Staff were also directed to create a new draft of the Agency Overview which would only contain just the agency overview. The Executive Committee recommended staff use member partner's Board Policies as a template for NEDSRA. They recommended the NEDSRA Board of Trustee Policy contain the following:
   - NEDSRA Articles of Agreement
   - Board Policy
   - Roles and Responsibilities
   - Any Board policy, responsibility, roles, etc., that appears in other sections of the NEDSRA manual.

   Staff will create a draft and present to the Executive Committee.

4. Other Business:
   Director Poole presented to the Executive Committee the budget for the Reach for the Stars (RFTS) event in June. The spreadsheet showed an $8,000 operation loss when no money from sponsorships are included in the revenue. The loss would be approximately $6,000 with the sponsorships included. Director Poole stated that NEDSRA Marketing Manager is working on ideas for other types of recognition for sponsors. Trustee Ellmann stated that it is the meals that are the main cost and questioned if NEDRA should continue as is. Director Poole said that he is working with staff to provide detailed budgets for the major fund-development events; Golf Classic, Golf Marathon and BBQ Bash including grants and sponsorships. Trustee Friedrichs stated that this is the first time a detailed budget

for an event has been presented. He said that there are always events that will lose money, some are subsidized and that is okay. Director Poole said staff will continue to compile the detail for reports. Trustee Friedrichs asked about the issue of recognition of member partners at events. Director Poole said that Marketing Manager Chereso is collecting the responses from the survey of other SRA's on this subject. These will be presented, along with recommendations at a Board meeting. Trustee Ellmann asked if the fund-development event reports could show all the revenue and all expenses so as to present the net revenue. He asked if personnel cost could be included. Director Poole will present this at the budget meeting. Trustee Leno sited a potential example of having member partners pay $50 per plate at the Reach for the Stars (RFTS) event, which would be the partner's subsidy for that event. Trustee Ellmann would like to see a report showing how funds come in to the agency and that would help to understand the loss in dollars that fund-development is funding. Trustee Leno asked that the revenue report contain more detail.

Director Poole stated that the budget shows a loss when presented. However when the state grant is received, the fund balance increases significantly. He would like to include the state grant funds in the budget. He would also then like to include costs of building and other improvements. This would show that it may not be necessary for any member partners to provide additional funds. Trustee Ellmann stated that some member partners would like to provide additional funding, even when not asked to do so. Trustee Leno said that they needs to be a manner in which to recognize all partners and possibly all may want to give more collectively. She stated that she believes signage at event should include all member partners. Trustee Friedrichs reiterated that he would like to know all costs including personnel costs for events. Director Poole explained that the budget for 2018/19 will show more detail then has been previously presented with added, separate account numbers. He reminded the committee that Manager Chereso is also responsible for marketing and that not 100% of her time is fund-development. Trustee Leno suggested that some money could be applied to programs such as inclusion if needed. She believes that she would be able to present that to her board. Trustee Friedrichs reiterated that all partners should be recognized at events. Trustee Baum agreed that every partner should be recognized, however those that contribute extra should be recognized for going "above and beyond." Trustee Friedrichs said that knowing the cost details will help in this issue. Trustee Ellmann said that NEDSRA should be conscious of how the member partner's boards perceive the added recognition. RFTS is the specific event in question. The suggestion brought up was to possibly charge member partners more or take the loss from the fund balance for the event.

Director Poole said that in the budget presentation, he will talk about what the agency expects to do with the $232,180 from the DCEO grant when it is received. He also spoke briefly about the quotes for repairs of the conduit in the basement. The March board meeting will have the budget workshop presentation on the agenda. Trustee Friedrichs asked to see more detail in the supporting documentation pages with the budget.

5. Motion to adjourn was made by Trustee Ellmann and a second made by Trustee Baum. The NEDSRA Board of Trustees Executive Committee meeting was adjourned at 3:59 p.m.

Respectfully submitted,

Susan Martellotta, Recording Secretary

Paul Friedrichs, Chairperson

Matt Ellmann, Board Secretary

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Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
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BOARD OF TRUSTEES REGULAR MEETING MINUTES

Wednesday, March 7, 2018

1. **Call to Order:** Chairperson Friedrichs called the meeting to order at 1:31 p.m.

2. **Roll Call:** The following Roll Call was taken:

   Members Present: Geri Estvanik, Addison Park District (1:33 pm)
   Sara June, Butterfield Park District
   Keith Knautz, Village of Glendale Heights (1:48 pm)
   Maryfran Leno, Itasca Park District
   Paul Friedrichs, Lombard Park District
   Bruce Baum, Medinah Park District
   Greg Gola, Village of Villa Park
   Mike Huber (Alternate), Wood Dale Park District

   Members Absent: Joe Vallez, Bensenville Park District
   Cathy Fallon, Oakbrook Terrace Park District
   John Bealer, Village of Schiller Park

   Staff Present: Rick Poole, Executive Director
   Jerry Barton, Superintendent of Recreation
   Sue Martellotta, Executive Assistant to the Director/HR
   Kristen Chereso, Marketing & Communications Manager
   Lara Batten, Accountant, Lauterbach & Amen, Business Services

3. **Introduction of Guests and Staff**: No additional staff.

4. **Public Comments:** None

5. **Approval of Meeting Minutes:** Chairperson Friedrichs requested a motion to approve the Board of Trustees meeting minutes of February 7, 2018. Motion to approve was made by Trustee Gola and a second made by Trustee Baum. There being no discussion, motion passed unanimously on a voice vote with 7 ayes and no nays.

6. **Comments and Communications:** Director Poole noted the flyers included in the Board packet. He stated that he had received a letter from Larry Reiner regarding the next state grant. Kristen Chereso, Marketing and Communications Manager announced that she had printed posters and flyers for each trustee to take back to their community.

7. **Consent Agenda – Ratify NEDSRA Financial Statements:** Chairperson Friedrichs requested a motion to ratify NEDSRA's Disbursements and Financial Statements for the periods ending January 31, 2018. The motion was made by Trustee Baum and seconded by Trustee Gola. On a roll call vote, voting aye: Trustee June, Butterfield Park District; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee Estvanik, Addison Park District.
   Motion Passed with 7 ayes and no nays.

8. **Chairperson of the Board Comments:** None.

9. **Agency Report:** Director Poole is presenting the Budget Workshop. He also stated that the invitation to bid on a new van was published as a public notice and mailed to prospective vendors. Superintendent Barton noted a few programs. Those being a couple leisure programs for special education students in NEDSRA area school districts taking place at Stardust Bowl in Addison, Recreation Coordinator Colleen Cline is presenting at the School Age and Day Camp Committee in Glendale Heights. In the inclusion area, NEDSRA was able to remove the leisure buddy in Itasca, because the child was making progress and the buddy was no longer required. More staff were placed in other partner agencies. Staff continue to work on recruitment for more qualified leisure buddies. Manager Chereso noted the Chipotle fundraiser and the Knights of Columbus dinner she had attended. The Knights presented NEDSRA with a check for $2,000 from the 2017 Tootsie Roll Drive and also presented HMHB with a check for $1,000. Director Poole added that anyone interested in attending any of the upcoming events listed in the agency report, please call him so that we have seats, or for the Track Meet we have the name in the parade line-up.

10. **Unfinished Business:** None.

11. **New Business:**

    a. **NEDSRA 2018/2019 Budget Workshop:** Director Poole presented the NEDSRA 2018/2019 Budget Workshop, beginning with a PowerPoint presentation. He noted the impact of the DCEO State grant. The agency expects to have a net position of $140,000, revenue over expenses at year-end 2017/2018. The restricted vehicle fund should end at approximately $95,000. The Boosters supporting NEDSRA Special Olympics will have about $12,000 at year-end. Funds sitting in the respective member partner ADA funds are not included in any fund balance numbers. Director Poole stated that with the current trend, 2018/2019 will be the last fiscal year the dollars in the vehicle fund will cover the purchase of a new van at 100%. The Golf Marathon does not generate sufficient funds to support that account. A new van is approximately $70,000. He also noted the purchase schedule for the vans in the PowerPoint. Trustee Leno requested that a report be presented to the Board with a five year history of the vans and the Golf Marathon revenue. Trustee Gola inquired as to where NEDSRA has the vans serviced and the cost. Superintendent Barton and Director Poole responded that those costs may vary. Trustee Gola suggested that possibly Villa Park can perform basic maintenance on NEDSRA vans. Director Poole explained that since Larry Reiner's correspondence stated that NEDSRA would be in the state budget for 2018/2019 and that it would be included in the revenue for the agency budget. The director is recommending capital projects that would keep the fund balance in compliance with the NEDSRA policy. Chairman Friedrichs asked which projects would be a priority, understanding that building repairs may be necessary. He asked about the registration software that is needed. Director Poole listed some of the other program and building projects. Trustee Esvanik stated that there are some shared Centennial gym repairs that may impact NEDSRA. Trustee Leno talked about other future high cost projects and using fund balance money. Director Poole stated he plans on bringing in a third party to conduct a building audit for capital repairs and preparing a schedule depending on needs. The Director addressed the question of the cost of events without additional member partner support. He presented a report with those figures showing a loss of $7,958 for Reach for the Stars event when member partner donations are not included. Staff is working on how donations are recognized and Trustee Leno pointed out that the Executive Committee had met and staff will present the recommendations at an upcoming Board of Trustees meeting. Director Poole informed the Board that the detailed expenses and revenue per event will be shown in the back-up documentation in the budget. He noted that NEDSRA has events to raise money and some for community relations.

Superintendent Barton said that last year it was difficult to gather data on program participation, which caused him to budget lower on revenue. The anticipated year-end revenue number will be above budget. He has worked with Lara Batten to create new GL codes for revenue to accurately evaluate specific program area revenue. Part-time wages will increase due to paid internships and adding staff to enhance the quality of programs. Inclusion costs are under what was anticipated, because Coordinator Cline trained member partner staff and there were occasions when we were unable to secure staff for the inclusion. Superintendent Barton also said that NEDSRA is working with Addison Park District on a shared cleaning schedule for Centennial Gym. Trustee Leno asked what happens with the child if no leisure buddy is staffed. Superintendent Barton replied that staff works with the park district. He stated that staff work with partners and the child for the best plan that is possible. Director Poole stated that NEDSRA is actively pursuing all possible sources to recruit leisure buddy staff. Trustee Leno stated that she believes inclusion is a high priority and asked what the plan is with the growing trend of inclusion numbers. She specified that the Inclusion Committee had discussed the pay rates of inclusion staff. Trustee Knautz said he is concerned that some children may not receive service and a pay scale investigation is warranted. Superintendent Barton said that many SRA's struggle with this same issue. He also said scheduling is an issue, because it is an hour at one place then they go to another for another hour. Trustee Leno furthered the discussion on possible pay rate increases for qualified inclusion staff. There was discussion on levels of skills for a leisure buddy. Trustee Friedrichs asked what the training entails and that possibly the agency recruit staff that need training, as well. Alternate funding of the inclusion program was discussed. Trustee Friedrichs asked the Inclusion Committee what the status was of their work. Trustee Leno replied that they need to meet again soon and they were still working on this. Trustee Gola added that Villa Park hires from agencies to fill some positions and that may work for inclusion. Director Poole stated that NEDSRA covers at least 93% of inclusion requests. He said that this is ongoing and staff definitely will continue to look at this issue and provide possible solutions.

Director Poole asked the Board to decide if they will be comfortable with the amount of the general fund balance. Trustee Friedrichs reiterated that the state grant money reimburses expenditures. Trustee Knautz stated that he is comfortable with the fund balance until the possibility that the grant may stop. He asked if the agency had a fund balance policy. Executive Assistant Martellotta noted that NEDSRA does have a policy. Trustee Friedrichs read the policy which states that the unrestricted fund balance may not be less than three months of general operating costs. Director Poole said that staff has a plan for costs if the grant stops. Trustee Leno asked about investigating the cost of performing a survey for an agency with eleven member partners. She also asked if credit card fees and user fees are incorporated into the cost of going to on-line registration. Trustee Baum said that his costs increased significantly.

Trustee Friedrichs thanked staff for the budget workshop. Trustee Huber asked that a copy of the PowerPoint presentation be emailed to him and Trustee Leno asked if it could be emailed to all Board members.

b. **Waiver of Law Firm Conflict**: School District 45 uses the same attorney as NEDSRA and the attorney asked that this be signed. A motion was made by Trustee Knautz to approve the attorney's Waiver of Conflict with School District 45 and NEDSRA. The motion was seconded by Trustee Baum. On a roll call vote, voting aye: Trustee June, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee Estvanik, Addison Park District. Motion Passed with 8 ayes and no nays.

12. **Board of Trustees Comments:** None.

13. **Next Meeting Date:** Wednesday, April 4, 2018 at the NEDSRA offices.

14. **Adjournment:** Chairperson Friedrichs stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Knautz and a second by Trustee Huber. The motion passed unanimously on a voice vote with 8 ayes and no nays. The meeting was adjourned at 2:55 PM.

Respectfully submitted,

Susan Martellotta, Recording Secretary

Paul Friedrichs, Chairperson

Matt Ellmann, Board Secretary

DO GOOD WITH BURRITOS

Join us at our restaurant for a fundraiser to support NEDSRA. Just come in to the Chipotle at **1078 N. Rohlwing Rd** in Addison on **Tuesday, April 10th** from **4:00pm** to **8:00pm**. Bring in this flyer, show it on your smartphone or tell the cashier you're supporting the cause to make sure that 50% of the proceeds will be donated to NEDSRA.

CHIPOTLE
MEXICAN GRILL

Online orders will not be included in the fundraiser total. To ensure your purchase is counted in the fundraiser, be sure to order and pay in-restaurant. Gift card purchases during fundraisers do not count towards total donated sales, but purchases made with an existing gift card will count.

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JOIN US FOR A **BBQ** FUNDRAISER

Putting People First
NEDSRA
Special Recreation Association

BBQ BASH!

Saturday, April 28
5:00 – 8:00 pm
1770 W. Centennial Place, Addison

— Tickets —
Adults: $20
Children under 10: $10
Save $2 per ticket by purchasing early!

NEDSRA.org
630-620-4500

LET'S CELEBRATE NEDSRA

100% of the proceeds from this fundraiser support NEDSRA's year-round programs and services.

Thank you to our sponsors!

Booster Club "Supporting NEDSRA's Special Olympics Sports"
mp3 apple park
Barbeque Jim's CATERING
Walmart
PARKS & Recreation VILLA · PARK
ADDISON Kiwanis

BBQ feast and fun for the whole family!

Your Feast Includes:

BBQ Pork & Chicken, Creamy Coleslaw, Mac 'n' Cheese, and BBQ Baked Beans.
Vegetarian Options Available.
Take-out Orders Available!

RAFFLES!
ACTIVITIES!
BAGS TOURNAMENT!
LOCAL BEER!
& MORE!

Call NEDSRA to register for Bags Tournament 630-620-4500.

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GOLF MARATHON
IMPORTANT INFORMATION

FRIDAY, MAY 4, 2018
SALT CREEK GOLF CLUB – WOOD DALE

Important Information You Need to Know

ABOUT:

- The 100 Hole Challenge is a fun and exciting day of golf that benefits individuals with disabilities.
- The biggest benefit is knowing you have positively impacted the lives of NEDSRA participants.
- Funds raised will be used to support NEDSRA's accessible transportation program, which allows us to provide participants with door-to-door transportation to year-round recreation programs.

DETAILS:

- Play begins at 8:00am and should be completed by 3:00pm.
- Breakfast and lunch provided, as well as refreshments throughout the day. Drinks and snacks are available when golfers complete 100 holes.

DEADLINES:

- Wednesday, April 18 – To participate, sponsorship pledges of at least $600 per golfer and $900 per team are due to NEDSRA.
- ***Pledge payments in advance are accepted and strongly encouraged.***

INCENTIVES:

- All golfers receive a participation gift.
- Golfers who meet their sponsorship pledge goal of $600 (individual) or $900 (team) receive a special gift of appreciation.
- Golfers and teams who raise more than $2,500 receive an additional incentive prize.
- *Incentive prizes are determined based on actual monies collected by August 25, not on amounts pledged.*

For additional information call Kristen at 630-576-4017.

Please fill out commitment form. Fax, email or mail to:
Kristen Chereso: (fax) 630-620-4598, kchereso@nedsra.org
1770 W. Centennial Place, Addison, IL 60101

Sponsors can obtain forms online at nedsra.org.

Putting People First
NEDSRA
Special Recreation Association

WOOD DALE
PARK DISTRICT

are proud to present

100 HOLE CHALLENGE

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GOLF MARATHON
COMMITMENT FORM

FRIDAY, MAY 4, 2018
SALT CREEK GOLF CLUB – WOOD DALE

Play an Entire Month's Worth of Golf in One Day!

NEDSRA is looking for 35 golf enthusiasts who can play 100 holes of golf in just one day! You will have a great time while supporting children and adults with disabilities. Proceeds from this event directly benefit NEDSRA's accessible transportation program, allowing us to provide participants with door-to-door transportation to recreation activities throughout the year.
All golfers will enjoy: Exclusive all-day golf • Terrific prizes & incentives • Participation gift packages • Friends • Food • FUN!
A complete package with detailed information, including sponsor forms, will be provided to support your efforts.

---

100 HOLE CHALLENGE COMMITMENT FORM

_____ Yes! I will play 100 holes of golf in one day to support children and adults with disabilities. I agree to raise a minimum of $600 per golfer or $900 per team in pledges for this event. My goal is to raise $2,500 or _____ .

Golfer's name (please print): _____

Organization (if applicable): _____

Matching gift program (please include forms, if applicable): ☐ Yes ☐ No

Address: _____

City: _____ Zip: _____

Phone: (w) _____ (h) _____

E-mail: _____

Signature: _____ Date: _____

Golf Shirt Size: S M L XL XXL (circle one)

For additional information call Kristen at 630-576-4017 or email kchereso@nedsra.org.

Please sign form and fax, email or mail to:
Kristen Chereso, (fax) 630-620-4598, kchereso@nedsra.org
1770 W. Centennial Place, Addison, IL 60101

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Special Recreation Association

WOOD DALE
PARK DISTRICT

are proud to present

100 HOLE CHALLENGE

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GOLF MARATHON
SPONSOR FORM

FRIDAY, MAY 4, 2018
SALT CREEK GOLF CLUB – WOOD DALE

EMBRACE THE CHALLENGE! We Need Your Support.

- **Friday, May 4, golfers will play 100 holes in just one day!**
- **Funds raised will directly benefit NEDSRA's accessible transportation program.**
- **Your contribution will help individuals with disabilities participate in quality leisure and recreation activities.**

Northeast DuPage Special Recreation Association (NEDSRA), a 501 (c)(3) not-for-profit agency, is a cooperative extension of 11 communities in northeast DuPage and west Cook Counties. NEDSRA's mission is to improve the quality of life for each individual with a disability by providing diverse recreation programs and services.

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100 HOLE CHALLENGE SPONSOR FORM

_____ **Yes! I want to sponsor a golfer/team**

Golfer/Team Name _____

_____ **Yes! I want to contribute to the purchase of an accessible vehicle.**

My pledge amount:

☐ $5 per hole ☐ $2 per hole ☐ $1 per hole _____ per hole _____ single gift

Name (please print): _____

Company: _____

(Please include Matching Gift program forms, if applicable.)

Address: _____ City: _____

State: _____ Zip: _____ E-mail: _____

Phone: (w) _____ (h) _____

If you would like to make a pledge payment in advance, please complete the information below.

☐ Check (made payable to NEDSRA) ☐ Visa ☐ MasterCard

Name on card: _____

Credit card #: _____ Amount: $ _____

Expiration date: _____ 3-digit V-code: _____ Signature: _____

For additional information call Kristen at 630-576-4017.

Fill out sponsor form. Fax, email or mail to:
Kristen Chereso: (fax) 630-620-4598, kchereso@nedsra.org
1770 W. Centennial Place, Addison, IL 60101

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WOOD DALE
PARK DISTRICT

are proud to present

100 HOLE CHALLENGE

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Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

NEDSRA Board of Trustees Directory – March 2018

Member Partner	Board Representative	Alternate	Director
Addison Park District	Geri Estvanik Executive Director Addison Park District 120 E. Oak St. Addison IL 60101 630.233.7275 x2143 * 630.361.2321 Cell 630.833.6025 Fax gestvanik@addisonparks.org	Steve Muenz Superintendent of Recreation Addison Park District 1776 W. Centennial Pl. Addison IL 60101 630.233.7275 x6212 630.674.4735 Cell 630.607.5279 Fax smuenz@addisonparks.org	Geri Estvanik Executive Director Addison Park District 120 E. Oak St. Addison IL 60101 630.233.7275 x2143 * 630.361.2321 Cell 630.833.6025 Fax gestvanik@addisonparks.org
Bensenville Park District	Joe Vallez Manager of Park Operations Bensenville Park District 1000 W. Wood St. Bensenville IL 60106 630.766.7015 630.742.9875 Cell 630.766.9280 Fax jvallez@bensenvilleparkdistrict.org	Phyllis Schmidt Superintendent of Recreation Bensenville Park District 1000 W. Wood St. Bensenville IL 60106 630.766.7015 x2011 630.238.4922 630-766-9280 Fax pschmidt@bensenvilleparkdistrict.org	Joe Vallez Manager of Park Operations Bensenville Park District 1000 W. Wood St. Bensenville IL 60106 630.766.7015 630.742.9875 Cell 630.766.9280 Fax jvallez@bensenvilleparkdistrict.org
Butterfield Park District	Sara June Superintendent of Recreation Butterfield Park District 21W730 Butterfield Rd. Lombard IL 60148 630.858.2229 x19 630.484.4604 Cell 630.858.2234 Fax sara@butterfieldpd.com	Timothy White Parks and Facilities Manager Butterfield Park District 21W730 Butterfield Rd. Lombard IL 60148 630.858.2229 x20 630.858.2234 Fax tim@butterfieldpd.com	Larry Reiner Executive Director Butterfield Park District 21W730 Butterfield Rd. Lombard IL 60148 630.858.2229 x12 630.464.7311 Cell 630.858.2234 larry@butterfieldpd.com
Glendale Heights, Village of	Keith Knautz Director of Parks, Recreation and Facilities Glendale Heights Parks & Rec 250 Civic Center Plaza Glendale Heights IL 60139 630.260.6060* 630.251.4713 Cell 630.260.6733 Fax kknautz@glendaleheights.org	Tracy Geils Assistant to Director of Parks, Recreation and Facilities Glendale Heights Parks & Rec 250 Civic Center Plaza Glendale Heights IL 60139 630.909.5124* 331.202.7282 Cell 630.260.6733 tgeils@glendaleheights.org	Keith Knautz Director of Parks, Recreation and Facilities Glendale Heights Parks & Rec 250 Civic Center Plaza Glendale Heights IL 60139 630.260.6060* 630.251.4713 Cell 630.260.6733 Fax kknautz@glendaleheights.org

Member Partner	Board Representative	Alternate	Director
Itasca Park District	Maryfran Leno Executive Director Itasca Park District 350 E. Irving Park Rd. Itasca IL 60143 630.773.2257 x111 630.927.0903 Cell 630.773.4524 Fax maryfran@itascaparkdistrict.com	Doug Sieder Superintendent of Recreation and Facilities Itasca Park District 350 E. Irving Park Rd. Itasca IL 60143 630.773.2257 x112 630.773.4524 Fax doug@itascaparkdistrict.com	Maryfran Leno Executive Director Itasca Park District 350 E. Irving Park Rd. Itasca IL 60143 630.773.2257 x111 630.927.0903 Cell 630.773.4524 Fax maryfran@itascaparkdistrict.com
Lombard Park District	Paul Friedrichs Executive Director Lombard Park District 227 W. Parkside Ave. Lombard IL 60148 630.953.6013 630.212.6001 Cell 630.627.1286 Fax pfriedrichs@lombardparks.com	Joe McCann Director of Recreation Lombard Park District 227 W. Parkside Ave. Lombard IL 60148 630.953.6103 630.620.0762 Fax jmccann@lombardparks.com	Paul Friedrichs Executive Director Lombard Park District 227 W. Parkside Ave. Lombard IL 60148 630.953.6013 630.212.6001 Cell 630.627.1286 Fax pfriedrichs@lombardparks.com
Medinah Park District	Bruce Baum Executive Director Medinah Park District 22W130 Thorndale Ave. Medinah IL 60157 630.893.2560 630.330.4552 Cell 630.893.0932 Fax bruce@medinahparkdistrict.org	Vacant	Bruce Baum Executive Director Medinah Park District 22W130 Thorndale Ave. Medinah IL 60157 630.893.2560 630.330.4552 Cell 630.893.0932 Fax bruce@medinahparkdistrict.org
Oakbrook Terrace Park District	Cathy Fallon Executive Director Oakbrook Terrace Park District 1S325 Ardmore Ave. Oakbrook Terrace IL 60181 630.627.6100 630.915.1872 Cell 630.627.6180 Fax cathy@obtpd.org	Vacant	Cathy Fallon Executive Director Oakbrook Terrace Park District 1S325 Ardmore Ave. Oakbrook Terrace IL 60181 630.627.6100 630.915.1872 Cell 630.627.6180 Fax cathy@obtpd.org
Schiller Park, Village of	John Bealer Director of Parks & Recreation Schiller Park Recreation Department 9638 W. Irving Park Rd. Schiller Park IL 60176 847.671.8580* 847.815.9537 Cell 847.671.7308 Fax jbealer@schillerparkil.us	Brad Townsend Village Manager Village of Schiller Park 9526 W. Irving Park Rd. Schiller Park IL 60176 847-671-8510	John Bealer Director of Parks & Recreation Schiller Park Recreation Department 9638 W. Irving Park Rd. Schiller Park IL 60176 847.671.8580* 847.815.9537 Cell 847.671.7308 Fax jbealer@schillerparkil.us

Member Partner	Board Representative	Alternate	Director
Village of Villa Park	Greg Gola Director of Parks & Recreation Villa Park Recreation Department 338 N. Iowa Ave. Villa Park IL 60181-1953 630.834.8970 x109 Phone 630.501.7460 Cell 630.834.8982 Fax gregg@invillapark.com	Gina Racanelli Superintendent of Recreation Villa Park Recreation Department 338 N. Iowa Ave. Villa Park IL 60181-1953 630.834.8970 x113 Phone 630.834.8982 Fax gracanelli@invillapark.com	Greg Gola Director of Parks & Recreation Villa Park Recreation Department 338 N. Iowa Ave. Villa Park IL 60181-1953 630.834.8970 x109 Phone 630.501.7460 Cell 630.834.8982 Fax gregg@invillapark.com
Wood Dale Park District	Matthew Ellmann Executive Director Wood Dale Park District 111 E. Foster Ave. Wood Dale IL 60191-1535 630.948.0522 * Phone 630.809.6060 Cell 630.595.9699 Fax mellmann@wooddaleparkdistrict.org	Mike Huber Director of Golf Course Operations Salt Creek Golf Club 701 W. Thorndale Ave. Wood Dale IL 60191 630.361.0215 * Phone 708.927.2124 Cell 630.773.0484 Fax mhuber@saltcreekgolfclub.com	Matthew Ellmann Executive Director Wood Dale Park District 111 E. Foster Ave. Wood Dale IL 60191-1535 630.948.0522 Phone 630.809.6060 Cell 630.595.9699 Fax mellmann@wooddaleparkdistrict.org

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NEDSRA Special Recreation Association
Putting People First

1770 West Centennial Place
Addison, Illinois 60101
Ph. 630.620.4500 Fax 630.620.4598
www.nedsra.org

FINANCIALS NARRATIVE

To: NEDSRA Board of Trustees
From: Lara Batten, Business Services
Date: April 4, 2018
Re: Financial Statements for Period Ending 02/28/2018

A notable transaction in February was a $40,643.00 ADA reimbursement made to Butterfield Park District. All other accounts are trending as anticipated at this time.

	2/28/2018 YTD Actual	2017/18 Budget	02/28/2017 YTD Actual
Revenue	$1,977,186	$2,114,996	$2,241,877
Expenses	$1,697,364	$2,211,036	$1,773,724
Net Revenue/Expenses *	**$279,822**	**($96,040)**	**$468,153**

* Net *revenue includes ($7,009) in the Vehicle Fund*

General Fund	02/28/2018 YTD Actual	2017/18 Budget
Beginning Balance	$881,277	$881,277
*** Increase/Decrease**	$286,831	($93,870)
Ending General Fund Balance (Unaudited)	**$1,168,108**	**$787,407**

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Putting People First

NEDSRA

Special Recreation Association

Disbursements

Period Ending 02/28/2018

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

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Northeast DuPage Special Recreation Association
Check List Summary
All Bank Accounts
February 1, 2018 - February 28, 2018

Check Number	Check Date	Payee		Amount
Vendor Checks				
51703	02/02/18	Official Finders		220.00
51704	02/14/18	Knights Of Columbus Council 9893		100.00
51705	02/14/18	Bensenville Park District		465.00
51706	02/14/18	Ray Graham Association		20.00
51707	02/15/18	AT&T		131.85
51708	02/15/18	Butterfield Park District		40,643.00
51709	02/15/18	Palatine Stables		680.00
51710	02/15/18	Park District Risk Management Agency		17,130.92
51711	02/15/18	Sandra Pereira		123.00
51712	02/15/18	WDSRA		2,007.05
51745	02/02/18	Allen-Sebok, Donna		1,175.00
51746	02/02/18	Ashley, Lisa		880.00
51747	02/02/18	Corso, Beth		190.00
02/02/2018	02/02/18	Paychex		63.19
02/02/2018	02/02/18	Paychex		268.51
02/20/2018	02/28/18	Paychex		350.32
02/28/2018	02/28/18	Konica Minolta Business Solutions, Inc.		348.69
2/28/2018	02/28/18	WageWorks		110.00
2/28/2018	02/28/18	BMO Harris P-Card		10,057.26
			Vendor Check Total	74,963.79
			Check List Total	74,963.79

Check count = 19

Northeast DuPage Special Recreation Association
Check List Detail
All Bank Accounts
February 1, 2018 - February 28, 2018

Payee/Account #	Account Description	Description	Check Date/ Amount	Check Number	Check Amount
Vendor Checks					
Official Finders			02/02/18	51703	220.00
54300	Contractual Services	Official Finders - 42103	220.00		
Knights Of Columbus Council 9893			02/14/18	51704	100.00
53675	Fund Raising Expenses	St. Patricks Day Dinner	100.00		
Bensenville Park District			02/14/18	51705	465.00
54330	HMHB Contractual Services	Bensenville Park District	465.00		
Ray Graham Association			02/14/18	51706	20.00
53600	Admissions & Facility Space	Ray Graham Association	20.00		
AT&T			02/15/18	51707	131.85
58100	Building Expenses:Telephones/Internet	Inv # 630916686001	131.85		
Butterfield Park District			02/15/18	51708	40,643.00
66000	Reserve Fund Expenses:ADA Partner Reimbursement	Butterfield Park District	40,643.00		
Palatine Stables			02/15/18	51709	680.00
53600	Admissions & Facility Space	NEDSRA Horseback Riding Admissions	680.00		
Park District Risk Management Agency			02/15/18	51710	17,130.92
51600	Payroll:Health Insurance	Park District Risk Management Agency	17,130.92		
Sandra Pereira			02/15/18	51711	123.00
42000	Fees & Charges	Program # W18-1120	123.00		
WDSRA			02/15/18	51712	2,007.05
42000	Fees & Charges	WDSRA	2,007.05		
Allen-Sebok, Donna			02/02/18	51745	1,175.00
54330	HMHB Contractual Services	Allen-Sebok, Donna	1,175.00		
Ashley, Lisa			02/02/18	51746	880.00
54300	Contractual Services	Ashley, Lisa	880.00		
Corso, Beth			02/02/18	51747	190.00
53600	Admissions & Facility Space	Corso, Beth	140.00		
53600	Admissions & Facility Space	Corso, Beth	50.00		
Paychex			02/02/18	02/02/2018	63.19
54000	Payroll Services - Contract	Paychex Inv # 81492	63.19		
Paychex			02/02/18	02/02/2018	268.51
54000	Payroll Services - Contract	Paychex Inv # 81486	268.51		
Paychex			02/28/18	02/20/2018	350.32
54000	Payroll Services - Contract	Paychex	287.13		
54000	Payroll Services - Contract	Paychex	63.19		
Konica Minolta Business Solutions, Inc.			02/28/18	02/28/2018	348.69

Northeast DuPage Special Recreation Association
Check List Detail
All Bank Accounts
February 1, 2018 - February 28, 2018

Payee/Account #	Account Description	Description	Check Date/ Amount	Check Number	Check Amount
54400	Office Maint/Contractual Agree.	Konica Minolta Business Solutions, Inc.	348.69		
WageWorks			02/28/18	2/28/2018	110.00
51600	Payroll:Health Insurance	WageWorks	110.00		
BMO Harris P-Card			02/28/18	2/28/2018	10,057.26
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	BMO Harris P-Card	253.24		
53600	Admissions & Facility Space	BMO Harris P-Card	2,376.66		
58100	Building Expenses:Telephones/Internet	BMO Harris P-Card	1,373.90		
53500	Program Supplies	BMO Harris P-Card	3,765.07		
56000	Continuing Education	BMO Harris P-Card	74.88		
55000	Public Relations	BMO Harris P-Card	290.75		
58910	Risk Management	BMO Harris P-Card	747.55		
57300	Vehicle Expenses:Van Repair & Parts	BMO Harris P-Card	148.57		
53650	Program Equipment	BMO Harris P-Card	351.96		
56100	Professional Memberships	BMO Harris P-Card	10.99		
58930	Miscellaneous Expenses:Director's Administ. Fund	BMO Harris P-Card	104.69		
53675	Fund Raising Expenses	BMO Harris P-Card	59.00		
12300	Prepaid Expenses	BMO Harris P-Card	500.00		
				Check List Total	74,963.79

Check count = 19

NEDSRA P-Card Detail
PE 02/27/2018

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
01292018	VILLA PARK VFW POST 28	Deposit Boosters October Fundraiser	12300 (61300)	500.00	500.00	SUSAN J MARTELLOTTA
01312018	AMAZON MKTPLACE PMTS	D89 Art Therapy Supplies	53500	46.66		A MAGGIE GOODE
02012018	AMAZON MKTPLACE PMTS W	D89 Art Therapy Supplies	53500	17.04		A MAGGIE GOODE
02022018	Discount School Supply	Art Therapy Supplies	53500	60.21		A MAGGIE GOODE
02092018	AMAZON MKTPLACE PMTS W	Music Lesson Supplies	53500	57.99		A MAGGIE GOODE
02232018	JEWEL #3338	Staff Cook Off Supplies	53500	15.56		A MAGGIE GOODE
01302018	DOLLAR TREE	Pleasant Lane Excel Supplies	53500	7.00		BETH CORSO
02222018	DOLLAR TREE	Staff Cook-off Supplies	53500	27.00		BETH CORSO
01312018	ALDI 40033	Supplies for Cooking Crew	53500	17.55		CARRIE HENRY
02072018	WM SUPERCENTER #5442	Supplies for Cooking Crew, Ice Melt and	53500	58.51		CARRIE HENRY
02132018	WM SUPERCENTER #5442	Supplies for Cooking Crew	53500	34.93		CARRIE HENRY
02222018	ALDI 40033	Supplies for Cooking Crew	53500	17.41		CARRIE HENRY
02272018	WM SUPERCENTER #5442	Ppt Program Supplies	53500	12.72		CARRIE HENRY
01312018	WAL-MART #5442	Ppt Program Supplies	53500	5.44		COLLEEN CLINE
02082018	WM SUPERCENTER #5442	Ppt Program Supplies	53500	14.76		COLLEEN CLINE
02122018	AMAZON MKTPLACE PMTS	Ppt Program Supplies	53500	67.98		COLLEEN CLINE
02222018	WM SUPERCENTER #5442	Ppt Program Supplies	53500	64.89		COLLEEN CLINE
02232018	WARNIMONT S HDW AN	Ppt Program Supplies	53500	29.14		COLLEEN CLINE
01292018	MCDONALD S F73	Ppt Program Supplies	53500	6.59		DEBBI PAWINSKI
02012018	DOLLAR TREE	Ppt Program Supplies	53500	17.00		DEBBI PAWINSKI
02022018	MCDONALD S F13512	Ppt Program Supplies	53500	7.68		DEBBI PAWINSKI
02062018	LA HACIENDA DE LOS FER	Ppt Program Supplies	53500	179.89		DEBBI PAWINSKI
02072018	JEWEL #3260	Ppt Program Supplies	53500	35.46		DEBBI PAWINSKI
02072018	DOLLAR TREE	Ppt Program Supplies	53500	18.00		DEBBI PAWINSKI
02082018	SAMS CLUB #6487	Ppt Program Supplies	53500	55.22		DEBBI PAWINSKI
02122018	JEWEL #3260	Ppt Program Supplies	53500	161.00		DEBBI PAWINSKI
02122018	DOLLAR TREE	Ppt Program Supplies	53500	27.00		DEBBI PAWINSKI
02162018	JEWEL #3260	Ppt Program Supplies	53500	13.97		DEBBI PAWINSKI
02162018	JEWEL #3260	Ppt Program Supplies	53500	61.28		DEBBI PAWINSKI
02162018	JEWEL #3260	Ppt Program Supplies	53500	6.99		DEBBI PAWINSKI
02162018	REDBOX *DVD RENTAL	Ppt Program Supplies	53500	1.50		DEBBI PAWINSKI
02162018	WAL-MART #5442	Ppt Program Supplies	53500	6.42		DEBBI PAWINSKI
02232018	WM SUPERCENTER #5442	Ppt Program Supplies	53500	83.92		DONNA SEBOK
02022018	POPEYES ADDISON	Bowl Appetite Meals	53500	78.73		GERARD MORAN
02092018	FRANKY S RED HOTS	Bowl Appetite Meals	53500	73.55		GERARD MORAN
02162018	MARIO S DELI	Bowl Appetite Meals	53500	92.65		GERARD MORAN
02232018	EL BURRITO TAPATIO	Bowl Appetite Meals	53500	72.20		GERARD MORAN
02192018	ROCK BOTTOM YORKTOWN L	Ppt Program Supplies	53500	182.76		JACOB BOYKO
02262018	UNCLE HARRY S OF WISCO	Ppt Program Supplies	53500	36.85		JACOB BOYKO
02272018	SHOELESS JOES ALE HOUS	Ppt Program Supplies	53500	81.94		JACOB BOYKO
02272018	AMADA S CAFE	Ppt Program Supplies	53500	144.33		JACOB BOYKO

NEDSRA P-Card Detail
PE 02/27/2018

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
02072018	NAEIR	Ppt Program Supplies	53500	141.75		KRISTEN CHERESO
02092018	NAEIR	Ppt Program Supplies	53500	136.75		KRISTEN CHERESO
02062018	WM SUPERCENTER #5442	TREC Supplies	53500	31.22		KRISTEN ROBERTSON
02122018	ALDI 40028	TREC Supplies	53500	41.30		KRISTEN ROBERTSON
02012018	FANDANGO.COM	Ppt Program Supplies TREC	53500	18.00		MEGAN CZACHORSKI
02012018	FANDANGO.COM	Ppt Program Supplies TREC	53500	27.00		MEGAN CZACHORSKI
02022018	WM SUPERCENTER #5442	Ppt Program Supplies TREC	53500	42.83		MEGAN CZACHORSKI
02092018	WAL-MART #5442	Ppt Program Supplies TREC	53500	42.74		MEGAN CZACHORSKI
02162018	WM SUPERCENTER #5442	Ppt Program Supplies TREC	53500	5.09		MEGAN CZACHORSKI
02162018	STEAK-N-SHAKE#0317 Q99	Ppt Program Supplies TREC	53500	53.15		MEGAN CZACHORSKI
02222018	WAL-MART #5442	Ppt Program Supplies TREC	53500	24.08		MEGAN CZACHORSKI
02052018	CHILI S GRILL & BAR 43	Ppt Program Supplies	53500	56.43		MINDY JACK
02122018	WAL-MART #1737	Ppt Program Supplies	53500	29.42		MINDY JACK
02052018	DOLLAR TREE	Ppt Program Supplies	53500	8.00		NEDSRA CAMP
02082018	DOLLAR TREE	Ppt Program Supplies	53500	7.00		NEDSRA CAMP
02092018	DOLLAR TREE	Ppt Program Supplies	53500	4.83		NEDSRA CAMP
02162018	TARGET 00009571	Ppt Program Supplies	53500	7.99		NEDSRA CAMP
02232018	TARGET 00008946	Ppt Program Supplies	53500	7.73		NEDSRA CAMP
02162018	STARDUST BOWL OF A	Ppt Program Supplies	53500	22.50		NEDSRA NEDSRA1
01292018	TAE FU CHINESE RESTAUR	FNR Dinner Supplies	53500	149.40		ROBERT GRIFFIN
02012018	WM SUPERCENTER #5442	Cooking Basics Supplies	53500	22.07		ROBERT GRIFFIN
02142018	WM SUPERCENTER #5442	Cooking Basics Supplies	53500	18.67		ROBERT GRIFFIN
02142018	WAL-MART #5442	FNR Supplies	53500	30.90		ROBERT GRIFFIN
02222018	WAL-MART #5442	Cooking Basics Supplies	53500	29.69		ROBERT GRIFFIN
01292018	WM SUPERCENTER #5442	Grammy Awards Supplies	53500	14.07		SEAN FRITSCH
02012018	WM SUPERCENTER #5442	Excel Supplies	53500	4.30		SEAN FRITSCH
02072018	BENTLEY S PANCAKE	Day Trippers Meal	53500	144.59		SEAN FRITSCH
02232018	WM SUPERCENTER #5442	4H Supplies/ Staff Cook Off Supplies	53500	28.65		SEAN FRITSCH
02232018	WM SUPERCENTER #5442	Staff Cook Off Supplies	53500	30.88		SEAN TOVEY
02052018	WAL-MART #1848	Ppt Program Supplies	53500	54.77		SHANNON TOVEY
01292018	WM SUPERCENTER #5442	SNC Supplies	53500	66.66		SHARON PEARCE
02082018	HAPPY JOES - 42	Ppt Program Supplies	53500	41.36		SHARON PEARCE
02192018	WOOD DALE BOWL	Ppt Program Supplies	53500	135.00		SHARON PEARCE
01292018	ALDI 40033	Sensory Station Open House refreshments	53500	15.56		TESSA LONGO
01292018	DOLLAR TREE	Sensory Station Open House supplies	53500	33.01		TESSA LONGO
02092018	SUGAR FACTORY	Traveling Tourists program supply	53500	25.72		TESSA LONGO
02122018	WAL-MART #5442	Sensory Birthday Party event supplies	53500	15.08		TESSA LONGO
02162018	WAL-MART #5442	Traveling Tourists program supplies	53500	45.50		TESSA LONGO
02202018	FUDDRUCKERS 3067	School Day Out Meal	53500	141.47		TESSA LONGO
02232018	TARGET 00010249	Staff Cook-Off supplies	53500	10.19	3,765.07	TESSA LONGO
02202018	NWSRA	TREC Admissions	53600	40.00		A MAGGIE GOODE

NEDSRA P-Card Detail
PE 02/27/2018

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
02082018	RINC CHICAGO STEEL	SNC Admissions	53600	258.00		BETH CORSO
02162018	CHICAGO WHITE SOX	White Sox Tailgate program deposit	53600	60.48		BETH CORSO
02022018	MARRIOTT THEATRE	Admissions for Soc Connection- Ragtime	53600	840.00		CARRIE HENRY
02052018	WOOD DALE BOWL	Bowling Admission	53600	24.00		DEBBI PAWINSKI
02022018	STARDUST BOWL OF A	Bowl Appetite Bowling Admission	53600	33.75		GERARD MORAN
02092018	STARDUST BOWL OF A	Bowl Appetite Bowling Admission	53600	29.25		GERARD MORAN
02162018	STARDUST BOWL OF A	Bowl Appetite Bowling Admissions	53600	36.00		GERARD MORAN
02232018	STARDUST BOWL OF A	Bowl Appetite Bowling Admissions	53600	36.00		GERARD MORAN
02012018	STARDUST BOWL OF A	TREC Admissions	53600	25.25		KRISTEN ROBERTSON
02022018	GROUPON INC	TREC admissions	53600	26.25		KRISTEN ROBERTSON
02222018	ELGIN HIGH SCHOOL	TREC Admissions	53600	65.00		KRISTEN ROBERTSON
02272018	STARDUST BOWL OF A	TREC Admissions	53600	24.75		KRISTEN ROBERTSON
02022018	STARDUST BOWL OF A	Bowling Admission	53600	24.75		NEDSRA NEDSRA1
02122018	WOOD DALE BOWL	Bowling Admission	53600	126.00		RACHEL BELL
02012018	LONG GROVE CONFECTIONE	Day Trippers Admissions	53600	26.00		SEAN FRITSCH
02062018	PICTURE SHOW BLOOMINGD	Day Trippers Admissions	53600	35.00		SEAN FRITSCH
02062018	PICTURE SHOW BLOOMINGD	Day Trippers Admissions	53600	10.50		SEAN FRITSCH
02262018	UI EXT STATE 4H	4H Admissions	53600	20.00		SEAN FRITSCH
02122018	MAINE NILES SRA	ITRS Basketball Tournament Entry Fee	53600	80.00		SEAN TOVEY
01292018	WOOD DALE BOWL	Huskies Bowling Admission	53600	138.00		SHARON PEARCE
02052018	WOOD DALE BOWL	Huskies Bowling Admission	53600	138.00		SHARON PEARCE
02262018	WOOD DALE BOWL	Bowling Admission	53600	120.00		SHARON PEARCE
02202018	BUILDABEAR WRKSHP 0004	School Day Out Outing	53600	138.68		TESSA LONGO
02212018	WOOD DALE BOWL	School Day Out bowling admissions	53600	21.00	2,376.66	TESSA LONGO
02202018	AMAZON MKTPLACE PMTS	Recreation Equipment	53650	351.96	351.96	SEAN TOVEY
02272018	STK*BIGSTOCKPHOTO.COM	Fund Development Supplies	53675	59.00	59.00	KRISTEN CHERESO
01312018	STK*BIGSTOCKPHOTO.COM	Marketing Supplies	55000	59.00		KRISTEN CHERESO
02122018	AMAZON MKTPLACE PMTS	Marketing Supplies	55000	79.90		KRISTEN CHERESO
02062018	SIGNUPGENIUS	Marketing Supplies	55000	24.99		NEDSRA NEDSRA1
01292018	ADOBE SYSTEMS, INC.	Graphics Subscription	55000	31.86		SUSAN J MARTELLOTTA
02052018	CTC*CONSTANTCONTACT.C	Email Marketing	55000	95.00	290.75	SUSAN J MARTELLOTTA
02072018	JET.COM	Desk Organizer	56000	49.88		SUSAN J MARTELLOTTA
02222018	PAYPAL *ROMEOVILLEA	Workshop - Roberts Rules	56000	25.00	74.88	SUSAN J MARTELLOTTA
02092018	AmazonPrime Membership	Prime Membership	56100	10.99	10.99	A MAGGIE GOODE
02202018	MCCORMICK PLACE	TREC Parking	57100	35.00		KRISTEN ROBERTSON
02232018	SOLDIER FIELD SOUTH	NEDSRA Bus Parking	57100	35.00		MEGAN CZACHORSKI
02082018	EXXONMOBIL 96348743	Gas for van	57100	24.02		ROBERT GRIFFIN
02082018	EXXONMOBIL 96348743	Wiper Fluid for van	57100	3.21		ROBERT GRIFFIN
02092018	EXXONMOBIL 96348743	Gas for van	57100	36.01		ROBERT GRIFFIN
01292018	IL TOLLWAY AUTO REPLEN	IPASS Replenish	57100	40.00		SUSAN J MARTELLOTTA
02152018	IL TOLLWAY AUTO REPLEN	IPASS Replenish	57100	40.00		SUSAN J MARTELLOTTA

NEDSRA P-Card Detail
PE 02/27/2018

Date	Merchant	Description	Account	Amount	Account Total	Cardholder
02262018	IL TOLLWAY AUTO REPLEN	IPASS Replenish	57100	40.00	253.24	SUSAN J MARTELLOTTA
02232018	KRAGE S SERVICE CENTER	Van Repair	57300	55.89		SEAN FRITSCH
02162018	EXXONMOBIL 99031882	Van Morrison Car Wash	57300	9.00		SEAN TOVEY
02162018	SUBURBAN DRIVELINE INC	Safety Lane Sticker	57300	34.00		SEAN TOVEY
02212018	KRAGE S SERVICE CENTER	Vehicle Oil Change	57300	49.68	148.57	SEAN TOVEY
02012018	VZWRLSS*MY VZ VB P	Telephone	58100	211.47		SUSAN J MARTELLOTTA
02162018	COMCAST	Telephone	58100	1,162.43	1,373.90	SUSAN J MARTELLOTTA
02022018	HEARTSMART.COM	AED Materials	58910	450.00		A MAGGIE GOODE
02052018	PERFORMANCE HEALTH SUP	First Aid Supplies	58910	148.65		A MAGGIE GOODE
02052018	PERFORMANCE HEALTH SUP	First Aid Supplies	58910	148.90	747.55	A MAGGIE GOODE
02232018	BROOSTER S OPEN HEARTH	Lunch Meeting	58930	22.04		RICK POOLE
02232018	BROOSTER S OPEN HEARTH	Lunch Meeting	58930	10.97		RICK POOLE
02022018	WWW.1800BASKETS.COM	Employee Get Well Basket	58930	72.21		SUSAN J MARTELLOTTA
02022018	WWW.1800BASKETS.COM	Sales Tax Refund	58930	(0.53)	104.69	SUSAN J MARTELLOTTA
	Total			**$ 10,057.26**	**$ 10,057.26**	

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Putting People First

NEDSRA

Special Recreation Association

Consolidated Monthly Financial Statements Period Ending 02/28/2018

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

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Northeast DuPage Special Recreation Association
Balance Sheet
As of February 28, 2018 and 2017

	February 28, 2018	February 28, 2017	Variance	% Variance
Assets				
MB Financial - Operating #4960	$ 126,075.99	$ 332,214.85	$ (206,138.86)	-62.05%
MB Financial - Payroll #4979	29,175.88	11,749.67	17,426.21	148.31%
Petty Cash	2,625.00	1,725.00	900.00	52.17%
Interest Receivable	0.00	61.06	(61.06)	-100.00%
Prepaid Expenses	1,775.00	0.00	1,775.00	0.00%
Accounts Receivable	84,068.81	26,828.81	57,240.00	213.35%
MB Financial - MM #9401	741,637.36	849,404.00	(107,766.64)	-12.69%
Maxsafe Wintrust - MM #2599	1,023,842.17	1,023,275.73	566.44	0.06%
Total Assets	$ 2,009,200.21	$ 2,245,259.12	$ (236,058.91)	-5.72%
Liabilities and Fund Balance				
Due to Members (ADA)	$ 722,626.94	$ 821,888.72	$ 99,261.78	12.08%
Payroll Liabilities	6,053.86	5,456.36	(597.50)	-10.95%
Deferred Income	0.00	1,500.00	1,500.00	100.00%
Gift Certificate Deferred Revenue	0.00	466.00	466.00	100.00%
Vehicle Replacement Fund	99,405.81	147,924.81	48,519.00	32.80%
S.O. Boosters	12,243.20	10,384.75	(1,858.45)	-17.90%
General Fund Balance	1,168,870.40	1,257,638.48	88,768.08	7.06%
Total Liabilities and Fund Balance	$ 2,009,200.21	$ 2,245,259.12	$ (236,058.91)	-10.51%

Northeast DuPage Special Recreation Association
Revenue Over Expenditures
For the 1 Month and 10 Months, Months Ending February 28, 2018

REVENUE RECAP		Anticipated Revenue	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Account #	Account								
41000	Partner Contributions	$ 1,564,086.00	$ 0.00	$ 1,564,086.00	$ 0.00	100.00%	$ 1,531,915.00	$ 32,171.00	2.06%
42000	Fees & Charges	304,357.00	21,684.27	270,261.34	(34,095.66)	88.80%	248,247.99	22,013.35	8.15%
42020	Scholarship/Fee Assistance	0.00	144.15	13,078.64	13,078.64	0.00%	16,828.65	(3,750.01)	-28.67%
43000-44000	Fund Development	235,428.00	3,893.10	115,613.33	(119,814.67)	49.11%	424,803.74	(309,190.41)	-267.43%
44210-44230	Booster Club Revenue	3,500.00	0.00	7,196.00	3,696.00	205.60%	582.00	6,614.00	91.91%
44300	Partner ADA Revenue	0.00	0.00	376,657.35	376,657.35	0.00%	328,095.76	48,561.59	12.89%
46000	Miscellaneous Income	3,725.00	77.36	3,651.14	(73.86)	98.02%	16,190.86	(12,539.72)	-343.45%
46400	Park District Portion Income	1,500.00	0.00	1,377.69	(122.31)	91.85%	1,494.09	(116.40)	-8.45%
47000	Interest Earned	2,400.00	204.72	1,919.55	(480.45)	79.98%	1,814.78	104.77	5.46%
Total Revenue		2,114,996.00	26,003.60	2,353,841.04	238,845.04	111.29%	2,569,972.87	(216,131.83)	-9.18%

EXPENDITURE RECAP		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Account #	Account								
51100-51300	Salaries	$ 1,247,933.00	$ 74,012.86	$ 943,892.44	$ (304,040.56)	75.64%	$ 1,038,477.37	$ (94,584.93)	-10.02%
51400-52400	Insurance/Pension	417,713.00	31,955.95	304,940.76	(112,772.24)	73.00%	328,905.76	(23,965.00)	-7.86%
53000-56200	Operations	385,382.00	12,770.52	312,412.61	(72,969.39)	81.07%	312,864.24	(451.63)	-0.14%
57100-57400	Vehicles	35,464.00	552.20	21,127.21	(14,336.79)	59.57%	25,641.93	(4,514.72)	-21.37%
58100-58400	Utilities	55,867.00	1,505.75	46,288.40	(9,578.60)	82.85%	43,417.83	2,870.57	6.20%
58600-58800	Special Projects	31,715.00	0.00	26,511.42	(5,203.58)	83.59%	2,831.05	23,680.37	89.32%
58910-58940	Miscellaneous	9,962.00	852.24	5,344.82	(4,617.18)	53.65%	7,787.00	(2,442.18)	-45.69%
61100-61300	Fund Development	2,000.00	0.00	2,345.54	345.54	117.28%	303.41	2,042.13	87.06%
62000-69000	Other	25,000.00	40,787.15	384,166.06	359,166.06	1536.66%	294,096.47	90,069.59	23.45%
Total Expenditures		2,211,036.00	162,436.67	2,047,029.26	(164,006.74)	92.58%	2,054,325.06	(7,295.80)	0.00%
Net Revenue over Expenditures		$ (96,040.00)	$ (136,433.07)	$ 306,811.78	$ 402,851.78		$ 515,647.81	$ (208,836.03)	

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 10 Months, Months Ending February 28, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Salaries									
51100	Payroll:Full Time Salaries	860,669.00	58,001.52	638,186.20	(222,482.80)	74.15%	734,293.38	(96,107.18)	-15.06%
51200	Payroll:Part Time Wages & Salaries	270,264.00	14,989.47	225,665.76	(44,598.24)	83.50%	304,183.99	(78,518.23)	-34.79%
51210	Part Time Wages - Inclusion	117,000.00	1,021.87	80,040.48	(36,959.52)	68.41%	0.00	80,040.48	100.00%
		1,247,933.00	74,012.86	943,892.44	(304,040.56)	75.64%	1,038,477.37	(94,584.93)	-10.02%
Insurance/Pension									
51400	Payroll:FICA & Medicare	74,789.00	5,409.52	70,053.94	(4,735.06)	93.67%	75,867.94	(5,814.00)	-8.30%
51500	Payroll:IMRF	149,460.00	11,764.11	99,015.21	(50,444.79)	66.25%	98,297.22	717.99	0.73%
51600	Payroll:Health Insurance	156,416.00	14,782.32	108,085.46	(48,330.54)	69.10%	122,107.73	(14,022.27)	-12.97%
52000	Workers Compensation	7,247.00	0.00	5,435.28	(1,811.72)	75.00%	7,080.12	(1,644.84)	-30.26%
52100	Unemployment Compensation	0.00	0.00	0.00	0.00	0.00%	2,840.50	(2,840.50)	0.00%
52300	Liability Insurance	12,781.00	0.00	9,585.72	(3,195.28)	75.00%	8,904.00	681.72	7.11%
52400	Property Insurance	17,020.00	0.00	12,765.15	(4,254.85)	75.00%	13,808.25	(1,043.10)	-8.17%
		417,713.00	31,955.95	304,940.76	(112,772.24)	73.00%	328,905.76	(23,965.00)	-7.86%
Operations									
53000	Bank Fees & Charges	3,660.00	282.41	2,986.11	(673.89)	81.59%	2,897.79	88.32	2.96%
53010	Credit Card Fees	8,943.00	531.35	5,980.80	(2,962.20)	66.88%	5,563.36	417.44	6.98%
53100	Postage Expense	7,000.00	0.00	6,814.64	(185.36)	97.35%	6,101.97	712.67	10.46%
53200	Printing Expenses	20,540.00	0.00	11,153.04	(9,386.96)	54.30%	16,211.91	(5,058.87)	-45.36%
53300	Meeting Related Expenses	2,725.00	0.00	1,438.49	(1,286.51)	52.79%	2,440.87	(1,002.38)	-69.68%
53400	Office Supplies & Duplicating	8,500.00	0.00	8,555.74	55.74	100.66%	6,940.91	1,614.83	18.87%
53440	Office Supplies & Duplicating: Miscellaneous	0.00	0.00	0.00	0.00	0.00%	90.00	(90.00)	0.00%
53500	Program Supplies	77,335.00	3,494.44	69,314.41	(8,020.59)	89.63%	61,955.40	7,359.01	10.62%
53510	Support Staff Supplies	3,360.00	0.00	474.00	(2,886.00)	14.11%	0.00	474.00	100.00%
53520	Inclusion Staff Supplies	460.00	0.00	179.00	(281.00)	38.91%	0.00	179.00	100.00%
53530	HMHB Program Supplies	1,400.00	0.00	151.18	(1,248.82)	10.80%	0.00	151.18	100.00%
53600	Admissions & Facility Space	60,690.00	3,155.16	48,020.93	(12,669.07)	79.12%	37,255.30	10,765.63	22.42%
53630	HMHB Admissions & Facility Space	250.00	0.00	0.00	(250.00)	0.00%	0.00	0.00	0.00%
53650	Program Equipment	7,047.00	351.96	1,533.96	(5,513.04)	21.77%	3,304.42	(1,770.46)	-115.42%
53675	Fund Raising Expenses	26,511.00	159.00	20,190.46	(6,320.54)	76.16%	18,716.17	1,474.29	7.30%
53700	Auditor	10,000.00	0.00	10,100.00	100.00	101.00%	11,300.00	(1,200.00)	-11.88%
53800	Legal Services	6,900.00	0.00	2,751.70	(4,148.30)	39.88%	30,166.70	(27,415.00)	-996.29%
53900	Professional Consultants	17,040.00	0.00	15,825.50	(1,214.50)	92.87%	17,939.50	(2,114.00)	-13.36%
54000	Payroll Services - Contract	10,000.00	682.02	7,818.21	(2,181.79)	78.18%	8,449.38	(631.17)	-8.07%
54100	Business Services - Contract	24,460.00	0.00	22,589.42	(1,870.58)	92.35%	16,793.00	5,796.42	25.66%
54300	Contractual Services	35,350.00	1,100.00	28,806.50	(6,543.50)	81.49%	35,436.57	(6,630.07)	-23.02%
54330	HMHB Contractual Services	19,500.00	1,640.00	11,155.00	(8,345.00)	57.21%	0.00	11,155.00	100.00%
54400	Office Maint/Contractual Agree.	13,679.00	348.69	15,583.11	1,904.11	113.92%	9,835.91	5,747.20	36.88%
55000	Public Relations	1,680.00	290.75	1,269.78	(410.22)	75.58%	1,425.92	(156.14)	-12.30%
55100	Legal Publications	1,310.00	0.00	2,164.75	854.75	165.25%	1,724.03	440.72	20.36%

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 10 Months, Months Ending February 28, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
55200	Subscription & Publication	1,049.00	0.00	886.17	(162.83)	84.48%	951.56	(65.39)	-7.38%
56000	Continuing Education	11,180.00	723.75	11,559.41	379.41	103.39%	13,212.57	(1,653.16)	-14.30%
56100	Professional Memberships	4,313.00	10.99	4,585.31	272.31	106.31%	3,651.00	934.31	20.38%
56200	Statewide Legislative Initiatives	500.00	0.00	524.99	24.99	105.00%	500.00	24.99	4.76%
		385,382.00	12,770.52	312,412.61	(72,969.39)	81.07%	312,864.24	(451.63)	-0.14%
	Vehicles								
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	18,417.00	253.24	9,232.51	(9,184.49)	50.13%	12,931.29	(3,698.78)	-40.06%
57200	Vehicle Expenses:Staff Vehicle Reimbursement	4,813.00	150.39	4,634.96	(178.04)	96.30%	3,409.53	1,225.43	26.44%
57300	Vehicle Expenses:Van Repair & Parts	11,834.00	148.57	6,037.74	(5,796.26)	51.02%	6,952.39	(914.65)	-15.15%
57400	Vehicle Expenses:Van Rental	400.00	0.00	1,222.00	822.00	305.50%	2,348.72	(1,126.72)	-92.20%
		35,464.00	552.20	21,127.21	(14,336.79)	59.57%	25,641.93	(4,514.72)	-21.37%
	Utilities								
58100	Building Expenses:Telephones/Internet	12,000.00	1,505.75	10,008.75	(1,991.25)	83.41%	9,639.87	368.88	3.69%
58200	Building Expenses:Electricity	12,850.00	0.00	9,130.43	(3,719.57)	71.05%	12,162.10	(3,031.67)	-33.20%
58300	Building Expenses:Natural Gas	6,200.00	0.00	4,973.34	(1,226.66)	80.22%	5,100.22	(126.88)	-2.55%
58400	Building Expenses:Village Water	1,514.00	0.00	1,050.11	(463.89)	69.36%	1,168.76	(118.65)	-11.30%
58500	Building Expenses:Facility Maintenance	14,223.00	0.00	15,859.58	1,636.58	111.51%	12,266.65	3,592.93	22.65%
58600	Building Expenses:Office Improvements	9,080.00	0.00	5,266.19	(3,813.81)	58.00%	3,080.23	2,185.96	41.51%
		55,867.00	1,505.75	46,288.40	(9,578.60)	82.85%	43,417.83	2,870.57	6.20%
	Special Projects								
58700	Synergy Expenses	31,715.00	0.00	25,771.46	(5,943.54)	81.26%	2,053.87	23,717.59	92.03%
58800	Special Projects	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%
58850	Restricted Donation Expense	0.00	0.00	739.96	739.96	0.00%	777.18	(37.22)	-5.03%
		31,715.00	0.00	26,511.42	(5,203.58)	83.59%	2,831.05	23,680.37	89.32%
	Miscellaneous Expenses								
58910	Risk Management	3,177.00	747.55	1,528.07	(1,648.93)	48.10%	2,017.18	(489.11)	-32.01%
58920	Miscellaneous Expenses:Park District Portion	3,135.00	0.00	1,377.68	(1,757.32)	43.95%	3,633.09	(2,255.41)	-163.71%
58930	Miscellaneous Expenses:Director's Administ. Fund	2,300.00	104.69	1,073.24	(1,226.76)	46.66%	1,781.87	(708.63)	-66.03%
58940	Miscellaneous Expenses:Employee Recognition/Relations	1,350.00	0.00	1,365.83	15.83	101.17%	354.86	1,010.97	74.02%
		9,962.00	852.24	5,344.82	(4,617.18)	53.65%	7,787.00	(2,442.18)	-45.69%
	Fund Development Expenses								
61300	Reserve Fund Expenses:Booster Expenses:S.O. Boosters Expenses	2,000.00	0.00	2,345.54	345.54	117.28%	303.41	2,042.13	87.06%
		2,000.00	0.00	2,345.54	345.54	117.28%	303.41	2,042.13	87.06%

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 10 Months, Months Ending February 28, 2018

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance	% Variance
Other Expenses									
65000	Reserve Fund Expenses:Vehicle Replacement	25,000.00	0.00	21,203.00	(3,797.00)	84.81%	0.00	21,203.00	100.00%
66000	Reserve Fund Expenses:ADA Partner Reimbursement	0.00	40,643.00	349,666.92	349,666.92	0.00%	277,267.82	72,399.10	20.71%
67100	Reserve Fund Expenses:Working Cash Payout:Scholarship/Fee Assistance	0.00	144.15	13,296.14	13,296.14	0.00%	16,828.65	(3,532.51)	-26.57%
		25,000.00	40,787.15	384,166.06	359,166.06	1536.66%	294,096.47	90,069.59	23.45%
Total Expenditures		2,211,036.00	162,436.67	2,047,029.26	(164,006.74)	92.58%	2,054,325.06	(7,295.80)	0.00%

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	Budgeted Member Partner Contribution Due 2017/2018	Operation Allocation Received as of 1/31/2018	Balance Due to Operations Allocation 1/31/2018	Percentage of Operations Allocation Collected as of 1/31/2018	Beginning ADA/Access Reserve Balance	ADA/Access Reserve Received 2017/2018	ADA/Access Reserve Paid 2017/2018	Available ADA/Access Reserve Balance
Addison	$274,003.00	$274,003.00	$0.00	100.00%	$352,219.28	$0.00	$0.00	$352,219.28
Bensenville	$178,293.00	$178,293.00	$0.00	100.00%	$153,910.72	$0.00	$0.00	$153,910.72
Butterfield	$60,844.00	$60,844.00	$0.00	100.00%	$0.00	$40,643.00	$0.00	$40,643.00
Glendale Heights	$168,450.00	$168,450.00	$0.00	100.00%	$3,466.00	$0.00	$0.00	$3,466.00
Itasca	$87,392.00	$87,392.00	$0.00	100.00%	$1.00	$0.00	$0.00	$1.00
Lombard	$290,004.00	$290,004.00	$0.00	100.00%	$0.00	$211,201.37	$211,201.37	$0.00
Medinah	$83,022.00	$83,022.00	$0.00	100.00%	$86,734.52	$47,130.34	$71,017.41	$62,847.45
Oakbrook Terrace	$65,801.00	$32,900.50	$32,900.50	50.00%	$0.00	$0.00	$0.00	$0.00
Schiller Park	$87,843.00	$43,921.50	$43,921.50	50.00%	$0.00	$0.00	$0.00	$0.00
Villa Park	$135,705.00	$135,705.00	$0.00	100.00%	$120,756.42	$77,682.64	$26,805.14	$171,633.92
Wood Dale	$132,729.00	$132,729.00	$0.00	100.00%	$5,539.00	$0.00	$0.00	$5,539.00
Total	$1,564,086.00	$1,487,264.00	$76,822.00	95.09%	$722,626.94	$376,657.35	$309,023.92	$790,260.37

ADDISON			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$352,219.28**
Check #62028	08/01/2017	$137,001.50	$137,001.50			
Check #62378	12/21/2017	$137,001.50	$137,001.50			
Totals			**$274,003.00**	**$0.00**	**$0.00**	**$352,219.28**

BENSENVILLE			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$153,910.72**
Check #50340	07/07/2017	$89,146.00	$89,146.00			
Check #51374	12/19/2017	$89,147.00	$89,147.00			
Totals			**$178,293.00**	**$0.00**	**$0.00**	**$153,910.72**

BUTTERFIELD			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Check #16512	07/14/2017	$30,422.00	$30,422.00			
Check #16860	12/19/2017	$30,422.00	$30,422.00			
Check #16198	01/23/2018	$40,643.00		$40,643.00		$40,643.00
Totals			**$60,844.00**	**$40,643.00**	**$0.00**	**$40,643.00**

GLENDALE HEIGHTS			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$3,466.00**
Check #192750	08/30/2017	$84,225.00	$84,225.00			
Check #194578	01/11/2018	$84,225.00	$84,225.00			
Totals			**$168,450.00**	**$0.00**	**$0.00**	**$3,466.00**

ITASCA			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$1.00**
Check #54737	06/30/2017	$43,696.00	$43,696.00			
Check #55056	09/18/2017	$43,696.00	$43,696.00			
Totals			**$87,392.00**	**$0.00**	**$0.00**	**$1.00**

LOMBARD			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
ACH Deposit	06/29/2017	$253,140.33	$146,000.00	$107,140.33		$107,140.33
ADA Reimbursement	07/07/2017	$107,140.33			$107,140.33	($107,140.33)
ACH Deposit	07/13/2017	$3,919.76	$3,919.76			
ACH Deposit	08/24/2017	$5,630.50	$5,630.50			
ACH Deposit	09/21/2017	$213,723.30	$134,453.74	$79,269.56		$79,269.56
ACH Deposit	10/05/2017	$11,896.78		$11,896.78		$11,896.78
ADA Reimbursement	10/13/2017	$79,269.56			$79,269.56	($79,269.56)
ADA Reimbursement	10/13/2017	$11,896.78			$11,896.78	($11,896.78)
ACH Deposit	11/07/2017	$6,722.98		$6,722.98		$6,722.98
ADA Reimbursement	11/30/2017	$6,722.98			$6,722.98	($6,722.98)
ACH Deposit	12/31/2017	$6,171.72		$6,171.72		$6,171.72
ADA Reimbursement	01/05/2018	$6,171.72			$6,171.72	($6,171.72)
Totals			**$290,004.00**	**$211,201.37**	**$211,201.37**	**($0.00)**

MEDINAH			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$86,734.52**
ADA Reimbursement	05/31/2017	$100.00			$100.00	($100.00)
Check #25577	07/19/2017	$66,580.72	$66,580.72			
Check #25610	08/22/2017	$1,070.39	$1,070.39			
Check #25654	09/22/2017	$1,228.82	$1,228.82			
ADA Reimbursement	10/01/2017	$125.00			$125.00	($125.00)
ADA Reimbursement	10/01/2017	$2,500.00			$2,500.00	($2,500.00)
ADA Reimbursement	10/01/2017	$720.00			$720.00	($720.00)
Check #25744	10/25/2017	$55,944.92	$14,142.07	$41,802.85		$41,802.85
ADA Reimbursement	11/02/2017	$67,572.41			$67,572.41	($67,572.41)
Check #25779	11/28/2017	$3,659.55		$3,659.55		$3,659.55
Check #25856	12/28/2017	$943.82		$943.82		$943.82
Check #25909	01/19/2018	$724.12		$724.12		$724.12
Totals			**$83,022.00**	**$47,130.34**	**$71,017.41**	**$62,847.45**

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Special Recreation Association

OAKBROOK TERRACE			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Check #10537	07/07/2017	$32,900.50	$32,900.50			
Totals			**$32,900.50**	**$0.00**	**$0.00**	**$0.00**

SCHILLER PARK			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Check #62752	07/27/2017	$43,921.50	$43,921.50			
Totals			**$43,921.50**	**$0.00**	**$0.00**	**$0.00**

VILLA PARK			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$120,756.42**
ADA Reimbursement	06/30/2017	$9,673.00			$9,673.00	($9,673.00)
ADA Reimbursement	06/30/2017	$7,015.00			$7,015.00	($7,015.00)
Check #172160	07/03/2017	$111,172.60	$111,172.60			
ADA Reimbursement	12/19/2017	$10,117.14			$10,117.14	($10,117.14)
Check #175643	12/28/2017	$102,215.04	$24,532.40	$77,682.64		$77,682.64
Totals			**$135,705.00**	**$77,682.64**	**$26,805.14**	**$171,633.92**

WOOD DALE			Fiscal Year 2017-2018			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$5,539.00**
Check #81628	06/27/2017	$66,364.50	$66,364.50			
Check #82470	12/28/2017	$66,364.50	$66,364.50			
Totals			**$132,729.00**	**$0.00**	**$0.00**	**$5,539.00**

Putting People First
NEDSRA
Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

Date: April 4, 2018

To: Board of Trustees

From: Rick Poole, Executive Director

Re: Agency Report

Administration Report

Budget

Staff completed the final budget recommendation and distributed it on March 26. Board Members had requested extra time to review the document prior the presentation on April 4. If you require further information please contact Executive Director Poole.

Electric Work

An electrician completed work on conduit that had created a leak in the basement of NEDSRA. This work included sealing of conduit and the installation of an electric box on the outside of the building. Staff is hopeful that this, along with foundation sealing, will resolve the water leak in the basement.

Recreation Report

Special Olympics

The Sports Banquet for NEDSRA Special Olympics athletes was held on March 29, with over 80 participants, family members and staff in attendance. The event was free to athletes thanks to the generous support of the Booster Club Supporting NEDSRA Special Olympics Sports. NEDSRA is thankful for the support of Glendale Heights and the Glendale Lakes Golf Club. The award winners at the event were:

Sportsmanship	Jeff Grams	Wood Dale
Most Improved	Tony Lewaniak	Lombard
Best Effort	Nicole Powell	Villa Park
Spirit	Ronan Jones	Villa Park

Congratulations to NEDSRA Junior Huskies and Huskies Blue Basketball teams! Both competed downstate March 16-18 and each brought back the bronze medal.

Youth Programming

During the winter season and continuing in the spring, NEDSRA has provided a Young Athletes program to the students at Addison Early Learning Center. Participating in the program are 205 students. The program aims to strengthen and develop gross motor skills, hand-eye coordination and athletic skills. NEDSRA's Recreation Specialist, Tessa Longo and intern Amanda Hagen are facilitating the program which runs for eight weeks and concludes with a culminating event where parents and guardians may observe their child's progress and see their child receive a certificate of completion.

Adult Programming

The "30 and over" programs have been a huge hit with our adults with intellectual disabilities. The participants have enjoyed attending the "Friends Progressive Dinner" and "Night with Friends" special

events. The programs have given them a sense of belonging and independence. Sarah B., a Lombard resident, tells NEDSRA staff all the time, "I love NEDSRA because I get to make friends, go out with them, just like my brother and sister get to do and I want to be like them and NEDSRA gives me that opportunity."

Travel Trip Program

Nine participants depart for Savannah, Georgia on April 11. This trip provides participants the opportunity to explore historic sites, parks and lighthouses. The road trip returns home April 18.

Theater

On March 23 and 24, the Theater Troupe rocked the house at the Mario Parente Theater in Oakbrook Terrace Park District with two performances of "The Return of the B Movies." There were over 200 people in the audience over the two performances, and the 22 actors sang and danced their hearts out to sounding applause. With the help of an amazing stage crew, the show marked the end of Theater Troupe's 14th season. The cast party takes place on April 8.

Marketing & Fund Development

Chipotle Fundraiser

NEDSRA is holding a fundraiser at the Chipotle in Addison on April 10 from 4:00pm to 8:00pm. All individuals must mention they are with NEDSRA or show the flyer for NEDSRA to receive 50% of the proceeds.

Knights of Columbus: Addison #9893

On Saturday March 17 Kristen attended the Knights Annual St. Patrick's Day Dinner and Dance. NEDSRA had a full-page advertisement in the center fold page of event's booklet promoting the BBQ Bash. Visual of the advertisement is included in the Board Packet.

BBQ Bash

On April 28th NEDSRA will hosts its 3rd Annual BBQ Bash at the APD Gym. Church Street Brewery will be onsite providing beverages, the MP3 band will provide entertainment, attendees can partake in a bags tournament, raffle prizes from surrounding businesses, children activities available, and invites have been extended to potential future sponsors of NEDSRA.

Member Partner Brochure Ads

All Member Partners have received NEDSRA Summer Brochure Ad to be placed in the MP's Summer Brochure.

Golf Marathon

The past four years of golfers have been contact via direct mail and email with information on the 2018 Golf Marathon. Kristen is making personal phone calls to the golfers that have yet to reply. Flyers have been distributed to local golf courses.

Summer Brochure

The Summer Brochure has been reduced by 8 pages (2 full spreads). All Spanish forms have been eliminated from the brochure after gathering registration form results over a four week spring registration period. There will be information in the Summer Brochure stating that Spanish forms are available online and in-person.

Upcoming Events

NEDSRA 100-Hole Challenge Golf Marathon

Salt Creek Golf Club, Wood Dale

Friday, May 4 – Play begins at 8:00am

NEDSRA Annual Track and Field Meet –

Glenbard East High School, Lombard

Saturday, May 19, Opening Ceremonies at 9:00am

NEDSRA BBQ Bash Fundraiser

Centennial Gym, Addison

Saturday, April 28, 5:00 – 8:00pm

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NEDSRA Special Recreation Association
putting People First
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

MEMO

To: NEDSRA Board of Trustees
From: Rick Poole, Executive Director
Date: April 4, 2018
Re: Purchase of 14-Passenger Paratransit Shuttle Bus

On Friday, March 23, staff opened four bids from three vendors for the purchase of a new 14-Passenger Paratransit Shuttle Bus. This van is intended to replace a 2009 bus currently in NEDSRA's fleet.

This purchase was provided for in the 2018/2019 budget. The budget amount is $70,786.

Bids Received

Company	Vehicle	2018 Bus	Trade In	Total
Midwest Transit Equipment	2018 StarCraft Allstar	$70,786	$6,500	$64,286
Illinois Best Bus	2018 Glaval Universal	$79,887	$4,000	$75,887
Central States Bus	2018 El Dorado Advantage 240	$68,723	$8,000	$60,723
Central States Bus Alternate (Bid price is for lease and monthly payment; 60 month term.)	2018 El Dorado Advantage 240	$60,723	$8,000	$52,723

Suggested Motion
Motion to approve the purchase of a 2018 El Dorado Advantage 240, 14-Passenger Paratransit bus from Central States Bus, in amount of $60,723, after trade-in.

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BOARD OF TRUSTEES

Conflict of Interest Disclosure Form

_____ _____

Print Name **Date**

Please describe below any relationships, positions, or circumstances in which you are involved that you believe could contribute to a Conflict of Interest (as defined in NEDSRA's Policy on Conflicts of Interest, found in Section VI, Item G of NEDSRA's Financial Management Policies, and is hereby attached).

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have reviewed, and agree to abide by NEDSRA's Conflict of Interest Policy that is currently in effect.

_____ _____

Signature Date

_____

Street Address

_____

City, State, Zip