Putting People First

NEDSRA

Special Recreation Association

Board Packet

Wednesday, May 8, 2019
1770 West Centennial Place, Addison, Illinois

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

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Putting People First
NEDSRA
Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

Agenda
Board of Trustees Regular Meeting
Wednesday, May 8, 2019, 1:30 PM
NEDSRA Office

1. **Call Order** — **Chairman Friedrichs**
2. **Roll Call** — **Chairman Friedrichs**
3. **Introduction of Guests and Staff** — **Chairman Friedrichs**
4. **Public Comments** — **Chairman Friedrichs**
   a. For matters not on the Agenda. Limited to one, three-minute comment per person. Maximum 15 minutes.
5. **Approval of Meeting Minutes** — **Chairman Friedrichs**
   a. Approval of Board of Trustees Regular Meeting Minutes – April 3, 2018 — **Voice Vote**
6. **Comments and Communications** — **Executive Director Poole**
7. **Consent Agenda – Financial Reports** — **Chairman Friedrichs**
   a. Ratify NEDSRA Disbursements and Financial Statements – Period Ending March 31, 2019 — **Roll Call Vote**
8. **Chairman of the Board Comments** — **Chairman Friedrichs**
9. **Agency Report** — **Executive Director Poole**
10. **Unfinished Business** — **Chairman Friedrichs**
11. **New Business** — **Director Poole**
    a. Resolution for Agency Registered Agent appointment. — **Roll Call Vote**
    b. Resolution for appointment of agency FOIA and OMA officers. — **Roll Call Vote**
12. **Board of Trustees Comments**
13. **Motion to Convene into Closed Meeting** — **Chairman Friedrichs**
    a. Approval to convene into Closed Session for the purposes of discussing issues related to the appointment, employment, compensation, discipline, performance or dismissal of personnel pursuant to the Open Meetings Act, 5 ILCS 120/2/(c)(1). — **Roll Call Vote**
14. **Closed Meeting**
15. **Reconvene Open Meeting** — **Chairman Friedrichs**
    Take action on items discussed in Closed Session pursuant to Section 5 ILCS 120/2/(c)(1) of the Open Meetings Act.
    a. Possible action on the Executive Director's compensation. — **Roll Call Vote**
16. **Next Meeting Date Wednesday, June 12, 2019, at 1:30 PM, NEDSRA Office.** — **Chairman Friedrichs**
17. **Adjournment** — **Chairman Friedrichs**

Northeast DuPage Special Recreation Association (NEDSRA) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact **ADA Coordinator at 630.620.4500** promptly to allow the Association to make reasonable accommodations.

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1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

BOARD OF TRUSTEES REGULAR MEETING MINUTES
Wednesday, April 3, 2019

1. **Call to Order:** Chairperson Friedrichs called the meeting to order at 1:36 p.m.

2. **Roll Call:** The following Roll Call was taken:

   Members Present: Phyllis Schmidt, Bensenville Park District
   Tim White, Butterfield Park District
   Keith Knautz, Village of Glendale Heights
   Maryfran Leno, Itasca Park District
   Paul Friedrichs, Lombard Park District
   Bruce Baum, Medinah Park District
   Cathy Fallon, Oakbrook Terrace Park District
   John Bealer, Village of Schiller Park
   Greg Gola, Village of Villa Park
   Matt Ellmann, Wood Dale Park District

   Members Absent: Jen Hermonson, Addison Park District

   Staff Present: Rick Poole, Executive Director
   Jerry Barton, Superintendent of Recreation
   Sue Martellotta, Executive Assistant to the Director/HR
   Kristen Chereso, Marketing & Communications Manager
   Lara Batten, Accountant, Lauterbach & Amen, Business Services

3. **Introduction of Guests and Staff**: None

4. **Public Comments:** None

5. **Approval of Meeting Minutes:**
   a. Chairperson Friedrichs requested a motion to approve Board of Trustees regular meeting minutes of March 6, 2019. Motion to approve was made by Trustee Kanutz and a second made by Trustee Leno. There being no discussion, motion passed unanimously on a voice vote with 10 ayes and 0 nays.

6. **Comments and Communications:** Director Poole noted that there were flyers for the Reach for the Stars event and the BBQ Bash both taking place in June.

7. **Consent Agenda – Ratify NEDSRA Financial Statements:**
   a. Chairperson Friedrichs requested a motion to ratify NEDSRA's Disbursements and Financial Statements for the period ending February 28, 2019. The motion was made by Trustee Gola and seconded by Trustee Ellmann. On a roll call vote, voting aye: Trustee Schmidt, Bensenville Park District; Trustee White, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District. Motion passed with 10 ayes and 0 nays.

8. **Chairperson of the Board Comments:** Chairperson Friedrichs wished everyone a happy Easter. He requested that all trustees make their best effort to attend the May meeting for the Executive Director's evaluation, or that they send their alternate if they were unable to attend.

9. Agency Report: Director Poole updated the Board on building repairs which includes a new sump pump. He noted that staff is preparing the next quarter of the grant report for the state grant. Superintendent Barton spoke on the new registration software and stated that the week of April 29 is designated for on-site training. Marketing Manager Chereso highlighted the upcoming happenings and fund-development events. She requested the Board members RSVP for Reach for the Stars with their table requests.

10. **Unfinished Business:**
    a. Presentation, discussion and approval of 2019/2020 NEDSRA Budget. Director Poole reviewed the proposed budget and pointed out items that the Board recommended using funds to improve such as the Capital items including the rooftop heater unit, AC in Centennial gym, parking lot lighting, parking lot asphalt repair, and other miscellaneous building upkeep. This would also include spending a projected $16,528 from the capital account towards a new ADA accessible van; this would be added to the remainder of the funds in the restricted vehicle fund account bringing that account to $0. Chairperson Friedrichs requested a motion to approve the NEDSRA Budget for Fiscal Year 2019/2020. The motion was made by Trustee White and seconded by Trustee Knautz. On a roll call vote, voting aye: Trustee White, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Schmidt, Bensenville Park District. Motion passed with 10 ayes and 0 nays.

    b. Discussion of Inclusion Reimbursement Procedure. Board members reviewed and discussed the Inclusion Request Guidelines and the Inclusion Services Request form. There was debate on whether it was required to complete this form for every program or every season. Trustees recommended that the wording "Estimated amount of hours" be added to the form to cover that issue.

11. New Business:
    a. Inclusion reimbursement invoice from Butterfield Park District. There was discussion on the amounts included and that moving forward member partners are required to complete the form in the Inclusion Reimbursement Procedure. Chairperson Friedrichs requested a motion to approve the reimbursement to Butterfield Park District for Inclusion Services facilitated by Butterfield Park District Staff with the contingency that the amount not exceed $7,357.25. The motion was made by Trustee Ellmann and seconded by Trustee White. On a roll call vote, voting aye: Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee White, Butterfield Park District. Motion passed with 10 ayes and 0 nays.

    b. Director Poole distributed the NEDSRA Conflict of Interest form and asked that trustees sign it and return it to Recording Secretary Martellotta.

12. Board of Trustees Comments: None.

13. **Motion to Convene into Closed Meeting.** Chairperson Friedrichs requested a motion to convene to Closed Session for the purposes of performing semi-annual review on minutes of meetings lawfully closed pursuant to Section 2(c)(21) of the Open Meetings Act. A motion was made by Trustee Knautz and a second by Trustee Bealer. On a roll call vote, voting aye: Trustee Leno, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee White, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 10 ayes and 0 nays.

14. The Board convened into closed meeting at 3:35 p.m.

15. The Board reconvened into open meeting at 3:41 p.m. Chairperson Friedrichs requested a motion to take action on what was discussed during closed session. Trustee Knautz made a motion that

having this date conducted the semi-annual review of its closed meeting minutes authorize the destruction of the recordings on or after April 3, 2019, but not the release, of the following closed meeting minutes which had been approved at the September 5, 2018 meeting:

a. Board of Trustees Closed Meeting Minutes; Personnel – November 9, 2016
b. Board of Trustees Closed Meeting Minutes; Personnel – May 10, 2017
c. Board of Trustees Closed Meeting Minutes; Personnel – July 27, 2017
d. Board of Trustees Closed Meeting Minutes; Personnel – September 6, 2017

And that the following NEDSRA Board of Trustees approved closed meeting minutes and recordings require continued maintenance as confidential non-public records at this time:

a. Board of Trustees Closed Meeting Minutes; Personnel – May 2, 2018
b. Board of Trustees Closed Meeting Minutes; Personnel – June 14, 2018

and that the remaining approved, unreleased minutes listed as follows remain as confidential non-public records at this time.

a. Board of Trustees Closed Meeting Minutes; Personnel – December 9, 2015
b. Board of Trustees Closed Meeting Minutes; Personnel – January 6, 2016
c. Board of Trustees Closed Meeting Minutes; Personnel – April 13, 2016
d. Board of Trustees Closed Meeting Minutes; Personnel – May 9, 2016
e. Board of Trustees Closed Meeting Minutes; Personnel – May 18, 2016
f. Board of Trustees Closed Meeting Minutes; Personnel – May 26, 2016
g. Board of Trustees Closed Meeting Minutes; Personnel – June 1, 2016
h. Board of Trustees Closed Meeting Minutes; Personnel – June 13, 2016
i. Board of Trustees Closed Meeting Minutes; Personnel – June 15, 2016
j. Board of Trustees Closed Meeting Minutes; Personnel – June 20, 2016
k. Board of Trustees Closed Meeting Minutes; Personnel – September 7, 2016

A second was made by Trustee Gola. On a roll call vote, voting aye: Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Bealer, Village of Schiller Park; Trustee Gola, Village of Villa Park; Trustee Ellmann, Wood Dale Park District; Trustee Schmidt, Bensenville Park District; Trustee White, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Leno, Itasca Park District. Motion passed with 10 ayes and 0 nays.

16. **Next Meeting Date:** Chairman Friedrichs stated that the next meeting is Wednesday, May 8, 2019, 1:30 PM at the NEDSRA office.

17. **Adjournment:** Chairperson Friedrichs stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Goal and a second by Trustee Bealer. The motion passed unanimously on a voice vote with 9 ayes and no nays. The meeting was adjourned at 3:46 p.m.

Respectfully submitted,

Susan Martellotta, Recording Secretary

Paul Friedrichs, Chairperson

Matthew Ellmann, Board Secretary

FINANCIALS NARRATIVE

To: NEDSRA Board of Trustees
From: Zack Hoby, Business Services
Date: May 8, 2019
Re: Financial Statements for Period Ending 03/31/2019

Revenue is ahead of year-end projections. Expenses are anticipated to come in at projected amounts for the year end. Van repairs and utilities are high due to larger than anticipated increase in utility costs and unanticipated van repairs.

	03/31/2019 YTD Actual	2018/19 Budget	03/31/2018 YTD Actual
Revenue	$2,078,562.12	$2,346,609	$2,035,673.37
Expenses	$1,942,062.88	$2,242,153	$1,858,928.20
Net Revenue/Expenses*	**$136,499.24**	**$104,456**	**$176,745.17**

General Fund	03/31/2019 YTD Actual	2018/19 Budget
Beginning Balance	$1,019,469.71	$1,019,469.71
*** Increase/Decrease**	$136,499.24	$104,456.00
Ending General Fund Balance (Unaudited)	**$1,155,968.95**	**$1,123,925.71**

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Disbursements

Period Ending 03/31/2019

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Northeast DuPage Special Recreation Association
Check List
All Bank Accounts
March 1, 2019 - March 31, 2019

Check Number	Check Date	Payee		Amount
Vendor Checks				
52100	03/07/19	Addison Park District		166.98
52101	03/07/19	Addison Park District		958.91
52102	03/07/19	Addison, Village of		80.00
52103	03/07/19	ComEd		1,357.07
52104	03/07/19	Park District Risk Management Agency		15,091.52
52105	03/07/19	TechPro, Inc.		940.00
52106	03/07/19	Warehouse Direct Workplace Solutions		220.16
52107	03/13/19	AT&T		164.36
52108	03/15/19	Lauterbach & Amen, LLP		4,697.92
52109	03/15/19	MT Prospect Family Fitness		72.00
52110	03/15/19	NICOR		14.76
52111	03/15/19	Robbin Schwartz		2,292.26
52112	03/15/19	Sean Fritsch		200.00
52113	03/15/19	TechPro, Inc.		1,068.50
52114	03/20/19	Addison Park District		5,110.00
52115	03/20/19	Addison Park District		514.73
52116	03/20/19	Ashley, Lisa		540.00
52117	03/20/19	Itasca Park District		405.00
52118	03/20/19	Sean Tovey		23.98
52119	03/20/19	WebLinx, Incorporated		3,500.00
52120	03/28/19	Alexian Brothers Corporate Health Svcs		279.42
52121	03/28/19	American Litho		3,072.00
52122	03/28/19	Comcast Business		395.37
52123	03/28/19	Jimenez, Michael		175.00
52124	03/28/19	Lauterbach & Amen, LLP		4,697.92
52125	03/28/19	Official Finders		28.00
52126	03/28/19	Robbins Schwartz Nicholas Lifton & Taylor		875.00
03/01/2019	03/01/19	Paychex		369.49
03/01/2019	03/01/19	Paychex		69.45
3/13/2019	03/13/19	Paychex		369.49
3/13/2019	03/13/19	Paychex		69.45
3/15/2019	03/15/19	Pitney Bowes Global Financial Services LLC		478.44
3/15/2019	03/15/19	EASYPERMIT Postage		1,107.11
3/15/2019	03/15/19	WageWorks		116.00
3/27/2019	03/31/19	Paychex		423.36
3/28/2019	03/28/19	Konica Minolta Premier Finance		351.69
3/28/2019	03/28/19	Comcast		405.35
3/31/2019	03/31/19	BMO Harris P-Card		11,425.90
			Vendor Check Total	62,126.59
			Check List Total	62,126.59

Check count = 38

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Northeast DuPage Special Recreation Association
Check Register
All Bank Accounts
March 1, 2019 - March 31, 2019

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Addison Park District				52100	03/07/19	166.98
58500	Maintenance Expenses	Addison PD - Refuse Removal (Aug - Oct 2018)	166.98			
Addison Park District				52101	03/07/19	958.91
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	Fuel - November & December	958.91			
Addison, Village of				52102	03/07/19	80.00
58500	Maintenance Expenses	Elevator Inspection fee	40.00			
58920	Miscellaneous Expenses:Park District Portion	Elevator Inspection (50% to Park District)	40.00			
ComEd				52103	03/07/19	1,357.07
58200	Utilities:Electricity	ComEd - Service Period (1/25/19 - 2/25/19)	1,357.07			
Park District Risk Management Agency				52104	03/07/19	15,091.52
51600	Payroll:Health Insurance	PDRMA -February Service Period	15,091.52			
TechPro, Inc.				52105	03/07/19	940.00
62000	Reserve Fund Expenses:Capital Improvements Expense	Tech Pro - Wireless HD Access Point	940.00			
Warehouse Direct Workplace Solutions				52106	03/07/19	220.16
53400	Office Supplies & Duplicating	Warehouse Direct - Inv # 4194765-0, 4196530-0, 4207658-0	117.16			
58500	Maintenance Expenses	Warehouse Direct - Inv # 4203533-0, 4203533-1	103.00			
AT&T				52107	03/13/19	164.36
58100	Utilities: Telephones/Internet	AT&T - Servive Period (Feb 28 - March 27)	164.36			
Lauterbach & Amen, LLP				52108	03/15/19	4,697.92
54100	Business Services - Contract	Lauterbach & Amen - Inv # 33910 - January Services	4,697.92			
MT Prospect Family Fitness				52109	03/15/19	72.00
53530	HMHB Program Supplies	MT Prospect Fitness - HMHB Coins	72.00			
NICOR				52110	03/15/19	14.76
58300	Utilities:Natural Gas	Nicor - Service Period (1/31 - 3/03/19)	14.76			
Robbin Schwartz				52111	03/15/19	2,292.26
53800	Legal Services	Robbin Schwartz Nicholas Lifton - Inv # 286335	1,275.00			
53800	Legal Services	Robbin Schwartz Nicholas Lifton - Inv # 286836	1,017.26			
Sean Fritsch				52112	03/15/19	200.00
10850	Petty Cash	Sean F - Theater Troupe - Petty Cash	200.00			
TechPro, Inc.				52113	03/15/19	1,068.50
53900	Professional Consultants	Techpro, Inc - Inv # 248006	168.50			
53900	Professional Consultants	Techpro, Inc - Inv # 248007	900.00			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Addison Park District				52114	03/20/19	5,110.00
58500	Maintenance Expenses	Addison PD - Inv # 20-953 (Janitorial Service)	5,110.00			
Addison Park District				52115	03/20/19	514.73
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	Addison PD - Inv # 20-944 - January Fuel	347.75			
58500	Maintenance Expenses	Addison PD -Inv # 20-943 (Nov - Jan)	166.98			
Ashley, Lisa				52116	03/20/19	540.00
54305	TREC/School/CA	Ashley, Lisa - Music Lessons (January - February)	540.00			
Itasca Park District				52117	03/20/19	405.00
54330	HMHB Contractual Services	Itasca Park District - Personal Training 10/23/18 - 01/04/19	405.00			
Sean Tovey				52118	03/20/19	23.98
57300	Vehicle Expenses:Van Repair & Parts	Sean T - Reimbursement - Wiper Blades for Van	23.98			
WebLinx, Incorporated				52119	03/20/19	3,500.00
53900	Professional Consultants	WebLinx - Inv # 27172 - Website Design	3,500.00			
Alexian Brothers Corporate Health Svcs				52120	03/28/19	279.42
58910	Risk Management	Alexian Brothers - Inv # 675217 - Drug Screening	85.00			
58910	Risk Management	Alexian Brothers - Inv # 675839 - Colleen X-Ray	194.42			
American Litho				52121	03/28/19	3,072.00
53220	Brochure	American Litho - Spring 2019 Brochure (Inv # 254353-01)	3,072.00			
Comcast Business				52122	03/28/19	395.37
58100	Utilities: Telephones/Internet	Comcast Business - Service Period (Mar 26 - Apr 25)	395.37			
Jimenez, Michael				52123	03/28/19	175.00
12300	Prepaid Expenses	Jimenez, Michael - Face Painting - BBQ Bash (Pre-Paid Acct # 66033)	175.00			
Lauterbach & Amen, LLP				52124	03/28/19	4,697.92
54100	Business Services - Contract	Lauterbach & Amen - Inv # 34837 - February Accounting Services	4,697.92			
Official Finders				52125	03/28/19	28.00
54306	Special Olympics	Official Finders - Inv # 7031 - Refs for BBall	28.00			
Robbins Schwartz Nicholas Lifton & Taylor				52126	03/28/19	875.00
53800	Legal Services	Robbin Schwartz Nicholas Lifton - Inv # 287261 - (March Services)	875.00			
Paychex				03/01/2019	03/01/19	369.49
54000	Payroll Services - Contract	Paychex - Check Date 3/01/19	369.49			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Paychex				03/01/2019	03/01/19	69.45
54000	Payroll Services - Contract	Paychex - Check Date 3/01/19	69.45			
Paychex				3/13/2019	03/13/19	369.49
54000	Payroll Services - Contract	Paychex - Inv # 104900	369.49			
Paychex				3/13/2019	03/13/19	69.45
54000	Payroll Services - Contract	Paychex - Inv # 104902	69.45			
Pitney Bowes Global Financial Services LLC				3/15/2019	03/15/19	478.44
54400	Maintenance/Contractual Agreements	Pitney Bowes Global Financial Services - Inv # 3102949531	478.44			
EASYPERMIT Postage				3/15/2019	03/15/19	1,107.11
53100	Postage Expense	EASYPERMIT Postage	1,107.11			
WageWorks				3/15/2019	03/15/19	116.00
51600	Payroll:Health Insurance	WageWorks - Feb Service Period	116.00			
Paychex				3/27/2019	03/31/19	423.36
54000	Payroll Services - Contract	Paychex - Inv # 105603	69.45			
54000	Payroll Services - Contract	Paychex - Inv # 105592	353.91			
Konica Minolta Premier Finance				3/28/2019	03/28/19	351.69
54400	Maintenance/Contractual Agreements	Konica Minolta Premier Finance - Inv # 380058107	351.69			
Comcast				3/28/2019	03/28/19	405.35
58100	Utilities: Telephones/Internet	Comcast - March	405.35			
BMO Harris P-Card				3/31/2019	03/31/19	11,425.90
12300	Prepaid Expenses	BMO Harris P-Card	127.50			
51600	Payroll:Health Insurance	BMO Harris P-Card	11.84			
53240	Rec Program Printing	BMO Harris P-Card	10.28			
53400	Office Supplies & Duplicating	BMO Harris P-Card	61.21			
53502	Program Supplies:AID	BMO Harris P-Card	1,487.91			
53503	Program Supplies:APD/YAR	BMO Harris P-Card	366.22			
53504	Program Supplies:Youth & Sensory	BMO Harris P-Card	143.05			
53505	Program Supplies:TREC/School/CA	BMO Harris P-Card	1,013.97			
53506	Program Supplies:Special Olympics	BMO Harris P-Card	377.40			
53507	Program Supplies:Camp	BMO Harris P-Card	73.15			
53530	HMHB Program Supplies	BMO Harris P-Card	68.81			
53602	AID	BMO Harris P-Card	1,067.15			
53603	APD/YAR	BMO Harris P-Card	389.60			
53605	TREC/School/CA	BMO Harris P-Card	1,767.75			
53606	Special Olympics	BMO Harris P-Card	598.08			
53607	Camp	BMO Harris P-Card	70.25			
53608	Trips	BMO Harris P-Card	249.00			
53650	Program Equipment	BMO Harris P-Card	304.59			
57400	Vehicle Expenses:Van Rental	BMO Harris P-Card	190.50			
55180	Promotional Marketing	BMO Harris P-Card	48.35			
55200	Subscription & Publication	BMO Harris P-Card	126.97			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	BMO Harris P-Card	95.20			
57300	Vehicle Expenses:Van Repair & Parts	BMO Harris P-Card	1,093.89			
58100	Utilities: Telephones/Internet	BMO Harris P-Card	613.45			
58910	Risk Management	BMO Harris P-Card	563.78			
58930	Miscellaneous Expenses:Director's Administ. Fund	BMO Harris P-Card	506.00			
					Check List Total	62,126.59

NEDSRA PCard Detail Report 03-37-2018

Cardholder - Forename	Cardholder - Surname	Transaction Date	Supplier - Name	Transaction - Business Justification	Account Code	Transaction Amount	Account Total
Kristen	Robertson	03/22/2019	Paypal *alphabetsou	Prepaid TREC Admissions 53605	12300	127.50	127.50
Lori	Miller	03/20/2019	Jewel-Osco	Snacks for Wellness Screening/MyPath	51600	11.84	11.84
Kristen	Chereso	03/26/2019	Vistapr*vistaprint.Com	Sensory Station Open House Postcards.	53240	10.28	10.28
Colleen	Cline	03/11/2019	Target 00008938	Laminator for Rec Dept	53400	61.21	61.21
Jacob	Boyko	03/16/2019	Pizza Hut 035090	Bowl apetite	53502	57.90	
Jacob	Boyko	03/01/2019	Bp#9425273villa Parqps	Ppt water	53502	5.82	
Jacob	Boyko	03/01/2019	Wal-Mart #5442	Program Supplies	53502	21.11	
Kristen	Chereso	03/14/2019	Jewel-Osco	Staff cook off. Irish Cooking Challenge	53502	11.28	
Beth	Corso	03/13/2019	Dollar Tree	St Paddys Day Bingo Supplies	53502	27.00	
Sean	Fritsch	03/04/2019	Amzn Mktp Us*mi6v72b92	All Social Club Luau Supplies	53502	19.78	
Robert	Griffin	03/20/2019	Wm Supercenter #5442	Cooking Basics Supplies	53502	26.78	
Robert	Griffin	03/13/2019	Wm Supercenter #5442	Cooking Basics Supplies	53502	28.34	
Robert	Griffin	03/06/2019	Wal-Mart #5442	Cooking Basics Supplies	53502	24.15	
Robert	Griffin	02/27/2019	Wal-Mart #5442	Cooking Basics Supplies	53502	31.81	
Robert	Griffin	03/08/2019	Wm Supercenter #5442	FNR Aloha Supplies	53502	67.94	
Robert	Griffin	03/06/2019	Wal-Mart #5442	FNR Aloha Supplies	53502	136.64	
Robert	Griffin	03/01/2019	McDonald S F4490	FNR Supplies	53502	34.44	
Robert	Griffin	03/15/2019	Dollar Tree	St Paddys Day Bingo Supplies	53502	25.00	
Robert	Griffin	03/13/2019	Wal-Mart #5442	St Paddys Day Bingo Supplies	53502	70.72	
Amanda	Hagen	03/12/2019	Portillos Hot Dogs #4	CT sup	53502	82.55	
Amanda	Hagen	03/26/2019	Chipotle 1819	CT suppl	53502	49.20	
Amanda	Hagen	03/19/2019	Marcus Addison Cine Co	Ct suppl	53502	6.48	
Amanda	Hagen	03/19/2019	Culvers Of Addison	CT suppl	53502	82.50	
Amanda	Hagen	03/04/2019	Wm Supercenter #5442	DT Sup	53502	17.96	
Amanda	Hagen	03/06/2019	Harolds Shimp & Chicke	DT Supp	53502	102.32	
Amanda	Hagen	02/28/2019	Dollar Tree	FF Sup	53502	7.00	
Amanda	Hagen	03/20/2019	Wm Supercenter #5442	Fitness suppl	53502	3.57	
Amanda	Hagen	03/01/2019	Wal-Mart #5442	SNC Sup	53502	10.26	
Amanda	Hagen	03/07/2019	Party City 5256	Soc Club All Socail SUPPL	53502	44.85	
Tessa	Longo	03/08/2019	0825 Amc Yorktown 17	Traveling Tourists program supply	53502	10.89	
Nedsra	Nedsra1	03/22/2019	Stardust Bowl Of A	Bowl apetite	53502	36.00	
Debbi	Pawinski	03/26/2019	Wm Supercenter #5442	Program Supplies	53502	37.79	
Debbi	Pawinski	03/14/2019	Little Caesars 2014 00	Bowl apetite	53502	70.50	
Debbi	Pawinski	03/11/2019	Wm Supercenter #5442	Program Supplies	53502	1.74	
Debbi	Pawinski	03/07/2019	Franky S Red Hots	Bowl apetite	53502	140.27	
Debbi	Pawinski	02/28/2019	Culvers Of Addison	Bowl apetite	53502	126.43	
Sharon	Pearce	03/02/2019	2740 Dominos Pizza	Participant Social Club Meals	53502	68.89	1,487.91
Beth	Corso	03/07/2019	Crown Awards Inc	Staff Cookoff Prizes	53503	45.02	
Beth	Corso	03/14/2019	Squ*sq *great Harvest	Staff Cookoff Supplies	53503	8.75	
Sean	Fritsch	03/04/2019	Amzn Mktp Us*mi6v72b92	All Social Club Luau Supplies	53503	4.95	
Sean	Fritsch	03/13/2019	Marianos #511	Staff Cook-Off Supplies	53503	8.06	
Amanda	Hagen	03/15/2019	Wal-Mart #5442	Bake off	53503	14.74	
Carrie	Henry	03/21/2019	Epic Buffet	Lunch for staff and ppts at Hollywood casino	53503	154.90	
Mindy	Jack	03/17/2019	Granite City -Schaumbu	Dinner for Soc Connections Staff	53503	78.52	

NEDSRA PCard Detail Report 03-37-2018

Cardholder - Forename	Cardholder - Surname	Transaction Date	Supplier - Name	Transaction - Business Justification	Account Code	Transaction Amount	Account Total
Lori	Miller	03/06/2019	Lily S Cafe	Staff Breakfast at Brunch Club Program	53503	35.21	
Sean	Tovey	03/15/2019	Wm Supercenter #5442	Program Supplies for Staff Cookoff, Huskies State B	53503	16.07	366.22
Sean	Fritsch	03/04/2019	Amzn Mktp Us*mi6v72b92	All Social Club Luau Supplies	53504	2.97	
Sean	Fritsch	03/01/2019	Scoop S Ice Cream	School's Day Out - Dino Daze Treat	53504	17.41	
Tessa	Longo	03/25/2019	Amzn Mktp Us*mw2je5tx2	Sensory Station Open House supply	53504	3.99	
Tessa	Longo	03/24/2019	Dollar Tree	Sensory Station Open House supply	53504	7.00	
Tessa	Longo	03/24/2019	Dollar Tree	Sensory Station Open House supply	53504	15.00	
Debbi	Pawinski	02/27/2019	Wm Supercenter #5442	Program Supplies	53504	15.44	
Maggie	Resillez	03/22/2019	McDonald S F78	Teen Scene Supplies	53504	5.22	
Maggie	Resillez	03/06/2019	Fruitful Yield	Fischer Farm 4H-ers Snack Supplies	53504	23.66	
Maggie	Resillez	03/01/2019	Wm Supercenter #5442	Fischer Farm 4H-ers Snack Supplies	53504	28.91	
Maggie	Resillez	03/01/2019	Fruitful Yield	Fischer Farm 4H-ers Snack Supplies	53504	4.33	
Sarah	Wood	03/25/2019	Wal-Mart #5442	Program Supplies	53504	19.12	143.05
Megan	Czachorski	03/20/2019	Wal-Mart #5442	TREC Participant Supplies	53505	30.39	
Megan	Czachorski	03/13/2019	Wm Supercenter #5442	TREC Participant Supplies	53505	37.67	
Megan	Czachorski	03/10/2019	Groupon-Cicis	TREC Participant supplies	53505	(2.90)	
Megan	Czachorski	03/08/2019	Streamwood Buffet Inc	TREC Participant Supplies	53505	58.00	
Megan	Czachorski	02/27/2019	Pete S Fresh Marke	TREC Supplies	53505	32.31	
Sean	Fritsch	03/15/2019	Solid Impressions Inc	Theater Troupe Posters	53505	(143.78)	
Sean	Fritsch	03/12/2019	Solid Impressions Inc	Theater Troupe Posters	53505	269.92	
Sean	Fritsch	03/15/2019	Cvs/Pharmacy #04995	Theater Troupe Supplies	53505	2.29	
Sean	Fritsch	03/07/2019	Wm Supercenter #5442	Theater Troupe Supplies	53505	3.32	
Sean	Fritsch	02/28/2019	Wm Supercenter #5442	Theater Troupe Supplies	53505	18.47	
A Maggie	Goode	03/04/2019	Amzn Mktp Us*mi9w467e0	EXCEL Special Program Supplies	53505	418.56	
A Maggie	Goode	03/13/2019	Wal-Mart #1553	EXCEL Special Supplies	53505	44.55	
Kristen	Robertson	03/20/2019	Wal-Mart #5442	TREC Supplies	53505	33.82	
Kristen	Robertson	03/17/2019	Pete S Fresh Marke	TREC Supplies	53505	45.06	
Kristen	Robertson	03/11/2019	Golden Wok Ii Restaura	TREC Supplies	53505	110.35	
Kristen	Robertson	03/11/2019	Wal-Mart #5442	TREC Supplies	53505	27.09	
Kristen	Robertson	03/03/2019	Wal-Mart #1848	TREC Supplies	53505	28.85	1,013.97
Sharon	Pearce	03/03/2019	Wood Dale Bowl	Bowling Team	53506	103.75	
Sharon	Pearce	03/02/2019	Wood Dale Bowl	Bowling Team	53506	120.00	
Sean	Tovey	03/07/2019	National Engravers Inc	Award Plagues for Sports Banquet	53506	139.20	
Sean	Tovey	03/15/2019	Wm Supercenter #5442	Program Supplies for Staff Cookoff, Huskies State B	53506	14.45	377.40
Nedsra	Camp	03/25/2019	Wm Supercenter #5442	Program Supplies	53507	14.58	
Nedsra	Camp	03/10/2019	Marianos #511	Paricipant dinners	53507	36.91	
Nedsra	Camp	03/03/2019	Marianos #511	Paricipant dinners	53507	21.66	73.15
Donna	Sebok	03/14/2019	Wm Supercenter #5442	HMHB Monthly Networking Event	53530	68.81	68.81
Jacob	Boyko	03/23/2019	Wood Dale Bowl	Participant Bowling	53602	102.00	
Beth	Corso	03/05/2019	Medieval Times Scha Ti	Medieval Times Admissions	53602	420.09	
Robert	Griffin	03/01/2019	Act Schaumburgpdis	FNR Admissions	53602	48.00	
Amanda	Hagen	03/18/2019	Marcus Addison Cine Bo	CT movie admiss	53602	65.00	
Amanda	Hagen	03/09/2019	Medieval Times Scha Ti	Medieval Tim Admiss	53602	38.19	
Amanda	Hagen	03/25/2019	Marcus Addison Cine Bo	Movie Admiss	53602	45.00	

NEDSRA PCard Detail Report 03-37-2018

Cardholder - Forename	Cardholder - Surname	Transaction Date	Supplier - Name	Transaction - Business Justification	Account Code	Transaction Amount	Account Total
Amanda	Hagen	03/11/2019	Marcus Addison Cine Bo	Movie Admission	53602	65.00	
Amanda	Hagen	03/12/2019	Marcus Addison Cine Bo	Movie Refund	53602	(10.00)	
Tessa	Longo	03/07/2019	Amc Yorktown 17 #0825	Traveling Tourists movie admissions	53602	136.37	
Debbi	Pawinski	03/14/2019	Stardust Bowl Of A	Bowl apetite	53602	45.00	
Debbi	Pawinski	03/07/2019	Stardust Bowl Of A	Bowl apetite	53602	45.00	
Debbi	Pawinski	03/07/2019	Stardust Bowl Of A	Bowl apetite	53602	13.50	
Debbi	Pawinski	02/28/2019	Stardust Bowl Of A	Bowl apetite	53602	54.00	1,067.15
Lori	Miller	02/28/2019	Paramount Arts Center	ParticipantsTickets Show at Paramount	53603	389.60	389.60
Colleen	Cline	03/08/2019	Drury Lane	Partcipant Theater Tickets	53605	287.50	
Megan	Czachorski	03/21/2019	Stardust Bowl Of A	TREC Admissions	53605	18.00	
Megan	Czachorski	02/28/2019	Bzoo-Admission/Parking	TREC Admissions	53605	20.00	
A Maggie	Goode	03/15/2019	Stardust Bowl Of A	AELC Program Admissions	53605	607.50	
A Maggie	Goode	03/08/2019	Wood Dale Bowl	EXCEL Admissions	53605	79.75	
A Maggie	Goode	03/14/2019	Stardust Bowl Of A	EXCEL Special Admissions	53605	674.00	
Kristen	Robertson	03/16/2019	Picture Show Bloomingd	TREC Admissions	53605	67.50	
Kristen	Robertson	03/04/2019	Stardust Bowl Of A	TREC Admissions	53605	22.50	
Kristen	Robertson	03/20/2019	Picture Show Bloomingd	TREC Admissions Refund	53605	(9.00)	1,767.75
Sean	Tovey	03/16/2019	Quality Inn	Participant Lodging State S.O. Basketball Tourn	53606	598.08	598.08
Nedsra	Camp	03/25/2019	Picture Show Bloomingd	Participant Tickets	53607	7.25	
Nedsra	Camp	03/25/2019	Picture Show Bloomingd	Participant Tickets	53607	63.00	70.25
Beth	Corso	03/19/2019	Ncl Reservations Usd	Caribbean Cruise Refund	53608	(59.00)	
Beth	Corso	03/20/2019	Kansas City Royals	Particiapant Baseball Game Tickets	53608	308.00	249.00
Kristen	Chereso	03/26/2019	Vistapr*vistaprint.Com	Sensory Station Open House Postcards.	53650	30.84	
Tessa	Longo	03/25/2019	Amzn Mktp Us*mw2je5tx2	Sensory Station Open House supply	53650	18.88	
Tessa	Longo	03/24/2019	Dollar Tree	Sensory Station Open House supply	53650	7.00	
Tessa	Longo	03/04/2019	Amzn Mktp Us*mi4sd7u71	Sensory Station equipment	53650	50.42	
Tessa	Longo	03/04/2019	Sp * Brainabcs	Sensory Station equipment	53650	86.39	
Tessa	Longo	03/04/2019	Wm Supercenter #5442	Sensory Station equipment	53650	20.12	
Tessa	Longo	03/01/2019	Amzn Mktp Us*mi85j3k81	Sensory Station equipment	53650	29.95	
Lori	Miller	03/03/2019	Amazon.Com*mi67d7991	Suitcase for use with NEDSRA Display Board	53650	60.99	304.59
A Maggie	Goode	03/10/2019	Fga*chicagochart.20714	EXCEL Special Busing	57400	297.24	
A Maggie	Goode	03/10/2019	Fga*chicagochart.20714	EXCEL Special Busing	57400	190.50	
A Maggie	Goode	03/11/2019	Fga*chicagochart.20714	EXCEL Special Busing Refund	57400	(297.24)	190.50
Kristen	Chereso	03/07/2019	Wm Supercenter #1420	Incentives for Jewel Fundraiser	55180	18.35	
Kristen	Chereso	03/08/2019	Facebk Auj98kefu2	FB AdSensory Open House & BBQ Bash.	55180	30.00	48.35
Kristen	Chereso	03/04/2019	Stk*bigstockphoto.Com	BigStock Subscription	55200	59.00	
A Maggie	Goode	03/08/2019	Amazon Prime	Prime Membership	55200	12.99	
Susan J	Martellotta	02/28/2019	Adobe *creative Cloud	Adobe Subscription	55200	29.99	
Nedsra	Nedsra1	03/05/2019	Signupgenius	Subscription	55200	24.99	126.97
Tessa	Longo	03/14/2019	Samsclub #6487	Vehicle Fuel	57100	15.20	
Susan J	Martellotta	03/24/2019	Il Tollway-Autorepleni	IPASS Replenish	57100	40.00	
Susan J	Martellotta	03/01/2019	Il Tollway-Autorepleni	IPASS Replenish	57100	40.00	95.20
Sean	Tovey	03/14/2019	Shell Oil 57444171607	Vehicle Fuel	57300	66.22	
Sean	Tovey	03/22/2019	Krage S Mobil Servicen	Vehicle Repairs	57300	174.66	

NEDSRA PCard Detail Report 03-37-2018

Cardholder - Forename	Cardholder - Surname	Transaction Date	Supplier - Name	Transaction - Business Justification	Account Code	Transaction Amount	Account Total
Sean	Tovey	03/05/2019	Bills Auto & Truck Rep	Vehicle Repairs	57300	853.01	1,093.89
Susan J	Martellotta	03/12/2019	Vzwrlss*my Vz Vb P	Telephone	58100	208.10	
Susan J	Martellotta	03/18/2019	Comcast	Telephone/Internet	58100	405.35	613.45
A Maggie	Goode	03/22/2019	Amzn Mktp Us*mw84r1pt1	Loss Prevention	58910	16.99	
A Maggie	Goode	03/22/2019	Performance Health Sup	Loss Prevention	58910	178.80	
A Maggie	Goode	03/21/2019	Amzn Mktp Us*mw9i53zv2	Loss Prevention	58910	44.95	
A Maggie	Goode	03/21/2019	Amazon.Com*mw80w11q1	Loss Prevention	58910	31.74	
A Maggie	Goode	03/01/2019	Amzn Mktp Us*mi3oe1x72	Loss Prevention	58910	67.95	
A Maggie	Goode	03/23/2019	Performance Health Sup	Loss Prevention	58910	223.35	563.78
Rick	Poole	03/12/2019	Illinois Assoc Of Park	IPRA Legislative Conference	58930	506.00	506.00
	Total					**$ 11,425.90**	**$ 11,425.90**

Putting People First

NEDSRA

Special Recreation Association

Consolidated Monthly Financial Statements Period Ending 03/31/2019

Our Vision

An agency of excellence, demonstrated by member partners working cooperatively with Board, staff and the community to enhance the quality of life for each individual.

Our Mission

To serve as an integral partner with our member park districts and villages to positively impact individuals with disabilities through diverse recreation opportunities and community services.

Our Core Values

Service with Compassion
Excellence and Quality
Integrity ◆Commitment ◆Fun

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Northeast DuPage Special Recreation Association
Balance Sheet
As of March 31, 2019 and 2018

	March 31, 2019	March 31, 2018	Variance	% Variance
Assets				
MB Financial - Operating #4960	$ 149,139.49	$ 187,102.95	$ (37,963.46)	-20.29%
MB Financial - Payroll #4979	4,352.19	(19,550.92)	23,903.11	-122.26%
Petty Cash	1,725.00	1,925.00	(200.00)	-10.39%
Prepaid Expenses	2,749.61	1,775.00	974.61	54.91%
Accounts Receivable	24,044.37	84,096.90	(60,052.53)	-71.41%
MB Financial - MM #9401	680,474.60	607,753.98	72,720.62	11.97%
Maxsafe Wintrust - MM #2599	1,025,311.59	1,024,286.84	1,024.75	0.10%
Total Assets	$ 1,887,796.85	$ 1,887,389.75	$ 407.10	4.52%
Liabilities and Fund Balance				
Due to Members (ADA)	$ 748,897.37	$ 722,626.94	$ (26,270.43)	-3.64%
Payroll Liabilities	7,446.94	22,222.66	14,775.72	66.49%
Deferred Income	6,690.80	775.00	(5,915.80)	-763.33%
Vehicle Replacement Fund	92,397.22	99,405.81	7,008.59	7.05%
Jeena Greenwalt Scholarship Fund	4,610.00	0.00	(4,610.00)	0.00%
S.O. Boosters	14,470.41	12,243.20	(2,227.21)	-18.19%
General Fund Balance	1,013,284.11	1,030,116.14	16,832.03	1.63%
Total Liabilities and Fund Balance	$ 1,887,796.85	$ 1,887,389.75	$ 407.10	0.02%

Northeast DuPage Special Recreation Association
Summary of Revenue Over Expenditures
For the 1 Month and 11 Months, Months Ending March 31, 2019

Account #	REVENUE RECAP Account	Anticipated Revenue	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance
41000	Partner Contributions	$ 1,596,931.00	$ 0.00	$ 1,593,185.00	$ (3,746.00)	99.77%	$ 1,564,086.00	$ 29,099.00
42000	Fees & Charges	341,401.00	36,830.86	346,669.22	5,268.22	101.54%	330,009.12	16,660.10
42020	Scholarship/Fee Assistance	0.00	2,804.35	13,348.30	13,348.30	0.00%	14,212.54	(864.24)
43000	Fund Development	101,710.00	0.00	71,418.91	(30,291.09)	70.22%	73,494.52	(2,075.61)
43200	State/County Grant Revenue	230,000.00	0.00	0.00	(230,000.00)	0.00%	0.00	0.00
43250	Grant Revenue	6,797.00	0.00	2,416.30	(4,380.70)	35.55%	0.00	2,416.30
43600	Contributions/Donations	42,500.00	3,695.99	21,654.33	(20,845.67)	50.95%	19,919.30	1,735.03
43700	Restricted Contributions/Donations	12,500.00	1,500.00	15,822.88	3,322.88	126.58%	26,719.91	(10,897.03)
44300	Partner ADA Revenue	0.00	0.00	408,186.06	408,186.06	0.00%	376,657.35	31,528.71
46000	Miscellaneous Income	12,370.00	1,861.86	5,835.47	(6,534.53)	47.17%	3,731.14	2,104.33
46400	Park District Portion Income	0.00	0.00	0.00	0.00	0.00%	1,377.69	(1,377.69)
47000	Interest Earned	2,400.00	847.67	8,211.71	5,811.71	342.15%	2,123.15	6,088.56
Total Revenue		2,346,609.00	47,540.73	2,486,748.18	140,139.18	105.97%	2,412,330.72	74,417.46

Account #	EXPENDITURE RECAP Account	Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance
51100-51300	Salaries	$ 1,193,554.00	$ 88,467.77	$ 1,079,755.42	$ (113,798.58)	90.47%	$ 1,088,755.57	$ (9,000.15)
51400-52400	Insurance/Pension	462,177.00	47,529.47	383,207.06	(78,969.94)	82.91%	345,457.66	37,749.40
Various	Administrative	86,895.00	7,922.70	73,548.03	(13,346.97)	84.64%	68,720.69	4,827.34
Various	Professional Services	179,110.00	20,235.97	146,942.98	(32,167.02)	82.04%	128,774.15	18,168.83
53200-53240	Professional Printing	21,413.00	3,082.28	16,192.49	(5,220.51)	75.62%	13,926.04	2,266.45
55000-55180	Marketing/Advertising	8,665.00	48.35	4,330.75	(4,334.25)	49.98%	1,640.64	2,690.11
53500-53650	Program	162,151.00	7,734.93	123,186.70	(38,964.30)	75.97%	128,017.14	(4,830.44)
57100-57400	Vehicles	32,872.00	3,147.37	30,655.96	(2,216.04)	93.26%	22,426.55	8,229.41
58100-58400	Utilities	34,575.00	3,006.42	37,668.73	3,093.73	108.95%	29,168.52	8,500.21
58700-58850	Special Projects	27,245.00	0.00	25,497.73	(1,747.27)	93.59%	26,511.42	(1,013.69)
66000-66060	Fund Raising	24,451.00	0.00	11,354.98	(13,096.02)	46.44%	0.00	11,354.98
58910-58940	Miscellaneous	9,045.00	1,389.20	9,722.05	677.05	107.49%	5,529.82	4,192.23
Total Expenditures		2,242,153.00	182,564.46	1,942,062.88	(300,090.12)	86.62%	1,858,928.20	83,134.68
Net Revenue over Expenditures		$ 104,456.00	$ (135,023.73)	$ 544,685.30	$ 440,229.30		$ 553,402.52	$ (8,717.22)
Non-Operating Expenditures								
62000-69000	Non-Operating	50,000.00	3,344.35	467,106.30	417,106.30	934.21%	364,096.96	103,009.34
	Subtotal	50,000.00	3,344.35	467,106.30	417,106.30		364,096.96	103,009.34
Total Net Revenue over Expenditures		$ 54,456.00	$ (138,368.08)	$ 77,579.00	$ 23,123.00		$ 189,305.56	$ (111,726.56)

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 11 Months, Months Ending March 31, 2019

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance
Salaries								
51100	Payroll:Full Time Salaries	811,310.00	62,262.63	703,306.70	(108,003.30)	86.69%	756,537.36	(53,230.66)
51200	Payroll:Part Time Wages & Salaries	285,338.00	22,968.46	288,420.02	3,082.02	101.08%	249,485.30	38,934.72
51210	Part Time Wages - Inclusion	96,906.00	3,236.68	88,028.70	(8,877.30)	90.84%	82,732.91	5,295.79
		1,193,554.00	88,467.77	1,079,755.42	(113,798.58)	90.47%	1,088,755.57	(9,000.15)
Insurance/Pension								
51400	Payroll:FICA & Medicare	91,307.00	5,996.64	81,967.80	(9,339.20)	89.77%	78,056.61	3,911.19
51500	Payroll:IMRF	164,911.00	28,436.70	147,088.99	(17,822.01)	89.19%	110,703.23	36,385.76
51600	Payroll:Health Insurance	167,534.00	13,096.13	125,938.51	(41,595.49)	75.17%	124,258.67	1,679.84
52000	Workers Compensation	6,454.00	0.00	4,840.11	(1,613.89)	74.99%	5,435.28	(595.17)
52100	Unemployment Compensation	2,500.00	0.00	1,269.00	(1,231.00)	50.76%	4,653.00	(3,384.00)
52300	Liability Insurance	12,595.00	0.00	9,445.77	(3,149.23)	75.00%	9,585.72	(139.95)
52400	Property Insurance	16,876.00	0.00	12,656.88	(4,219.12)	75.00%	12,765.15	(108.27)
		462,177.00	47,529.47	383,207.06	(78,969.94)	82.91%	345,457.66	37,749.40
Administrative Expenditures								
53000	Bank Fees & Charges	3,575.00	224.61	2,611.45	(963.55)	73.05%	3,301.56	(690.11)
53010	Credit Card Fees	10,000.00	698.68	6,558.58	(3,441.42)	65.59%	6,472.22	86.36
53100	Postage Expense	8,581.00	1,107.11	4,905.97	(3,675.03)	57.17%	6,814.64	(1,908.67)
53300	Meeting Related Expenses	2,500.00	0.00	2,291.16	(208.84)	91.65%	1,438.49	852.67
53400	Office Supplies & Duplicating	9,506.00	178.37	8,627.37	(878.63)	90.76%	8,668.24	(40.87)
55200	Subscription & Publication	2,953.00	126.97	1,495.17	(1,457.83)	50.63%	924.15	571.02
56000	Continuing Education	14,486.00	0.00	13,352.47	(1,133.53)	92.17%	11,559.41	1,793.06
56100	Professional Memberships	5,046.00	0.00	5,970.98	924.98	118.33%	5,696.31	274.67
56200	Statewide Legislative Initiatives	550.00	0.00	0.00	(550.00)	0.00%	524.99	(524.99)
58500	Maintenance Expenses	20,748.00	5,586.96	16,178.44	(4,569.56)	77.98%	17,846.14	(1,667.70)
58600	Office & Computer Equipment	8,950.00	0.00	11,556.44	2,606.44	129.12%	5,474.54	6,081.90
		86,895.00	7,922.70	73,548.03	(13,346.97)	84.64%	68,720.69	4,827.34
Professional Services								
53700	Auditor	10,400.00	0.00	10,400.00	0.00	100.00%	10,100.00	300.00
53800	Legal Services	4,800.00	3,167.26	4,742.26	(57.74)	98.80%	2,951.70	1,790.56
53900	Professional Consultants	31,266.00	4,568.50	28,411.25	(2,854.75)	90.87%	15,825.50	12,585.75
54000	Payroll Services - Contract	11,500.00	1,301.24	11,723.38	223.38	101.94%	8,898.96	2,824.42
54100	Business Services - Contract	55,703.00	9,395.84	46,291.66	(9,411.34)	83.10%	27,172.75	19,118.91
54330	HMHB Contractual Services	21,942.00	405.00	16,874.50	(5,067.50)	76.91%	13,505.00	3,369.50
54400	Maintenance/Contractual Agreements	19,004.00	830.13	18,479.11	(524.89)	97.24%	16,254.45	2,224.66
55100	Legal Publications	2,775.00	0.00	617.32	(2,157.68)	22.25%	2,533.29	(1,915.97)
54300	Contractual Services	21,720.00	568.00	9,403.50	(12,316.50)	87.39%	31,532.50	40,297.83
		179,110.00	20,235.97	146,942.98	(32,167.02)	82.04%	128,774.15	18,168.83

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 11 Months, Months Ending March 31, 2019

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance
Professional Printing								
53210	Professional Printing	2,638.00	0.00	2,686.30	48.30	101.83%	13,926.04	(11,239.74)
53220	Brochure	17,000.00	3,072.00	12,709.00	(4,291.00)	74.76%	0.00	12,709.00
53240	Rec Program Printing	1,775.00	10.28	797.19	(977.81)	44.91%	0.00	797.19
		21,413.00	3,082.28	16,192.49	(5,220.51)	75.62%	13,926.04	2,266.45
Marketing/Advertising								
55050	Marketing/Advertising	3,260.00	0.00	633.24	(2,626.76)	19.42%	1,640.64	(1,007.40)
55150	Digital Marketing	3,000.00	0.00	2,064.01	(935.99)	68.80%	0.00	2,064.01
55175	Marketing Material	750.00	0.00	18.67	(731.33)	2.49%	0.00	18.67
55180	Promotional Marketing	1,655.00	48.35	1,614.83	(40.17)	97.57%	0.00	1,614.83
		8,665.00	48.35	4,330.75	(4,334.25)	49.98%	1,640.64	2,690.11
Program Expenditures								
53500	Program Supplies	83,493.00	3,161.70	47,761.48	(35,731.52)	57.20%	73,092.22	(25,330.74)
53510	Support Staff Supplies	2,550.00	1,915.75	2,226.94	(323.06)	87.33%	474.00	1,752.94
53520	Inclusion Staff Supplies	1,000.00	(1,915.75)	726.63	(273.37)	72.66%	179.00	547.63
53530	HMHB Program Supplies	2,410.00	140.81	687.08	(1,722.92)	28.51%	620.68	66.40
53630	HMHB Admissions & Facility Space	500.00	0.00	11.00	(489.00)	2.20%	0.00	11.00
53650	Program Equipment	6,200.00	304.59	5,652.55	(547.45)	91.17%	1,608.73	4,043.82
53600	Program Admissions & Facility Space	65,998.00	4,127.83	66,121.02	123.02	100.19%	52,042.51	14,078.51
		162,151.00	7,734.93	123,186.70	(38,964.30)	75.97%	128,017.14	(4,830.44)
Vehicles								
57100	Vehicle Expenses:Vehicle Fuel, Equip. & Tolls	15,121.00	1,401.86	11,809.40	(3,311.60)	78.10%	9,702.76	2,106.64
57200	Vehicle Expenses:Staff Vehicle Reimbursement	4,981.00	437.14	4,055.15	(925.85)	81.41%	5,035.31	(980.16)
57300	Vehicle Expenses:Van Repair & Parts	11,260.00	1,117.87	14,251.67	2,991.67	126.57%	6,280.48	7,971.19
57400	Vehicle Expenses:Van Rental	1,510.00	190.50	539.74	(970.26)	35.74%	1,408.00	(868.26)
		32,872.00	3,147.37	30,655.96	(2,216.04)	93.26%	22,426.55	8,229.41
Utilities								
58100	Utilities:Telephones/Internet	12,850.00	1,634.59	15,132.83	2,282.83	117.77%	11,345.44	3,787.39
58200	Utilities:Electricity	13,775.00	1,357.07	14,276.65	501.65	103.64%	10,164.28	4,112.37
58300	Utilities:Natural Gas	6,200.00	14.76	6,874.54	674.54	110.88%	6,407.88	466.66
58400	Utilities:Water	1,750.00	0.00	1,384.71	(365.29)	79.13%	1,250.92	133.79
		34,575.00	3,006.42	37,668.73	3,093.73	108.95%	29,168.52	8,500.21

Northeast DuPage Special Recreation Association
Operating Expenditures Budget Summary
For the 1 Month and 11 Months, Months Ending March 31, 2019

		Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Over/(Under)	% To Budget	Previous Year Summary	$ Variance
Special Projects								
58700	Synergy Expenses	27,245.00	0.00	23,560.38	(3,684.62)	86.48%	25,771.46	(2,211.08)
58800	Special Projects	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
58850	Restricted Donation Expense	0.00	0.00	1,937.35	1,937.35	0.00%	739.96	1,197.39
		27,245.00	0.00	25,497.73	(1,747.27)	93.59%	26,511.42	(1,013.69)
Fund Raising Expenditures								
66010	Direct Mail Campaign	600.00	0.00	0.00	(600.00)	0.00%	0.00	0.00
66030	BBQ Bash Fund Rasing	2,688.00	0.00	90.91	(2,597.09)	3.38%	0.00	90.91
66040	Golf Classic Fund Raising	20,138.00	0.00	10,386.57	(9,751.43)	51.58%	0.00	10,386.57
66050	Additional Fundraising	1,025.00	0.00	877.50	(147.50)	85.61%	0.00	877.50
		24,451.00	0.00	11,354.98	(13,096.02)	46.44%	0.00	11,354.98
Miscellaneous Expenditures								
58900	Miscellaneous Expenses	0.00	0.00	10.00	10.00	0.00%	0.00	10.00
58910	Risk Management	5,613.00	843.20	2,176.29	(3,436.71)	38.77%	1,528.07	648.22
58920	Miscellaneous Expenses:Park District Portion	0.00	40.00	3,264.62	3,264.62	0.00%	1,562.68	1,701.94
58930	Miscellaneous Expenses:Director's Administ. Fund	2,132.00	506.00	2,622.83	490.83	123.02%	1,073.24	1,549.59
58940	Miscellaneous Expenses:Employee Recognition/Relations	1,300.00	0.00	1,648.31	348.31	126.79%	1,365.83	282.48
		9,045.00	1,389.20	9,722.05	677.05	107.49%	5,529.82	4,192.23
Total Operating Expenditures		2,242,153.00	182,564.46	1,942,062.88	(300,090.12)	86.62%	1,858,928.20	83,134.68
Non-Operating Expenditures								
62000	Reserve Fund Expenses:Capital Improvements Expense	50,000.00	940.00	45,960.60	(4,039.40)	0.00%	0.00	45,960.60
66000	Reserve Fund Expenses:ADA Partner Reimbursement	0.00	0.00	408,197.40	408,197.40	0.00%	349,666.92	58,530.48
67100	Reserve Fund Expenses:Working Cash Payout:Scholarship/Fee Assistance	0.00	2,404.35	12,948.30	12,948.30	0.00%	14,430.04	(1,481.74)
		50,000.00	3,344.35	467,106.30	417,106.30	934.21%	364,096.96	103,009.34
Total Operating & Non-Operating Expenditures		2,292,153.00	185,908.81	2,409,169.18	117,016.18	105.11%	2,223,025.16	186,144.02

Northeast DuPage Special Recreation Association
Restricted Revenue Over Expenditures
For the 1 Month and 11 Months, Months Ending March 31, 2019

Account #	REVENUES Account	Anticipated Revenue	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance
44000 - 44018	Golf Maration	$ 20,000.00	$ 854.09	$ 14,359.09	$ (5,640.91)	71.80%	$ 15,777.00	$ (1,417.91)
44230	NEDSRA S.O. Booster Club	5,500.00	151.75	$ 2,708.75	2,791.25	49.25%	7,146.00	4,437.25
Total Revenue		$ 25,500.00	$ 1,005.84	$ 17,067.84	$ (8,432.16)	66.93%	$ 22,923.00	$ 3,019.34

Account #	EXPENDITURES Account	Anticipated Expenditures	Monthly Summary	Cumulative Summary	Budget Variance Over/(Under)	% To Budget	Previous Year Summary	$ Variance
66060	Golf Marathon	$ 2,542.00	$ 0.00	$ 1,950.02	$ (591.98)	76.71%	$ 0.00	$ 1,950.02
61300	S.O. Boosters	6,300.00	0.00	1,985.08	(4,314.92)	31.51%	2,493.02	(507.94)
65000	Vehicle Replacement	70,786.00	0.00	60,723.00	10,063.00	85.78%	21,203.00	(39,520.00)
Total Expenditures		$ 79,628.00	$ 0.00	$ 64,658.10	$ (14,969.90)	81.20%	$ 23,696.02	$ 40,962.08
Restricted Net Revenue over Expenditures		$ (54,128.00)	$ 1,005.84	$ (47,590.26)	$ 6,537.74		$ (773.02)	$ (37,942.74)

	Budgeted Member Partner Contribution Due 2018/2019	Operation Allocation Received as of 3/31/2019	Balance Due to Operations Allocation 3/31/2019	Percentage of Operations Allocation Collected as of 3/31/2019	Beginning ADA/Access Reserve Balance	ADA/Access Reserve Received 2018/2019	ADA/Access Reserve Paid 2018/2019	Available ADA/Access Reserve Balance
Addison	$279,757.00	$279,757.00	$0.00	100.00%	$352,219.28	$0.00	$0.00	$352,219.28
Bensenville	$178,292.00	$178,292.00	$0.00	100.00%	$153,910.72	$0.00	$0.00	$153,910.72
Butterfield	$62,121.00	$62,121.00	$0.00	100.00%	$0.00	$46,579.82	$45,819.86	$759.96
Glendale Heights	$171,987.00	$171,987.00	$0.00	100.00%	$3,466.00	$0.00	$0.00	$3,466.00
Itasca	$89,228.00	$89,228.00	$0.00	100.00%	$1.00	$0.00	$0.00	$1.00
Lombard	$296,094.00	$296,094.00	$0.00	100.00%	$0.00	$225,644.14	$225,644.06	$0.08
Medinah	$84,765.00	$84,765.00	$0.00	100.00%	$62,847.45	$54,621.21	$3,200.00	$114,268.66
Oakbrook Terrace	$67,183.00	$67,183.00	$0.00	100.00%	$0.00	$0.00	$0.00	$0.00
Schiller Park	$89,687.00	$89,687.00	$0.00	100.00%	$0.00	$0.00	$0.00	$0.00
Villa Park	$138,555.00	$138,555.00	$0.00	100.00%	$170,913.92	$81,340.89	$133,533.48	$118,721.33
Wood Dale	$135,516.00	$135,516.00	$0.00	100.00%	$5,539.00	$0.00	$0.00	$5,539.00
Total	$1,593,185.00	$1,593,185.00	$0.00	100.00%	$748,897.37	$408,186.06	$408,197.40	$748,886.03

ADDISON			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$352,219.28**
Ck #62833	07/03/2018	$139,878.50	$139,878.50			
Ck #63317	01/07/2019	$139,878.50	$139,878.50			
Totals			**$279,757.00**	**$0.00**	**$0.00**	**$352,219.28**

BENSENVILLE			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$153,910.72**
Ck # 52384	06/18/2018	$91,018.00	$91,018.00			
Ck # 53611	12/19/2018	$87,274.00	$87,274.00			
Totals			**$178,292.00**	**$0.00**	**$0.00**	**$153,910.72**

BUTTERFIELD			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Ck # 17315	08/21/2018	$31,060.50	$31,060.50			
Ck # 17505	12/18/2018	$31,060.50	$31,060.50			
Ck # 17548	01/07/2019	$46,579.82		$46,579.82		$46,579.82
ADA Partner Reimbursement	02/11/2019	$45,819.86			$45,819.86	($45,819.86)
Totals			**$62,121.00**	**$46,579.82**	**$45,819.86**	**$759.96**

GLENDALE HEIGHTS			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$3,466.00**
Ck # 197246	07/03/2018	$85,933.50	$85,933.50			
Ck # 199820	01/08/2019	$86,053.50	$86,053.50			
Totals			**$171,987.00**	**$0.00**	**$0.00**	**$3,466.00**

ITASCA			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$1.00**
Ck # 56074	06/18/2018	$44,614.00	$44,614.00			
Ck # 56823	12/21/2018	$44,614.00	$44,614.00			
Totals			**$89,228.00**	**$0.00**	**$0.00**	**$1.00**

LOMBARD			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
ACH Deposit	06/30/2018	$148,047.00	$148,047.00			
ACH Deposit	06/30/2018	$953.00	$953.00			
ACH Deposit	06/30/2018	$13,260.55	$13,260.55			
ACH Deposit	06/30/2018	$111,440.40		$111,440.40		$111,440.40
ACH Deposit	07/31/2018	$4,436.49	$4,436.49			
ACH Deposit	08/29/2018	$109,006.10	$109,006.10			
ADA Reimbursement	10/01/2018	$111,440.40			$111,440.40	($111,440.40)
ACH Deposit	10/05/2018	$125,430.86	$20,390.86	$105,040.00		$105,040.00
ADA Reimbursement	10/11/2018	$105,039.92			$105,039.92	($105,039.92)
ACH Deposit	11/13/2018	$9,163.74		$9,163.74		$9,163.74
ADA Reimbursement	11/15/2018	$9,163.74			$9,163.74	($9,163.74)
Totals			**$296,094.00**	**$225,644.14**	**$225,644.06**	**$0.08**

MEDINAH			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$62,847.45**
Ck # 26285	08/21/2018	$74,704.54	$74,704.54			
ADA Reimbursement	08/31/2018	$660.00			$660.00	($660.00)
Ck # 26311	09/28/2018	$24,057.98	$10,060.46	$13,997.52		$13,997.52
Ck # 26404	10/15/2018	$33,585.60		$33,585.60		$33,585.60
Ck # 26434	11/20/2018	$5,107.35		$5,107.35		$5,107.35
ADA Reimbursement	12/01/2018	$180.00			$180.00	($180.00)
ADA Reimbursement	12/01/2018	$2,360.00			$2,360.00	($2,360.00)
Ck # 26498	01/07/2019	$1,930.74		$1,930.74		$1,930.74
Totals			**$84,765.00**	**$54,621.21**	**$3,200.00**	**$114,268.66**

OAKBROOK TERRACE			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Ck # 10902	07/03/2018	$33,591.50	$33,591.50			
Ck # 11054	12/18/2018	$33,591.50	$33,591.50			
Totals			**$67,183.00**	**$0.00**	**$0.00**	**$0.00**

SCHILLER PARK			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$0.00**
Ck # 68250	06/26/2018	$44,843.50	$44,843.50			**$0.00**
Ck # 2011	01/07/2019	$44,843.50	$44,843.50			
Totals			**$89,687.00**	**$0.00**	**$0.00**	**$0.00**

VILLA PARK			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$170,913.92**
ADA Reimbursement	06/14/2018	$63,204.00			$63,204.00	($63,204.00)
Ck # 175416	07/06/2018	$114,484.96	$114,484.96			
ADA Reimbursement	08/31/2018	$760.00			$760.00	($760.00)
ADA Reimbursement	11/15/2018	$59,336.48			$59,336.48	($59,336.48)
ADA Reimbursement	11/29/2018	$10,233.00			$10,233.00	($10,233.00)
Ck # 176972	12/19/2018	$105,410.93	$24,070.04	$81,340.89		$81,340.89
Totals			**$138,555.00**	**$81,340.89**	**$133,533.48**	**$118,721.33**

WOOD DALE			Fiscal Year 2018-2019			ADA/Access
Description	Date	Dollar Amt.	Operations Received	ADA/Access Reserve Received	ADA/Access Reserve Paid	Reserve Balance
Beginning Balance						**$5,539.00**
Ck # 83267	06/26/2018	$67,758.00	$67,758.00			
Ck # 84064	12/21/2018	$67,758.00	$67,758.00			
Totals			**$135,516.00**	**$0.00**	**$0.00**	**$5,539.00**

NEDSRA Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

Date: May 8, 2019

To: Board of Trustees

From: Rick Poole, Executive Director

Re: Agency Report

Administration Report

State Grant

A check was received for first quarter (July 1, 2018 – September 30, 2018) expenses submitted in the amount of $81,504.26. Staff continues to submit quarterly reports to the state. The third quarter expenses have been sent. Staff also completed the submission of audit materials that include a peer review letter. These are required as a condition of grant award.

Building

New sump pump work was completed at the NEDSRA offices this month. The new system includes two pumps that alternate operation as well as a backup pump with batteries. With the latest spring rain, leaks have been discovered in the gym. Staff continues to work with Addison PD to identify and repair these leaks.

Inclusion Reimbursement

NEDSRA staff and Trustee White from Butterfield Park District did confirm that the invoice discussed at the April 2019 Board meeting did not include any expenses already reimbursed to the District. Reimbursement to Butterfield Park District in the amount of $7,357.25 was paid in April.

Recreation

Fifteen applications were received for the Jeena Greenwalt Scholarship by the April 26 entry deadline. Applications will go to the Executive Committee for review. The current account balance is $4,210, with $400 being awarded annually. The recipient will be recognized at Reach for the Stars on June 5.

Registration Software

RecTrac software was installed on April 18 and Vermont Systems was onsite the week of April 29. The new software is scheduled to go live in the Fall.

Special Olympics

The NEDSRA Special Olympics Powerlifters competed on April 14 at West Aurora High School. NEDSRA had 3 of 4 athletes qualify for state competition. The Huskie Soccer Team area tournament on April 28 at Hinsdale South High School was cancelled due to inclement weather.

Teams will be drawn to determine who competes at Illinois Summer Games. The track team will compete on May 5 at Marmion High School. All sports combined, NEDSRA is sending over 30 athletes to competitions in hopes of earning a gold medal and punching their ticket to the State Summer Games in June.

Camps

Maggie Goode, NEDSRA Safety Coordinator and Sean Fritsch, Youth Programs Coordinator are contacting the aquatic managers at Bensenville, Itasca and Glendale Heights to coordinate swim tests for NEDSRA summer camp participants. Superintendent Barton will email the letter to the head recreation staff at each Member Partner as well.

Inclusion May 2018 – April 13, 2019

2018/19	Services Requested	Leisure Buddy Requested	Leisure Buddy Placed	Uncovered L.B. Request*	Placement Success	Part Time Wages**	% of Part Time Wages	Member Partner Leisure Buddy
Summer	64	50	50	0	100%	$62,415	84%	5
School Year	49	31	28	3	90%	$34,928*	30%	0
Total	113	81	78	3	96%	$97,343	100%	5

Inclusion Wages 2018/2019	
Addison Park	$2,124
Bensenville	$4,552
Butterfield	* $27,139
Glendale Heights	$7,850
Itasca	$5,328
Lombard	$11,555
Medinah	$2,113
Oakbrook Terrace	$5,439
Schiller Park	$15,915
Villa Park	$7,784
Wood Dale	$0
20 Hour Specialist	$7,444
Bonus	$100
Referrals	$0
Total	**$97,343**

∗ Includes reimbursement to Butterfield Park District in the amount of $7,357.25 for services that occurred during the 2017/18 fiscal year.

Healthy Minds Healthy Bodies Update

Overview

Healthy Minds Healthy Bodies will celebrate 10 years of service during the 2019/2020 fiscal year. A veteran that is new to the program is eligible for 15 free personal training sessions and a one-year complimentary fitness center membership. The complimentary membership is also available for one "workout buddy" per veteran. Additionally, monthly networking events (programs) are offered throughout the year at no cost. Veterans may register and attend these events for as long as desired. Historically, NEDSRA has contracted out the coordination of the program. Within each annual independent contractor agreement, service goals are established and reviewed throughout the year. Going into the 2018/2019 fiscal year NEDSRA applied greater emphasis on data collection. Staff continues to focus on promoting the program within the facilities and marketing materials of NEDSRA's Member Partners.

The following data has been collected for the 2018/19 fiscal year starting May 1, 2018. Data points will be finalized by June 1, 2019.

New Veterans By Home Address

Addison	1
Bensenville	1
Itasca	3
Lombard	8
Villa Park	2
Wood Dale	4
Other	13
Total	**32**

Goal established for the year was 20 new veterans with a home address in NEDSRA's boundaries.

Monthly Networking Events (Offered at no cost to the Veteran)

10 Events 118 Registrations

Goal established for the year was 12 events and 120 total registrations.

Personal Training Sessions Provided By District and Reimbursement Amount

Addison	221	$6,188
Bensenville	25.5	$ 765
Itasca	15	$ 405
Lombard	69	$2,070
Totals	**330.5**	**$9,428**

NEDSRA's budget estimated 275 training sessions and a total expense of $6,855.

Expenses

Supplies	$ 1,370
Admissions	$ 750
Training Sessions	$ 9,428
Coordinator	$15,087
Total	**$26,635**

NEDSRA's budget estimated total expenses to be $24,852.

Marketing & Fund Development

Sensory Station Open House

On April 27, NEDSRA held an Autism Awareness Open House with a great turn out. During this event, NEDSRA revealed the Sensory Lounger which was made possible by Ancona Jewelers. Representatives from Ancona Jewelers attended the event. An Appreciation Award was presented to Ancona Jewelers in recognition of their $2,500 donation to the Sensory Station.

Chipotle

On April 30th, NEDSRA held its 2nd Chipotle fundraiser. A Facebook campaign "30 Ways to Do Good With Burritos" was posted from April 1 – April 30. Overall there was a good turnout. NEDSRA will receive $283.02 and the check is typically received within one month of the event.

BBQ Bash

The BBQ Bash is just around the corner. The event will take place on June 8 at Terrace View Park in Oakbrook Terrace. The band has been secured. Tickets are available online through Eventbrite, the Facebook event page or at the door. In the event of rain, plans have been made for usage of the recreation center.

Track Meet

NEDSRA has seen an increase in Community involvement for the 40th Annual Track Meet. With the use of Survey Monkey for the 2nd year, volunteers sign up is double what was received last year at this time.

Website

The official design has been chosen for the new website. NEDSRA continues to work on the content pages, updating information and adding new information.

Golf Classic

The Golf Classic is on Wednesday, September 11 at White Pines Golf Course in Bensenville. An emailed "Save the Date" was sent out to the past four years of golfers. A mailed postcard "Save the Date" will be mailed out the second week of May. Golfers may register now for the Golf Classic.

Golf Marathon

The Golf Marathon is on Friday, May 10 at Salt Creek Golf Course in Wood Dale.

Walmart Fundraiser

The first weekend of May, NEDSRA will conduct a fundraiser at the Addison Walmart from Friday morning until Sunday afternoon. This fundraiser will help bring in money for purchase of a new accessible vehicle.

(Marketing & Fund Development continued)

Rock n' Wheels

New this year, NEDSRA will be onsite attending five of the Addison Rock n' Wheels event during the summer. Staff will be there to inform the community of our services and promote support of the organization.

Marketing Items

NEDSRA has purchased a 10 x 10 logoed tent and tablecloth to use for special events, sports events, open houses and fundraisers.

Upcoming Events

Friday, May 10	NEDSRA 100-Hole Challenge Golf Marathon 8:00 a.m. – 3:00 p.m. Salt Creek Golf Course, Wood Dale
Friday, May 10	NEDSRA "Old Hollywood" Prom Glendale Lakes Golf Club, Glendale Heights 6:00 p.m. – 10:00 p.m.
Saturday, May 18	NEDSRA 40th Track and Field Meet Glenbard East High School, Lombard 8:30 a.m. – 2:30 p.m.
Wednesday, June 5	Reach for the Stars 2019 Medinah Shrine Center, Addison $30 per person 5:30 p.m. – 9:00 p.m.
Saturday, June 8	NEDSRA BBQ Bash Terrace View Park, Oakbrook Terrace (New Location) 5:00 p.m. – 8:00 p.m.

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Putting People First
NEDSRA
Special Recreation Association
1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

RESOLUTION # 05-08-2019-02
OF THE BOARD OF TRUSTEES OF THE
NORTHEAST DUPAGE SPECIAL RECREATION ASSOCIATION
AUTHORIZING CHANGE OF REGISTERED AGENT

WHEREAS, the current Registered Agent for the Northeast Special Recreation Association (NEDSRA), an Illinois not-for profit corporation, is Heidi A. Katz of the law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.; and

WHEREAS, Ms. Katz has requested and commended that the Board of Trustees designate and appoint another individual to succeed her as Registered Agent for NEDSRA in light of her pending retirement from Robbins Schwartz; and

WHEREAS, a change of Registered Agent for an Illinois not-for-profit corporation may be authorized by resolution duly adopted by the Board of Trustees as NEDSRA's governing board and effected by the filing of a Statement of Change of Registered Agent with the Illinois Secretary of State of the corporation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Northeast DuPage Special Recreation Association that:

Section 1. The preamble recitals set forth above are hereby reaffirmed and incorporated in this Resolution as if fully set forth herein.

Section 2. The Board hereby appoints Susan Martellotta of Northeast DuPage Special Recreation Association, 1770 W. Centennial Place, Addison, Illinois to serve as Registered Agent for the Northeast DuPage Special Recreation Association and further, directs the Board Secretary to complete, sign and submit forthwith a Statement of Change of Registered Agent to the Office of the Illinois Secretary of State on the form and with the filing fee required by that Office.

Section 3. This Resolution shall take effect immediately upon its passage.

Adopted this 8th day of May, 2019.

AYES:

NAYS:

_____
Chairman, NEDSRA Board of Trustees

Attest: _____
Secretary, NEDSRA Board of Trustees

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STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

SECRETARY'S CERTIFICATE

I, the undersigned, being duly qualified and acting Secretary of the Board of Trustees of Northeast DuPage Special Recreation Association having its principal office in DuPage County, Illinois, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

RESOLUTION # 05-08-2019-02 OF THE BOARD OF TRUSTEES OF THE NORTHEAST DUPAGE SPECIAL RECREATION ASSOCIATION AUTHORIZING CHANGE OF REGISTERED AGENT

which Resolution was duly adopted by said Board at its regular meeting held on the 8th day of May, 2019.

I do further certify that a quorum of the Board of Trustees was present at said meeting, and that said meeting was noticed and conducted in accordance with all requirements of the Illinois Open Meetings Act and with all requirements and procedures of the NEDSRA Board.

Given under my official hand this 8th day of May, 2019.

_____
Secretary
Board of Trustees
Northeast DuPage Special Recreation Association

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1770 W. Centennial Place, Addison, IL 60101-1076
Phone 630.620.4500 Fax 630.620.4598 www.nedsra.org

RESOLUTION #R 05-08-2019-01

NORTHEAST DUPAGE SPECIAL RECREATION ASSOCIATION
RESOLUTION FOR APPOINTMENT
OF
FREEDOM OF INFORMATION AND OPEN MEETINGS ACT OFFICERS

WHEREAS, the Freedom of Information Act and Open Meetings Act requires a public body to designate one or more officer or officers, pursuant to 5 ILCS 140/3.5 and 5 ILCS 120/1.05, respectively;

WHEREAS, the Board of Trustees of NORTHEAST DuPAGE SPECIAL RECREATION ASSOCIATION (NEDSRA) hereby finds and declares that it is in the best interests of the Agency to designate a Freedom of Information and Open Meetings officer;

WHEREAS, The Board of Trustees has determined that Rick Poole, Executive Director and Susan Martellotta, Executive Assistant, shall be appointed as a Freedom of Information and Open Meetings officers;

NOW, THEREFORE, BE IT RESOLVED, that Rick Poole, Executive Director and Susan Martellotta, Executive Assistant, shall be appointed as a Freedom of Information and Open Meetings officers for NEDSRA;

FURTHER RESOLVED, that pursuant to 5 ILCS 120/1.05, Rick Poole and Susan Martellotta shall, within 30 days complete an electronic training curriculum, and thereafter must successfully complete an annual training program.

FURTHER RESOLVED, that all policies and resolutions of the NEDSRA which conflict with provisions of this Resolution shall be and are hereby repealed to the extent of such conflict.

FURTHER RESOLVED, that this Resolution shall be in full force and effect from and after its passage and approval.

IN WITNESS HEREOF by its adoption of the foregoing Appointment of the Freedom of Information and Open Meetings officer for NEDSRA on this **8th day of May, 2019.**

NORTHEAST DUPAGE SPECIAL RECREATION ASSOCIATION

_____

Paul Friedrichs, Chairman
NEDSRA Board of Trustees

(SEAL)

_____

Matthew Ellmann, Secretary
NEDSRA Board of Trustees