

BOARD OF TRUSTEES REGULAR MEETING MINUTES
Wednesday, June 12, 2019

1. **Call to Order:** Chairman Friedrichs called the meeting to order at 1:30 p.m.
2. **Roll Call:** The following Roll Call was taken:

Members Present: Leslie DeMoss, Addison Park District
Anne Popek, Butterfield Park District
Keith Knautz, Village of Glendale Heights
Doug Seider, Itasca Park District
Paul Friedrichs, Lombard Park District
Bruce Baum, Medinah Park District
Cathy Fallon, Oakbrook Terrace Park District
Greg Gola, Village of Villa Park
Mike Huber, Wood Dale Park District

Members Absent: Phyllis Schmidt, Bensenville Park District
John Bealer, Village of Schiller Park

Staff Present: Rick Poole, Executive Director
Sue Martellotta, Executive Assistant to the Director/HR
Kristen Chereso, Marketing & Communications Manager
3. **Introduction of Guests and Staff:** Director Poole introduced Recreation Coordinator Maggie Goode and Recreation Coordinator Sean Tovey, who in turn introduced the NEDSRA summer intern, Rachel Anderson. Trustee Knautz introduced the Glendale Heights intern who is also current active Air Force.
4. **Public Comments:** None
5. **Approval of Meeting Minutes:**
Chairman Friedrichs requested a motion to approve Board of Trustees regular meeting minutes of May 8, 2019. Motion to approve was made by Trustee Knautz and a second made by Trustee Gola. There being no discussion, motion passed unanimously on a voice vote with 9 ayes and 0 nays.
6. **Comments and Communications:** Director Poole introduced Recreation Coordinator Maggie Goode to speak about the area she supervises. She gave a brief background of herself, which includes art therapy. She oversees the TREC, EXCEL, Cultural Arts and is the Safety Coordinator for NEDSRA. Coordinator Goode gave a detailed presentation on the programs and the goals for participants. Director Poole invited Coordinator Goode to submit requests and recommendations for the TREC program and the Board and he would consider all requests. She also spoke about the theater and other cultural arts programs for all ages and levels, which are successful. Coordinator Goode noted that she led the team to a 96.79% score on the PDRMA Loss Control Review. Trustee Fallon asked that Coordinator Goode send her the space requirements for TREC and she would look into possibly providing another location.
7. **Consent Agenda – Ratify NEDSRA Financial Statements:**
 - a. Chairman Friedrichs requested a motion to ratify NEDSRA's Disbursements and Financial Statements for the period ending April 30, 2019. The motion was made by Trustee Gola and seconded by Trustee Seider.

On a roll call vote, voting aye: Trustee Popek, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Seider, Itasca Park District; Trustee Friedrichs, Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee DeMoss, Addison Park District. Motion passed with 9 ayes and 0 nays.

8. **Chairman of the Board Comments:** Chairman Friedrichs announced that the fathers of both Coordinator Lori Miller and Superintendent Jerry Barton had passed away. He expressed the Board's condolences. Chairman Friedrichs said that Reach for the Stars was a good event. He also stated that some of the Partners were receiving state funding for projects. Chairman Friedrichs stated that this was his last meeting as Chairman and thanked Sue Martellotta, Director Poole, Superintendent Barton and the Board for making his tenure successful. He wished Trustee Baum good luck in serving as the Chairman.
9. **Agency Report:** Director Poole stated that he spoke with Senator Cullerton on grant funds for two projects; NEDSRA front entry way and a van. He attended a Knights of Columbus meeting where NEDSRA received \$2,100 and the evening of June 12 Manager Chereso and he are attending the DuPage Foundation meeting at which they will accept on NEDSRA's behalf a check for \$20,000 to be used towards the purchase of a NEDSRA van. NEDSRA has also submitted a grant to the Chicago Bears. Reach for the Stars was a success again this year with over 300 participating. Summer camps are running with over 50 registered and Director Poole thanked Glendale Heights, Itasca and Bensenville for providing space and resources for the NEDSRA summer camps. Manager Chereso updated the Board on the BBQ Bash stating that attendance was down. She believes this is due to location change and a conflict with the Special Olympics Summer Games being held on the same weekend. The net revenue at this time is \$1,200, however she is awaiting a sponsorship amount of \$1,500 from Walmart.
10. **Unfinished Business:**
 - a. **Synergy agreement termination.** Trustee Huber stated that Director Ellmann wanted to be sure this is an "intent" to terminate. Director Poole provided history to the Board and reviewed the process at which the costs are determined between NEDSRA and WDSRA. There was discussion on non-resident fees and whether to charge them. The two agencies put together a budget based on their respective EAV's. The Director stated that WDSRA is resistant to non-resident fees. Chairman Friedrichs distributed a suggested motion. He also stated that even with efforts on the parts of NEDSRA and WDSRA, there has not been any movement on any revisions of the fee structure. Chairman Friedrichs spoke of the issues that have been part of this agreement, among them a non-resident fee structure. The Chairman reiterated that this is all based on "intent." Director Poole noted that NEDSRA had started this program and then shared it with WDSRA. He believes that NEDSRA has some obligation to keep this program going. The Director also believes that other SRA's may also encourage a non-resident fee, so that their respective residents return to their home SRA programs. A discussion of fee amounts for adaptive programs took place.

Chairman Friedrichs requested a motion. Trustee Knautz made a motion to direct the NEDSRA Executive Director to inform the WDSRA Board of Trustees and Executive Director of NEDSRA's intention to approve the termination from the Adaptive Sports Program in accordance with the Section 16, paragraph "a" of the Adaptive Sports Program IGA in September 2019, effective May 2020; unless there is an agreed upon amendment by September 2019. This agreed upon amendment is to limit NEDSRA's total annual contribution to \$25,000 beginning with Fiscal Year 2020/2021; and adopt an agreed upon non-resident policy specific to the Adaptive Sports Program. Specifically adding a non-resident fee of % TBD above resident fees to those Adaptive Sports Program participants who do not belong to WDSRA, NEDSRA or any other special Recreation Association which contributes \$ TBD towards the Adaptive Sports Program. A second was made by Trustee Baum. On a roll call vote, voting aye: Trustee Huber, Wood Dale Park District; Trustee Gola, Village of Villa Park; Trustee Fallon, Oakbrook Terrace Park District; Trustee Baum, Medinah

Park District; Trustee Friedrichs; Lombard Park District; Trustee Seider, Itasca Park District; Trustee Knautz, Village of Glendale Heights; Trustee Popek, Butterfield Park District; Trustee DeMoss, Addison Park District. Motion passed with 9 ayes and 0 nays.

11. **New Business:** Election of new officers.

- a. Office of Chairman of the NEDSRA Board of Trustees. Chairman Friedrichs requested nominations for the office of Chairman. The nomination was made to elect Bruce Baum from Medinah Park District as Chairman. Chairman Friedrichs requested a motion to close the nominations for Chairman. A motion was made by Trustee Gola and a second by Trustee Knautz. On a roll call vote, voting aye: Trustee Knautz, Village of Glendale Heights; Trustee Popek, Butterfield Park District; Trustee DeMoss, Addison Park District; Trustee Huber, Wood Dale Park District; Trustee Gola, Village of Villa Park; Trustee Fallon, Oakbrook Terrace Park District; Trustee Baum, Medinah Park District; Trustee Friedrichs; Lombard Park District; Trustee Seider, Itasca Park District. Motion passed with 9 ayes and 0 nays. Whereas there were no other candidates, Trustee Baum was elected Chairman.

Newly elected Chairman Bruce Baum assumed chairing the meeting. Chairman Baum presented a token of thanks to Trustee Friedrichs acknowledging him for his two years of leadership as the Chairman of the NEDSRA Board of Trustees.

- b. Office of Vice-Chairman of the NEDSRA Board of Trustees. Chairman Baum requested a nomination for the office of Vice-Chairman. A nomination was made for Matthew Ellmann from Wood Dale Park District. Chairman Baum then requested a motion to close the nominations for Vice-Chair. The motion was made by Trustee Friedrichs and a second by Trustee Gola. On a roll call vote, voting aye: Trustee Seider, Itasca Park District; Trustee Friedrichs; Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee DeMoss, Addison Park District; Trustee Popek, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes, and 0 nays. Whereas there were no other candidates, Trustee Ellmann was elected Vice-Chairman.


Office of Secretary of the NEDSRA Board of Trustees. Chairman Baum requested a nomination for the office of Secretary. A nomination was made for Keith Knautz from the Village of Glendale Heights. Chairman Baum then requested a motion to close the nominations for Secretary. The motion was made by Trustee Friedrichs and a second by Trustee Gola. On a roll call vote, voting aye: Trustee Seider, Itasca Park District; Trustee Friedrichs; Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee DeMoss, Addison Park District; Trustee Popek, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes, and 0 nays. Whereas there were no other candidates, Trustee Knautz was elected Secretary

Appointment of Treasurer and of Recording Secretary. Chairman Baum requested nominations for the appointment of NEDSRA Executive Director Rick Poole for Treasure and NEDSRA Executive Assistant Susan Martellotta for Recording Secretary. A motion was made by Trustee Huber and a second by Trustee Seider. On a roll call vote, voting aye: Trustee Seider, Itasca Park District; Trustee Friedrichs; Lombard Park District; Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee DeMoss, Addison Park District; Trustee Popek, Butterfield Park District; Trustee Knautz, Village of Glendale Heights. Motion passed with 9 ayes, and 0 nays.

12. **Appointment of Executive Committee.** Trustee Baum requested a motion to appoint the former Chairman, current Chairman, Vice-Chairman and Secretary as the Executive Committee for the NEDSRA Board of Trustees. A motion was made by Trustee Gola and a second by Trustee Seider. On a roll call vote, voting aye: Trustee Baum, Medinah Park District; Trustee Fallon, Oakbrook Terrace Park District; Trustee Gola, Village of Villa Park; Trustee Huber, Wood Dale Park District; Trustee DeMoss, Addison Park District; Trustee Popek, Butterfield Park District; Trustee Knautz, Village of Glendale Heights; Trustee Seider, Itasca Park District; Trustee Friedrichs; Lombard Park District. Motion passed with 9 ayes, and 0 nays.
13. **RFQ for Legal Services.** Director Poole stated that Attorney Heidi Katz represented NEDSRA over the past four years. With her retirement, the Board requested NEDSRA perform an RFQ for legal representation of the agency. He presented the time line for this process. There was discussion on if there were any day-to-day issues that are foreseen in the interim that would require legal representation; Director Poole foresaw none. The committee to perform initial interviews of all respondents would be the Chairman, the former Chairman, and one other trustee along with the Executive Director. A selection of one to three firms would be selected to be brought to the full Board at the September 4 meeting. Trustee Knautz and Trustee Friedrichs agreed that Trustee Leno would be the logical selection for the committee. Chairman Baum stated that he would have a discussion with Trustee Leno and if she agreed, the committee to conduct the initial interviews would be Trustee Friedrichs, Trustee Leno, Director Poole and himself. The general consensus of the Board was in agreement. Trustee Seider conveyed the additional questions Trustee Leno would like asked in the RFQ. It was then the consensus of the Board to change the document to an RFP. Other details, including the cost factor, were recommended to be included in the RFP.
14. **Board of Trustees Comments:** Trustee Gola gave kudos to the staff for another successful Reach for the Stars event and thanked Trustee Friedrichs for his leadership. Trustee Knautz thanked staff for another impressive Track Meet event and Reach for the Stars. He also asked if NEDSRA would be reviewing the accounting services. Director Poole stated that he was pleased with the new accountant so far. Trustee Huber passed along kudos from Trustee Ellmann for the Reach for the Stars event and thanked Trustee Friedrichs. Chairman Baum thanked staff for all of their work on the past few events and that he looks forward to serving as the NEDSRA Chairman. Director Poole noted that the NEDSRA Special Olympics soccer team won gold at the State Tournament.
15. **Next Meeting Date:** Chairman Baum stated that the next meeting is Wednesday, September 4, 2019, 1:30 p.m., at the NEDSRA office.
16. **Adjournment:** Chairman Baum stated that there was no further business before the NEDSRA Board of Trustees and requested a motion to adjourn. A motion was made by Trustee Knautz and a second by Trustee Gola. The motion passed unanimously on a voice vote with 9 ayes and no nays. The meeting was adjourned at 3:03 p.m.

Respectfully submitted,


Susan Martellotta, Recording Secretary


Bruce Baum, Chairman


Keith Knautz, Board Secretary